Lead Consultant – (Caribbean)

About the Centre

The Centre for Disaster Protection ('the Centre') works to prevent disasters devastating lives, by helping people, countries, and organisations change how they plan and pay for disasters. We focus on disaster risk financing (DRF) to help ensure that money and plans are in place before a disaster strikes, so that the poorest and most vulnerable people are better protected. We are committed to work in partnerships across sectors and geographies to drive more impactful and more equitable DRF that leaves no one behind. Specifically, through a focus on:

- **Delivering excellent client outcomes and promoting lasting DRF expertise.** We provide clients with impartial and evidence-based advice, quality assurance and training that meets their needs and drives more effective DRF.
- **Quality evidence and learning.** We work to strengthen the evidence base for prearranged financing and document and share what shows the greatest potential to achieve system change.
- **Impactful communications and global policy engagement.** We seek to engage and influence through evidence-led policy and inclusive policy dialogue that bridges both 'local to global' and the humanitarian development climate nexus, targeting the bottlenecks key to effect transformative change of the international crisis financing architecture.
- **Driving innovation in how disasters are planned and paid for.** We co-design, develop and share open tools and approaches that transform how countries plan and pay for disasters, working with governments and partners to build the data foundations, methods, and financing solutions that make DRF more efficient, accessible and country-owned.

Additionally, we are focused on building effective systems and processes for people and operations that support the Centre to rapidly, yet strategically, scale and grow in a way that supports our people to do their best work through safe challenge, promoting and integrating diversity, equity and inclusion.

The Centre is funded with UK aid through the UK government. Read more about us in our updated strategy (2022-2025) and find out more at www.disasterprotection.org.

About the Consultancy

The increasing frequency and severity of natural hazards in the Caribbean underscore the urgent need to strengthen financial preparedness and resilience. Caribbean Development Bank (CDB) Borrowing Member Countries (BMCs) face significant fiscal exposure to disasters and must adopt more systematic and strategic approaches to DRF.

The CDB Strategic Plan 2026–2035 identifies disaster risk as a structural constraint to development, calling for scaled-up resilience financing, stronger integration of risk into planning frameworks, and expanded use of concessional, blended, and innovative instruments.

DRF coverage across the Caribbean remains uneven and insufficient. While mechanisms such as CCRIF SPC and multilateral development bank support provide critical services, there remains a clear need for impartial, accessible, and comprehensive advisory support to help countries navigate DRF options and tailor solutions to their fiscal and institutional contexts, while also generating evidence, and exchanging knowledge and learning. Existing assessments (World Bank, 2023; CDB, 2023) point to persistent capacity constraints, limited technical expertise, and strategic planning gaps, compounded by the absence of a coordinated regional advisory and capacity-building framework and the underutilisation of mechanisms such as the CDEMA CDM Finance and Economic Development Sector Sub-Committee.

FCDO's regional office in the Caribbean and CDB have jointly requested the Centre for support on a multi-year basis to address these gaps through a phased, multi-year initiative, consisting of technical advisory, evidence generation, innovation and capacity development, supporting a country-led DRF service platform supported by a light but effective governance mechanism, to meet the identified DRF needs of Caribbean countries. This initiative will be country-driven, sovereign and public-sector focused and anchored in existing regional mechanisms, while leveraging the comparative advantages of MDBs and other development partners, as well as regional and international institutions, while avoiding duplication and maximising impact.

The engagement of the Centre team will be with both FCDO posts in the Caribbean and CDB, as well as a select group of countries and regional entities, such as CDEMA, CARTAC, or the Caribbean Catastrophe Risk Insurance Facility (CCRIF). Those countries will be selected based on demand and following consultations within the region.

The evidence, advisory and innovation offer in this TOR will be provided predominantly to the FCDO and CDB.

About the role

The Centre is seeking to engage a consultant on a fixed-term contract based in the Caribbean to provide DRF Advisory, Training and Evidence support by:

1. Liaising on behalf of the Centre in relationships with selected country clients and regional partners in the Caribbean;
2. Supporting clients and partners on technical aspects related to the implementation of DRF solutions, strategies and related areas of work.
3. Delivering, as part of a multidisciplinary team client advice to select ODA recipient countries in the Caribbean region.
4. Providing expert technical input as a peer-reviewer of DRF instruments or strategies and challenge function.
5. Developing and delivering DRF workshop/training materials.
6. Coordinating and/or convening events that the Centre is jointly or solely delivering at country level
7. Engaging with and representing the Centre in regional processes, events and initiatives.

Advisory support (35% FTE)

In collaboration with the Centre's advisory resources:

- Supporting the Centre's risk financing work in client engagements. Activities can include:
    - Advising and supporting the development of national DRF strategies and diagnostics in the Caribbean.
    - Advising on financial instruments relating to disaster risk.

  - Advice on DRF solutions to support the education sector in the Caribbean.
  - Support and travel on scoping trips in countries in the Caribbean to discuss strategies or instruments related to disaster risk.
- Developing monitoring, evaluation, and learning approaches.
- Ad-hoc expert opinion on DRF approaches and solutions.
- Coordinating engagement with selected clients and partners.

Training support (20% FTE)

In collaboration with the Centre's training resources. Activities may include:
- Deliver generic and bespoke training - live (online and in-person).
- Contribute to the refresh of training materials based on learning and new evidence, incorporating case studies relevant for the region
- Create bespoke training content for specific engagements in the region.

Evidence, engagement and innovation Support (40%)

In collaboration with the Centre's evidence function as follows, with an expectation that most activity will focus on regional or country-specific opportunities in the Caribbean:

- Identify and/or act as point of contact with local and national representatives of government, civil society and other actors to support research, policy engagement and innovation activities, including obtaining necessary permissions, coordinating key informant interviews, and facilitating participation in events through invitations, speaker engagement, and related arrangements.
- Lead on and/or support delivery of convening events for the Centre (roundtables, regional workshops, etc.) at a country level, working closely with the Head of Evidence/Engagement/Innovation and wider team;
- Provide input and support on the development of policy priorities where they relate to or draw on specific national/regional learnings or situations, challenges and solutions, in order to inform and shape wider policy dialogue.
- Peer review evidence outputs as requested.

Generic activity (5%)

Cross-Centre activity, including attending Centre-wide meetings.

Requirements

Individuals are expected to work independently with occasional guidance and oversight from the project leads. Consultants should have sufficient relevant experience in:

- **Technical delivery:** Experience with designing and implementing DRF and insurance instruments in the development or humanitarian sector (traditional reinsurance, parametric reinsurance, catastrophe bonds, insurance-linked securities, etc.). Understanding of training methods and good practice.
- **Sectoral and geographical knowledge:** demonstrate relevant sectoral and thematic expertise in DRF, crisis financing, disaster risk management and training, with strong networks with key international actors already engaged in DRF in the Caribbean region. Proven ability to organise and coordinate exchange field trips with government officials or

public sector clients to enhance south-south cooperation for Disaster Risk Finance innovations.

- **Effective communication:** Strong verbal and written communication skills to coordinate effectively with stakeholders and team members. Ability to establish trust and create partnerships with government officials or public sector clients in emerging markets in order to ensure a collaborative approach to design and implementation of customised financial solutions that achieve development objectives. Presentation skills demonstrating the ability to present the results of complex analytical output to a variety of audiences with different levels of technical knowledge and experience.
- **Language skills:** Fluency in English required. French or Spanish fluency will be a plus.
- **Flexibility and adaptability:** Readiness to respond to evolving requirements and handle tasks arising at short notice. Proven ability to work in multidisciplinary teams, as well as support the delivery of complex analytical and advisory services.
- **Travel:** Availability to travel to join missions in countries or at regional events and conferences.

This position is based in the Caribbean. Candidates must have the right to live and work within the region.

Level of Effort

This is a full-time fixed-term position until March 2028. There may be opportunity to extend the contract to provide further support as necessary. The desired start date is December 2026.

Contracting for this position will be determined based on the successful candidate's location, eligibility, and project requirements.

Application Process

Interested candidates should submit:

- CV/Resume highlighting relevant experience
- A supporting statement (no more than 500 words) outlining your motivation for applying (250 words max) and the key qualities you would bring to the role (250 words max).
- Proposed daily rate for consultancy

Applications should be sent by email to jobs_centre@disasterprotection.org with the subject line **"Lead Consultant – Caribbean"**.

Deadline for applications **11:59 PM UK Time on Wednesday 30th September 2026.**

The Centre for Disaster Protection is committed to diversity and inclusion in our hiring practices and welcomes applications from candidates of all backgrounds.

Fee Rates and Payments

Remuneration will be based on individual experience and skills while, as the Centre is a UK aid-funded project, all rates for consultants and staff are subject to controls. This is a full-time role for a fixed term, and the individual is expected to bill full-time hours evenly across the period.

Negotiation and finalisation of commercial terms

The current managing agent, DAI, on behalf of the Centre reserves the right to negotiate on any aspects of the proposed costs and payment and is not bound to accept any offer.

Eligibility criteria

All individual(s) shortlisted will undergo an initial eligibility criteria assessment. This includes vetting of the organisations and individuals in line with terrorism checks, company history of improper conduct, any legal acts against the organisation(s) and initial vetting of proposed personnel. Where disqualification factors are discovered, the application may be rejected without notification.

Successful individual(s) will be subject to detailed vetting analysis and relevant reference checks, and final award of contract will not be confirmed until these checks are complete.

Intellectual Property

Any Foreground Intellectual Property Rights (IPR) arising out of the performance of project will belong to the Managing Agent of the Centre for the purposes of awarding to the Centre perpetual, irrevocable licence to use, sub-licence or commercially exploit such IPRs in the delivery of its mission and likewise to the Centre's funder, the UK FCDO. The Management Agent, on behalf of the Centre, will provide the Service Provider right to use such IPRs and other Centre IPRs to the extent needed to perform their obligations under this project. IPRs relating to any background intellectual property drawn upon by the Service Provider in delivery of the assignment shall remain with the Service Provider, who will provide the Centre (through its Managing Agent) and FCDO rights to use such intellectual property to the extent it is integrally required to enjoy their rights to use the results of the Project and the foreground IPRs.