



Onboarding

Creating an Onboarding Process

Defining Onboarding



Distinction from Preboarding
Characteristics
Timeline/duration
Support



Developing a Successful Onboarding Plan

Company Mission
Develop Relationships
IT Support & Compliance

Skills-Focused Training
Time spend & allocation
Key Performance Indicators

Workflow

Sequencing of
Events

Triggers

Accountability
& reporting



Onboarding

Creating an Onboarding Process

Workflow

