

CMHB, Moraine Township

Minutes of Board Meeting

December 8, 2025

The meeting was called to order at 6:30 pm by Vice Chair Yohanna at the Moraine Township Office located at 800 Central Ave, Highland Park.

The following Board Members were in attendance in person: Vice Chair Daniel Yohanna, Secretary Kari Guhl, Members Nora Barquin, Dan Jenks, Allison Levin, Heather Schwartz and Desmond Raftery.

Also present: Moraine Township Supervisor Nancy Chausow Shafer and Moraine Township Administrator Sanela Abazovic

Absent: Chair David Paushter and Member Zach Duenow

Approval of Minutes:

- Member Schwartz moved, seconded by Member Raftery, abstained by Member Jenks, the approval of minutes from the regular board meeting of November 10, 2025.
- Member Jenks moved, seconded by Secretary Guhl, the approval of minutes with amendments from the regular board meeting of November 24, 2025

Public Comment:

- None

Approval of Bills:

- Member Levin moved, seconded by Member Jenks, to approve the bills for the period November 25, 2025 to December 8, 2025 in the amount of \$6,417.77. Voting Aye by roll call vote: Vice Chair Yohanna, Secretary Guhl, Members Barquin, Jenks, Levin, Schwartz, and Raftery. Voting Nay: none. **The motion passed.**

Financial Reports:

- None

Action Items:

- Motion made by Secretary Guhl to approve the Moraine One Year Strategic Plan, seconded by Member Jenks. **The motion passed unanimously by voice vote.**

Chair's Remarks:

- None

Executive Session:

- None

Standing Committee Reports:

Governance: Members Yohanna and Levin

- None

Finance: Chair Paushter and Member Yohanna

- None

Grants: Chair Paushter and Member Barquin

- Grant Process hand-outs for all Members to discuss procedures and protocol for Grants, Other Funding Models, and Funding Amounts was discussed with the following suggestions made by the Board:
 - The grants will be reviewed by the CMHB Case Manager/Community Liaison and the grant committee for completeness and scored in terms of addressing connection to resources, equity in access, service coordination, and long-term goals.
 - A scoring system will be developed with Leading Healthy Futures
 - We discussed a 5-month process to get grants started this year, with an annual grant process in following years.
 - We discussed an early small grants process for grants less than \$20k in addition to the larger grant process.
 - We continued to discuss the distribution between the three areas of interest, i.e., mental health services, addictions, and developmental disabilities. We discussed that some money should be assigned to each area and published to encourage applications.

Working Group Reports:

Website/Navigation: Member Duenow and Secretary Guhl

- None

Convening: Members Barquin and Raftery

- Member Raftery handed out a flyer on substance use treatment: A Way Out. Member Duenow provided contacts for addiction help for board members to review.

Communication/Outreach: Secretary Guhl and Member Raftery

- Secretary Guhl will reach out to The Highlander to post the CMHB granting process is open. Deadline for submission is January 16, 2026.

Strategic Planning: Members Levin and Schwartz

- None

Old Business:

- None

New Business:

- None

Staff Report:

- None

Adjournment:

Member Schwartz moved, seconded by Member Raftery, adjournment of the meeting at 8:15 pm.

Respectfully submitted:

/S/ Kari Guhl

Kari Guhl – CMHB Secretary