



THE KING DAVID SCHOOL

POSITION DESCRIPTION

Learning Support Teacher

POSITION	Learning Support Teacher
RESPONSIBLE TO	Vice-Principal (Student Wellbeing) & Head of Student Services
EMPLOYMENT TERMS	• Employment is in accordance with terms and conditions as outlined in the Educational Services (Teachers) Award 2020 and The King David School Agreement 2023 - 2025 • Remuneration is in accordance with The King David School Agreement 2023 - 2025 and dependent on skills and experience
PREPARED BY	Human Resources Manager
ISSUE: 01	DATE: September 2024

All staff members of The King David School are expected to support and promote the School's mission. The King David School exists to provide both excellence and opportunity in education from infancy to year 12. It will foster the development of each individual student in its care paying careful attention and respect to their unique needs, abilities and aspirations. It will fulfill its goals with reference and respect to the contemporary Australian society within which it is so fortunate to exist.

The School has a universal expectation for the protection of the young people in its care and is committed to ensuring that all staff promote the inherent dignity and fundamental right of students to be respected and nurtured in a safe school environment. The School has a zero tolerance of all forms of child abuse and actively works to listen to and empower students. The School has policies and processes in place to protect students from abuse and takes all allegations and concerns seriously, and responds in line with the organisation's policies and procedures.

The role of the Learning Support Teacher is to facilitate the learning of students with defined learning difficulties and learning disabilities within the school's framework for Student Wellbeing.

DUTIES

The Learning Support Teacher will be responsible for the following:

1. **Assessment and Interpretation -**



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Identify and assess students who are displaying signs of learning difficulties. Make practical recommendations aimed at remediating any learning difficulties. Write and distribute Individual Education Plans.

2. Delivery of Learning Support Lessons -

Provide high quality Learning Support lessons on a small group and/or individual basis.

3. Liaison with Heads of School and Year Level Coordinators –

Regarding the needs of the students who require Learning Support assistance

4. Consultation with Teachers –

Provide advice to teachers on teaching individual students with learning problems.

5. Consultation with Parents –

Meet regularly with parents in consultation with the Head of School to inform them of progress and strategies that can be used in the home. Conduct regular Student Support Group (SSG) meetings as required.

6. Teamwork –

Work co-operatively with teachers, School psychologists, other Learning Support teachers and other relevant staff in the delivery of duties.

7. Integration of Students with Disabilities –

Assist in developing programs and writing funding applications for students with disabilities.

8. Record Keeping –

Maintain clear notes and reports in line with the school's Privacy Policy and relevant Privacy regulations. Keep NCCD records constantly up-to-date

9. Other Responsibilities –

Other duties and responsibilities in line with the operational requirements of the School will be required from time to time as determined by the School Principal or their delegate.

Essential Skills

- Extensive knowledge of a wide range of special education test instruments.
- Proven ability in remediation techniques in both literacy

Requirements

- Experience as a Learning Support Teacher in a school setting working with a wide age range.
- Secondary qualifications (preferably in English)



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4. General Accountabilities for all Staff

- a. Demonstrate duty of care to students in relation to their wellbeing
- b. Be well informed and comply with the School's obligations in relation to Child Safe Standards and processes for reporting suspected abuse
- c. Adhere to the School's professional dress code
- d. Attend all relevant staff meetings, assemblies, community days and staff professional learning days
- e. Demonstrate professional and collegial relationships with colleagues
- f. Commit to and actively support the School's agenda for continuous improvement through participation in school improvement planning as required
- g. Support the Mission, Vision and Values of the School
- h. Be familiar with and comply with all School policies and procedures
- i. All other duties as assigned by the Principal

Please sign below to confirm that you have read and understood the Position Description above:

Signature

Date