



**Albert Einstein Intermediate School 131**  
**Principal | Monique Mason**  
**Assistant Principals | Deirdre Donohue, Juan Fernandez**  
**Parent Coordinator | Natalie Rodriguez**



**Dear I.S. 131 Students,**

I hope you're doing great and getting ready for an awesome school year! I want to let you know about an important change to our school rules about cellphones and other devices like tablets, smartwatches, earbuds, and headphones. Starting now, all devices must be turned off and put away in your backpacks as soon as you enter the school building. To help with this, we're using special YONDR pouches. Each student will get a pouch with a number that matches their class.

**Here's how it will work:**

- If you get to school between 8:10 and 8:30 AM, you'll go to Exit 2 on Story and Bolton to put your phone in the pouch.
- If you arrive between 8:30 and 9:00 AM, go through the Main Entrance, and we'll help you pouch your phone there.
- If you come in after 9:00 AM, first stop at the Main Office to get a late pass. Then go to Mr. Omar in Room 116 to pouch your phone.

**How Yondr Works**



As students enter school, they place their phone in their assigned Yondr Pouch.



Students close and secure their Pouch, keeping it on them throughout the day.



When leaving school, students tap their Pouch on a Base to retrieve their phone.

We're making this change to help everyone stay focused in class and have more time for face-to-face conversations with friends. We appreciate your help in making our school a better place to learn and grow!

**What Happens If You Use Your Phone or Device Without Permission:**

We know it can be tempting to check your phone during the day, but our school has a policy to help everyone stay focused and respectful. Here's what happens if you don't follow the rules:



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- **First Violation:** You'll get a reminder from a teacher or staff member to turn off your device and put it away in your backpack.
- **Second Violation:** A staff member will have a quick talk with you about why the rule is important for your learning. Your device will be taken by the main office and given back to you at the end of the school day.
- **Third Violation:** Your parent or guardian will be contacted, and your device will be kept in the main office. A parent or guardian will need to come to school to pick it up.
- **Fourth Violation:** A meeting will be set up with you, your family, and school staff to talk about what's going on and come up with a plan to help you follow the rule. Your device might be kept at school for a longer time if needed.

Remember, this policy is here to help everyone stay on track and make the most of their school day. Thanks for doing your part!

**In School Contract**

I understand that when I come to school, I must pouch my phone to help keep our school focused and free from distractions. If I arrive between 8:10 and 8:30 AM, I will go to Exit 2 on Story and Bolton to put my phone in the YONDR pouch. If I get to school between 8:30 and 9:00 AM, I will enter through the Main Entrance and pouch my phone there. If I come in after 9:00 AM, I will first go to the Main Office for a late pass, and then go to Room 116 to see Mr. Omar and pouch my phone. I agree to follow this rule because I understand it helps me and my classmates stay focused in class and build better social connections. I will do my part to make our school a great place to learn and grow!

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_ **Pouch#:** \_\_\_\_\_

Sincerely,

Principal Mason

I.S. 131