



Olivia Lo

Luminate Coordinator

MEET OLIVIA

Olivia Lo is a dedicated Leadership Development Coordinator with a focus on empowering organizations through adaptable, results-oriented support. Drawing from her roots in Vancouver, Canada, and as principal of The Oslo Project, she embodies courage, initiative, and growth by providing efficient remote administrative services that free leaders to pursue their most purpose-driven goals.

Passionate about fostering shared understanding and collective excellence, Olivia excels in coordinating workshops and programs, facilitating a seamless experience for both learner engagement and trainer delivery. Her commitment to walking the talk through

clear, authentic communication helps cultivate resilient teams, turning everyday challenges into opportunities for sustainable, collaborative transformation.

Relevant Areas	Relevant Education & Industries of Expertise
• Coordination of leadership training workshops and programs • Virtual moderation for trainings, webinars, and meetings • Project coordination and communications plans for the clients • Billing & invoice management • Records management	• Project Management Certified, Google • BA, Business Administration – Human Resources and International Business, Simon Fraser University • Producing Virtual Training Certificate, ATD • Instructional Skills Certified, Instructional Skills Workshop Network • Industries: HR, Recruitment, Public Sector, Education, Arts & Performance