

CMHB, Moraine Township Minutes of Board Meeting August 11, 2025

The meeting was called to order at 6:30 pm by Chair Paushter at the Moraine Township Office located at 800 Central Ave, Highland Park.

The following Board Members were in attendance in person: Chair David Paushter, Secretary Kari Guhl, Members Nora Barquin, Allison Levin, Heather Schwartz, and Daniel Yohanna. Also present: Moraine Township Supervisor Nancy Chausow Shafer and Moraine Township Administrator Sanela Abazovic. Absent: Member Zach Duenow.

Approval of Minutes:

- Member Schwartz moved, seconded by Member Levin, the approval of minutes from the regular board meeting of July 28, 2025. **The motion passed unanimously by voice vote.**

Public Comment:

- There was no public comment.

Approval of Bills:

- None

Financial Reports:

- Administrator Abazovic reviewed Levy & Replacement Tax distributions received from Lake County and the State of Illinois, respectively.
- Administrator Abazovic reviewed bank account balances. On 7/31/25, \$250,000 was moved from the CMHB checking account to a 4 month CD with an APY of 4.21%.

Action Items:

- None

Chair's Remarks:

- None

Executive Session:

- None

Program Updates/Committee Reports:**Standing Committee Reports:****Governance: Members Yohanna and Levin**

- Members Yohanna and Levin updated the Board that the Bylaws will be finished for the next meeting scheduled on August 25, 2025. Acceptance of the Bylaws to be added as an Action Item for August 25, 2025 meeting.

Finance: Chair Paushter and Member Yohanna

- None

Grants: Chair Paushter and Member Barquin

- The Grant procedures are complete and have been submitted to the attorneys for review. Upon receipt from the attorneys the Grant procedures will be added as an Action Item for the Board to vote on and thus implement.

Working Group Reports:**Website/Navigation: Member Duenow and Secretary Guhl**

- Secretary Guhl informed the Board that the temporary website is now live.
- The website developer contract has been reviewed by the Board, it will now go to the attorney for review and subsequent approval at the next Board meeting.

Convening: Members Barquin and Raftery

- Member Barquin reminded the Board there will be no speaker the month of August. Due to the holiday on September 22nd, it was proposed to have the next speaker, the Highwood Library – Ture North, at our September 8th meeting.

Communication/Outreach: Secretary Guhl and Member Raftery

- Secretary Guhl shared photos of the CMHB table from the first community event - National Night Out hosted at the Aqua Park.

Strategic Planning: Members Levin and Schwartz

- Member Levin informed the Board that the 3 year plan is targeted to be ready by October.
- Member Schwartz proposed creating a structure defining intern responsibilities. List of possible tasks to be emailed by Board members to Member Schwartz for next meeting.

Old Business:

- The request for candidate submissions to replace the 9th Board seat is currently in motion with posting on the Moraine Township website and the Highlander mailer. Two candidates are under review currently with two more pending.

New Business:

- Chair Paushter gave an overview of his and Member Levin's meeting with Cheryl Potts, Executive Director of the Community Mental Health Board of Oak Park Township.

Staff Report:

- None

Adjournment:

Member Schwartz moved, seconded by Member Yohanna, adjournment of the meeting at 8:30 pm.

Respectfully submitted:

/s/ Kari Guhl

Kari Guhl, CMHB Secretary