



**Navy Yard Business Improvement District
Communication Internship (Paid)**

Job Title: Communications Intern

Location: 841 2nd St SE, Washington DC, 20003

Duration: 6-8 weeks, beginning June 1, 2026

Compensation: This position is available at \$20 per hour for 30 hours per week, with opportunities for additional hours.

About the Navy Yard BID

The Navy Yard BID delivers comprehensive place management services that help ensure the neighborhood is clean, safe, accessible, distinctive, welcoming, and vibrant. Through active collaboration and strategic partnerships, the BID works to cultivate a thriving waterfront community along the banks of the Anacostia River.

Job Description:

We are seeking a motivated and detail-oriented individual to join our Marketing and Communications team for a summer internship. As part of our organization, you will contribute to key projects, support social media management and content creation, help with newsletter publication, and participate in marketing-related events hosted by the BID. Additionally, you will be involved in handling general inquiries related to the neighborhood and other duties as assigned.

The internship is paid and will consist primarily of in-person work, with opportunities to work remotely doing data and analysis or other agreed upon projects. This position will require approximately 30 hours per week.

Responsibilities:

1. Brainstorm and develop content ideas for various social media platforms.
2. Develop a social media content calendar for one month for Instagram and LinkedIn.
3. Assist with organizing and maintaining social media content calendars.
4. Participate in team meetings and contribute ideas.
5. Gather events and listings for weekly events newsletters and website placement.
6. Assist with developing newsletter content.
7. Assist with BID hosted events, including registration and guest assistance.

Qualifications:

- Candidate must be currently enrolled in, or recently graduated from, a degree program in English, Journalism, Mass Communications, Public Affairs, Marketing or Event



Management.

- Candidate must possess excellent communication and interpersonal skills, with the ability to work effectively both independently and as part of a team.
- Candidate must be outgoing with a positive attitude and a willingness to adapt to varying environments.
- Candidate must possess strong written and oral communication skills.
- Experience in backend website management, email marketing applications,
- Candidate must be able to lift 20 pounds unassisted and perform tasks outdoor as needed.
- Ability to work some weekends or evenings.

• **How to Apply**

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- Interested candidates should submit a resume/CV including their qualifications and interest in the position using the following link: <https://wkf.ms/4cqepWL>
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- *If you have any questions about the position, you can reach out by emailing Samantha Schmieder (samantha@navyyarddc.org) using the subject line "Navy Yard BID 2026 Intern Opportunity."*
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- **Application Deadline:** Please submit materials by **5:00 PM on May 5, 2026**