

System Administration

Agenda

Course Information

The System Administration course covers the most common administrative tasks and configurations in the AgilePoint Platform.

Course Details:

- Course Prerequisites: Composable Application Development
- Course Content: AgilePoint Administration
- Course Format: Instructor-led (lectures, labs, and discussions)
- Lecture: Live-online via Zoom
- Lab Environment: AgilePoint provided Training Tenant
- Materials Provided: Recording of course and course notes
- Course Length: 2 Days (6 hours per day)
- **For the best Course experience** we recommend the use of 2 screens:
 - Screen 1: Watch the Lecture and Lab Demos (instructor's screen)
 - Screen 2: Follow along with the instructor step-by-step in the lab environment

Audience

- System Administrators

Course Objectives

The System Administration course focuses building a foundation of AgilePoint Administrative knowledge and enabling AgilePoint Administrators to perform the most common administrative tasks. The course is divided into 3 main topics:

- System Administration Overview
- Portal Administration (Settings Module Configurations)
- General Administration (Manage Center Module Configurations)

System Administration

Course Outline

Course Overview

Provides course information and a brief discussion of more advanced administrative concepts not covered in this course.

Course Description

Course Objectives

Topics Not Covered

- AgilePoint Server Administration
- AgilePoint Installation
- Administration of Selected Modules

AgilePoint System Administration Overview

Discussion of topics related to AgilePoint administration, governance, security, and other key concepts.

Overview of AgilePoint System Administration

AgilePoint Architecture Overview

Security Overview

Governance Overview

Review of Administrative Topics

- Status Component
- Access Tokens
- Anonymous Users
- MyControl Library
- Recommendations and Best Practices

Portal – Administration and Configuration

Discussion of Portal Administration configuration options available in the Settings Module. Some configurations related to the following modules will be covered in detail in other courses which are highlighted with an asterisk:

- Page Builder
- Analytics Center
- AgilePoint Mobile App
- SharePoint Online App

Portal – Configuration

- Branding
- Manage Modules

Work Center – Configuration and Customization

- General
- Column
- View
- Custom Actions
- Filters
- External forms

Manage Center – Configuration

- Module configuration options

App Builder – Configuration

- Common configurations
- Process Builder configurations
- eForms Builder configurations

Data Entity – Configuration

- Module configuration options

Page Builder – Configuration

- Module configuration options*

Analytics — Configuration

- Module configuration options*

Administration — Configuration

- Module configuration options

Mobile — Configuration

- Module configuration options*

Tenant — Configuration

- Tenant Information
- Categories
- Settings
- Announcements

Log Files — Overview

- Log File Overview

SharePoint Online App — Configuration

- Module configuration options*

General Administration

Discussion of Administration configuration options available in the Manager Center Module. Some configurations related to the following modules will be covered in detail other courses which are highlighted with an asterisk:

- Webhooks
- SharePoint Webhooks

Overview — Manager Center Dashboard

- Overview
- Quick Actions
- Quick Links
- Process Instance Overview
- Access Control Overview

Runtime Management Review

- Processes
- Tasks
- AI Control Towers
- Notifications

App Management

- App Management
- Permissions
- App Builder
- Shared Variables
- Global Email Templates
- Global Access Tokens
- eForm Settings

Access Control

- Users
- Groups
- Roles
- Delegations

System

- Session Management
- System Monitor
- Event Services
- Audit Logs
- Webhooks*
- SharePoint Webhooks*