CONTRA COSTA COUNTY FAIR FAIRGROUNDS & EVENT PARK

April Meeting Minutes

1. **CALL TO ORDER- 6:00pm President Pence**

2. **FLAG SALUTE-**

3. **ROLL CALL- All directors were present**

4. **INTRODUCTION OF GUESTS:**

5. **PUBLIC COMMENTS- None**

6. **ACTION ITEMS**

A. Consent Calendar-

1. Minutes, March 23,2026 Meeting Board of Directors Meeting

Approval of Minutes – March 23,2026 Meeting
Director Schoch made a motion to approve the minutes as presented.
Director Mauricio seconded the motion.
The motion carried.

2. Interim Contracts

Director Mauricio made a motion to approve the Interim Contracts as presented.
Director Noah seconded the motion.
The motion carried.

3. Standard Contracts-None

Director Pence wants a calendar with all events Anna will generate for the next board meeting.

B. Committee Reports-

1. Executive – Pence & Noah- no report

2. Budget/Finance - Noah & Pence- CEO Erickson reported that she is working on the 2025 STOP Report.

3. Livestock – Pence

   a. CEO Erickson reported that there were 60 participants at the Elite Livestock Clinic.

4. Buildings, Grounds & Facility Development – Hobin & Mauricio- no report

a. Facility Project List: Grant Project Update: no update, CEO Erickson got a quote to place a fence on 10th street.

5. Fair Attractions Committee – Pence & Sherwood

a. Entertainment Booking Update

- Discussed Board of Directors schedule and expected participation during the week of the fair.
- Consideration of branded apparel for board members (Carhartt shirts), including sizing and quantity needs.
- Review of rodeo box seat allocations.
- Discussed the need for additional speakers in the livestock barn area.
- Noted that Dave Shupe will sponsor the Buyer's Lunch.

b. Local band bookings- CEO Erickson is booking local bands.

c. Carnival RFP- No update

6. Safety & Security Committee—Shoch & Mauricio Director Shoch:

CEO Erickson reached out to Oakley PD sent a letter

a. Sheriff relationship & hourly cost: No report
b. Fair Security: CEO Erickson met with the security company to review the 2026 fair.

C. LEASES AND CONTRACTS- moved to the beginning of the agenda.

7. HERITAGE FOUNDATION REPORT- None

CLOSED SESSION
The Board adjourned to Closed Session at **7:35 PM** to confer with legal counsel regarding pending litigation.

RECONVENE IN OPEN SESSION
The Board reconvened in Open Session at **8:03 PM**.
Reportable action: None.

8. CEO REPORT- Board Meetings will be at 6pm moving forward.

9. PRESIDENT'S COMMENT-None

10. BOARD RECOMMENDATIONS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, President Pence adjourned the meeting at **8:15 PM**.

Approval of Minutes – February 11, 2025 Board Meeting and March 11, 2025 Informational Meeting

Director	**Yes Vote**	**No Vote**	**Abstain**
Noah	**X**		
Sherwood	**X**		
Hobin	**X**		
Schoch	**X**		
Pence	**X**		
Mauricio	**X**		
Vacant			
Vacant			
Vacant			

Director	Yes Vote	No Vote	Abstain
Noah	X		
Sherwood	X		
Hobin	X		
Schoch	X		
Pence	X		
Mauricio	X		

Vacant			
Vacant			
Vacant			

Approval the Interim Contracts as presented

John Pence, President

6/10/26

Cheyenne Erickson, CEO