

CMHB, Moraine Township

Minutes of Board Meeting

March 10, 2025

The meeting was called to order at 6:30 pm by Chair David Paushter at the Moraine Township Office located at 800 Central Ave, Highland Park.

The following Board Members were in attendance in person: Nora Barquin, Zach Duenow, Kari Guhl, Anne Lapedriza, David Paushter, Desmond Raftery, Heather Schwartz, Daniel Yohanna.

Also in attendance: Moraine Township Supervisor Anne Flanigan Bassi, Moraine Township Trustee Nancy Chausow Shafer, Moraine Township Administrator Sanela Abazovic, and Moraine Township attorney Jim Hartman.

Absent: Allison Levin

Public Comment:

- There was no public comment.

Presentation:

- **Jim Hartman, Esq, Magee Hartman, P.C.**

Jim Hartman conducted Board training focusing on the Freedom of information Act and the Open Meetings Act.

Approval of Minutes:

- Member Duenow moved, seconded by Member Schwartz, the approval of minutes from the regular board meeting of February 24, 2025. **The motion passed unanimously by voice vote.**

Approval of Bills:

- Member Duenow moved, seconded by member Yohanna, the approval of bills in the amount of \$36.34. Voting Aye by roll call vote: Members Barquin, Duenow, Guhl, Lapedriza, Paushter, Raftery, Schwartz, and Yohanna.
Voting Nay: none. **The motion passed.**

Action Items:

- Motion by Member Duenow to approve the CMHB Rules for Public Comment Policy, seconded by Member Raftery. **The motion passed unanimously by voice vote.**

Subcommittee Reports

Bylaws: Members Yohanna and Levin

Members Yohanna and Levin will continue to work on Bylaws. Once completed they will need to be reviewed by the Township attorney.

Strategic Planning: Chair Paushter and Member Lapedriza

Member Lapedriza brought in a sample format of an organization planning document. Member Barquin agreed to join the Strategic Planning Subcommittee as Member Lapedriza transitions off the CMHB.

Logo: Member Duenow

Member Duenow will circulate his final logo design to Board for approval at the next meeting.

Website: Chair Paushter

Chair Paushter has spoken with Steve Zweiback, who assisted in developing the Moraine Township website, who has agreed to help with creation of a CMHB webpage. Chair Paushter will work on a mockup of a webpage for his review.

Intellectual/Developmental Disability: Members Raftery and Schwartz

Discussion related to what is commonly included in Intellectual/Developmental Disability. Member Schwartz will investigate and follow up via email to Members for scope of components before next meeting.

NIU Needs Assessment: Member Levin

None.

Social and Emotional Learning: Member Schwartz

Member Schwartz to speak at future meeting about Social and Emotional Learning.

Old Business:

- Attorney Hartman addressed the Conflict of Interest Policy for the CMHB.
- A list of potential speakers to present to the CMHB will be reviewed by the Strategic Planning Subcommittee.

New Business:

- Administrator Abazovic presented information on two attorney RFQ responses for Board consideration. The Board agreed to move forward with Airdo Werwas Attorneys at Law, and Administrator Abazovic will reach out to request an engagement letter.
- The Board discussed adding a new subcommittee to review and track future speakers. Member Barquin volunteered to lead this committee.
- The Board discussed adding a Communications Committee to share with the public what the CMHB does. Members Duenow and Schwartz will follow-up with strategy at the next meeting.
- The need for a Freedom of Information Act (FOIA) Officer was briefly discussed and will be an agenda item for the next meeting.
- Chair Paushter will attend the ACMHAI 2025 April 3-4 membership meeting in Springfield, IL. Other members can attend via Zoom.
- Member Raftery spoke with the Highland Park Police Department counselor Amy Bricker to learn about her role and how the CMHB can interface/help with community needs.
- Member Schwartz to speak at future meeting about Social and Emotional Learning.

Adjournment:

Member Duenow moved, seconded by Member Schwartz, adjournment of the meeting at 8:25 pm.

Respectfully submitted,

/s/ Kari Guhl

Kari Guhl, CMHB Secretary