



NASA SEWP VI CONTRACT HOLDER

Ordering Guide

Best Practice Associates, LLC d/b/a Tria Federal

Category B: Enterprise-Wide ITC/AV Service Solutions

SEWP VI OVERVIEW

NASA SEWP VI (pronounced “soup”) is a Government-Wide Acquisition Contract (GWAC) providing the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services to all federal agencies and their approved contractors. First awarded in 1993 as the government’s first GWAC, SEWP is self-funded through a low usage fee (0.34%) and supports more than 50,000 orders a year.

FAIR OPPORTUNITY

Per FAR 16.505(b)(1), each Contract Holder is given a fair opportunity to be considered for every order over the micro-purchase threshold (\$10,000) issued under these multiple-award contracts. The method is at the Contracting Officer’s discretion and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool (QRT) is the recommended method and augments the required decision documentation, which the issuing office retains. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Group or based on a suggested source.

ABOUT TRIA FEDERAL

Tria Federal builds, modernizes, and operates mission-critical federal platforms and programs. Under SEWP VI Category B, Tria delivers customized, enterprise-wide ITC/AV service solutions — spanning cloud, managed, and shared services — that enhance an agency’s ITC/AV infrastructure across multiple departments, locations, and field offices.

Website: triafed.com

CONTRACT

Contract Holder

Best Practice Associates, LLC d/b/a Tria Federal

Contract No.

80TECH26D1960

Category / Group

Category B — Group B1

NAICS

541512

Period of Performance

11/01/2026 – 10/31/2036 (10-year ordering period from award)

Order Limits

\$25 minimum · \$20B maximum (contract-level)

TRIA SEWP VI PROGRAM SUPPORT

Program Manager

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(301) 286-1478

SEWP PMO Hours:

M–F, 7:30 AM–6 PM ET

www.sewp.nasa.gov/sewpvi

WHAT’S IN SCOPE FOR SEWP VI

SEWP VI is awarded in three scope categories. Tria holds a Category B award for enterprise-wide ITC/AV service solutions. If you are unsure whether a requirement is in scope, email a brief overview or bill of materials to help@sewp.nasa.gov for confirmation.

CATEGORY A**ITC/AV Solutions**

Products & product-based services

CATEGORY B**Enterprise-Wide ITC/AV Service Solutions**

Enterprise-focused services

Tria — NAICS 541512**CATEGORY C****Mission-Based ITC/AV Service Solutions**

Mission-focused services

HOW TO OBTAIN A QUOTE

Issue a Request for Quote (RFQ) to Tria through the SEWP Quote Request Tool (QRT) at www.sewp.nasa.gov; the QRT automatically routes to Contract Holders in the selected Group. To scope a Category B service solution or request a quote directly, contact Tria’s SEWP VI program office — Jen Baker, Program Manager, or Avery Hinson, Deputy Program Manager — at 703-229-5888.

SUPPORT, WARRANTY & POST-DELIVERY

For installation and transition, warranty (basic and extended), technical support, software support, and other post-delivery matters, contact Tria's SEWP VI program office (Jen Baker, PM, or Avery Hinson, DPM) at 703-229-5888. Warranty and support terms are established at the order level.

TROUBLESHOOTING A PROBLEMATIC ORDER

For any issue with a delivery order — status, delivery, invoicing, or performance — contact Tria's SEWP VI program office (Jen Baker, PM, or Avery Hinson, DPM) at 703-229-5888. Tria will coordinate with the SEWP PMO as needed to resolve it.

ORDERING PROCESS

Each agency's internal process varies. Typically, an end user generates a Purchase Request (PR); the agency's procurement office then issues a Delivery Order (DO) on any valid federal DO form. The SEWP PMO does not issue DOs — the issuing agency does. The PMO reviews the order, assigns a SEWP Control Number (SCN), tracks it, and forwards it to Tria. Tria cannot begin work until the SCN is assigned (only credit-card orders under the micro-purchase threshold may proceed first). Any order modification must also route through the SEWP PMO.

PRICING

Each item is priced no higher than the price in the SEWP database of record on the date the Contracting Officer signs the order, and at or below the corresponding GSA Schedule price.

Powering the Systems Behind Federal Health. Best Practice Associates, LLC d/b/a Tria Federal

Prepared per SOW Attachment A, §A.6; content complies with the SEWP VI Contract Holder User Manual (Attachment C). Updated within 10 business days of each contract modification.