



Executive Search

Starting the Search

What to Include in an Engagement Letter

- 1 Intro and Thank you
- 2 Detailed overview of the Client, Company, Role and Compensation Structure
- 3 Your Service Offerings
- 4 Proposed Timelines
- 5 Commercial Proposal and Signature Page

Interview Process Design

To the Client	To the Recruiter	To the Candidate
An efficient Process	A smooth interview process	A smooth interview process
Clients know what to test at each stage	We know what the client is going to cover	Candidates can manage their search more efficiently
Clients know who is going to be covering what at each stage	We can prep candidates for each interview	Candidates perform better
A good candidate experience	We can test candidates experience more thoroughly	Candidates are more confident

Candidate Information Packs

What to Include



Overview of the company, company values



Introduction to the leadership team



Detailed break down on the role, responsibilities and the skills and experience required



Social responsibility initiatives