

CMHB, Moraine Township Minutes of Board Meeting August 25, 2025

The meeting was called to order at 6:30 pm by Chair Paushter at the Moraine Township Office located at 800 Central Ave, Highland Park.

The following Board Members were in attendance in person: Chair David Paushter, Secretary Kari Guhl, Members Nora Barquin, Allison Levin, Dez Raftery, Heather Schwartz, and Daniel Yohanna.

Also present: Moraine Township Supervisor Nancy Chausow Shafer and Moraine Township Administrator Sanela Abazovic.

Absent: Member Zach Duenow.

Approval of Minutes:

- Member Schwartz moved, seconded by Member Levin, the approval of minutes from the regular board meeting of August 11, 2025. **The motion passed unanimously by voice vote.**

Presentation:

- **Highwood Public Library – Yenni Avila (Director of Health Equity)**
Yenni Avila gave a comprehensive presentation of the services offered through the Highwood Library currently and ideas of what they would like to offer in the future based on their patron's requests.

Public Comment:

- There was no public comment.

Approval of Bills:

- Member Yohanna moved, seconded by Member Raftery, to approve the bill for the period August 12, 2025 to August 25, 2025 in the amount of \$2,379.50.
Voting Aye by roll call vote: Chair Paushter, Secretary Guhl, Members Barquin, Levin, Raftery, Schwartz, and Yohanna.
Voting Nay: None. **The motion passed.**

Financial Reports:

- None

Action Items:

- Motion by Member Yohanna to approve the Moraine Township Community Mental Health Board Operating Rules and Procedures, seconded by Member Schwartz. After discussion the following updates were made:

- Adding “Community” to the title of the document so it reads “Moraine Township Community Mental Health Board Operating Rules and Procedures”.
- Article III, Section A, General, Number 4 – Replace in its entirety with “The Board will comply with all reporting requirements of the Act”.
- Article VIII, Number 3- Replace “both in print and electronically” with “using a variety of platforms”.

Motion by Member Yohanna to accept the amendments to the Moraine Township Community Mental Health Board Operating Rules and Procedures, seconded by Member Schwartz.

The motion passed unanimously by voice vote.

Chair’s Remarks:

- None

Executive Session:

- None

Program Updates/Committee Reports:

Standing Committee Reports:

Governance: Members Yohanna and Levin

- None

Finance: Chair Paushter and Member Yohanna

- None

Grants: Chair Paushter and Member Barquin

- None

Working Group Reports:

Website/Navigation: Member Duenow and Secretary Guhl

- None

Convening: Members Barquin and Raftery

- Members Barquin and Raftery visited the Fenix Family Health Center, both agreed it is a terrific provider for the community.

Communication/Outreach: Secretary Guhl and Member Raftery

- Secretary Guhl circulated a list of community events for prospective CMHB table outreach.

Strategic Planning: Members Levin and Schwartz

- Member Schwartz will provide a structure defining intern responsibilities. List of possible tasks to be emailed by Board members to Member Schwartz for next meeting.

Old Business:

- The request for candidate submissions to replace the 9th Board seat closes on August 31st, 2025. Member Levin and Moraine Township Supervisor Nancy Chausow Shafer will begin the interview process in early September.
- A job description and point person from the CMHB will be created for Lupe Somerville.

- Administrator Abazovic will email a hand-out to all Board members concerning Rachel Sacks of Leading Health Futures to get comments/feedback before the next meeting.
- Citizens Advisory Committees were discussed.

New Business:

- Reviewed current pending legal documents; By-laws, website contract, focus group contract, grant submissions with the current CMHB law firm, Airdo Werwas LLC.
- Mental health volunteer – Anja Hadzalic, Therapist-Intern, Here and Now has expressed interest in volunteering to help the CMHB in any way needed.

Staff Report:

- None

Adjournment:

Member Schwartz moved, seconded by Member Levin, adjournment of the meeting at 8:30 pm.

Respectfully submitted:

/s/ Kari Guhl

Kari Guhl, CMHB Secretary