

Breakfast Club Procedures

Arrival The Breakfast Club begins at 8.00am.

Parents/Carers **MUST** bring their child/children in to the dining room where breakfast is served. Staff will ask the adult to sign their child/children in for safeguarding purposes. **Please do not send your child in independently.** Parents and children should not use the car park at any time.

Breakfast will mainly consist of: cereal, toast, yoghurts, fresh fruit and a cold drink (child's preference)

Please let us know if your child has any food allergies by filling in the attached form before they attend the club.

Activities. After breakfast the children will be able to access a range of activities planned to keep children active and to add to a positive start to their school day.

Policies St Michael's Breakfast Club aims to provide a safe and secure environment. Various policies are in place for the Breakfast Club. They are available to any parent/carer who wishes to look at them. They include: Health and Safety (including Risk Assessment and Fire Drills), Safeguarding and Behaviour Management .

Tax Credits Parents/Carers may be able to claim tax credits and child care costs by completing the on-line forms. Visit the Inland Revenues interactive site www.inlandrevenue.gov.uk to find out more information. The unique reference number for claims can be obtained from the school office on request.

Childcare Vouchers The Breakfast Club accepts Childcare Vouchers. This is a way of paying for childcare out of your pre Tax and National Insurance income. Please contact your employer to find out if you are able to use this scheme.



**BREAKFAST
CLUB**

More than tea & toast

2017-2018

St Michael's Breakfast Club

Dear Parents,

We would like to take this opportunity to introduce you and your child to St Michael's Breakfast Club.

We are delighted to be able to offer care between 8.00am and 9.00am every school day.

This booklet has been prepared to provide you and your child with useful information and answer some of the common questions parents may have concerning wrap around care.

If you have any further questions, please feel free to contact school to discuss them further.

Yours sincerely

Nick Conway
Executive Head Teacher



Get In Touch

Contact Details:

Clumber St North, Newcastle upon Tyne. NE4 7RE
Telephone: 0191 2739383
E mail: info@st-michaels.school

Breakfast Club staff:

Current support staff

Breakfast Club Hours

Our care is organised as follows:

Breakfast Club	8.00am—9.00am
School starts	9.00am



Breakfast Club

We aim to offer a place for children to come and have a healthy breakfast and socialise with their friends before school.

Breakfast club offers lots of delicious healthy breakfast foods to help fuel your child with energy for the school day.

EAT

PLAY

After you have enjoyed a lovely breakfast, play games and join in lots of fun activities.

Make new friends and talk to other children and adults, while you eat and play.

SOCIALISE

Breakfast Club Payment

The cost of a Breakfast Club place is £2.00 per day, £10.00 per week. Parents must book their child's place each half-term and payment should be made one week in advance. Payments for the whole half-term can be made if parents/carers find this more convenient.

Payment should be made to **St Michael's**. Payment should be put in an envelope, clearly marked with the child's name and days attending.