

WEST DES MOINES COMMUNITY SCHOOL DISTRICT

**Open
Enrollment:
April 20 -
May 15**

To Self-Enroll:

1

Visit wise.benselect.com/enroll

Things to Know:

SSNs and dates of birth are required for all dependents enrolled in coverage.

2

Enter your User ID:

This is your Social Security Number (SSN)

Choose Benefits:

Review your benefit options to help ensure you have the proper coverage and opt out of those you do not need.

3

Enter your Temporary PIN:

Last four of your SSN and last 2 of birth year

Make Changes:

Log in to Wise to make changes at any time during your enrollment period. Before you log out, you must re-confirm with you PIN or your enrollment will not be valid.

4

Changing your PIN:

After using the temporary PIN, you'll be prompted to change it. The new PIN must be a minimum of 8 characters and include the following: one upper case letter, one lower case letter, and one special character. **Note:** You must remember the new PIN to log into the site moving forward.

Confirmation:

After you enter your new PIN to submit your elections, you will be able to download the confirmation statement. You will also receive an email confirmation at your work email outlining the benefits in which you've enrolled.

Our new partnership with Avant Specialty Benefits provides you with the opportunity to speak with a benefit specialist to learn more about the benefits available to you! Call [844-978-2251](tel:844-978-2251) Monday through Friday 8am-5pm CST.