

MINUTES (in Review)

BOWLS NZ BOARD MEETING



Name:	Bowls New Zealand
Date:	Friday, 17 November 2023
Time:	9:00 am to 11:55 am (NZDT)
Location:	Ponsonby Bowling Club, 105A Jervois Street, Ponsonby
Board Members:	Tony Lepper (Chair), Ann Wright, Craig Bruce, Mark O'Connor, Phillip Huwyler, Nicola (Nic) Simpson, Chris Kibblewhite
Attendees:	Mark Cameron

1. Opening Meeting

1.1 Interests Register

1.2 Obituaries

1.3 Board Only Time

1.4 Confirm Minutes

Bowls NZ Board Meeting 16 Sept 2023, the minutes were confirmed as presented.

Bowls New Zealand Board Meeting 15 Sept 2023, the minutes were confirmed as presented.

1.5 Actions from Previous Meetings

1.6 Presidents Report

The President's report was tabled and accepted.

2. Governance Matters

2.1 Governance Report

The Board reviewed the following Governance and Operational Policies:

- Strategic and Operational Plan
- Organisation Chart
- Operational Policies

The Operational Policies are to be updated by May 2024 in a number of areas, including Technology, Business Continuity, Pandemic, Reserves, Privacy.

It was agreed that Bowls NZ would undertake a new Governance Mark review in the last Quarter of 2024.

The Board sub-committee's were confirmed as:

- Risk & Audit Committee: Mark O'Connor (Chair) with all Board members being on this R&A committee.
- Remuneration Committee: Nic Simpson (Chair) with Chris Kibblewhite, Mark O'Connor and Tony Lepper.

3. Operational Matters

3.1 CEO Report

The following Operational Matters were discussed:

- 2023/2024 Business Plan
- International Events
- World Bowls - World Series
- NZ Indoor Bowls
- Coaching
- Twilight Bowls

4. Risk & Audit Matters

4.1 R&A Report

The Risk Register and the Health & Safety Register were tabled, and reviewed by the Bowls NZ Board.

The financial results to October 31, 2023 were tabled and reviewed by the Board. There were no significant or material variances to report, against budget.

The CEO to review the RSM Hayes Audit Matters requiring attention, and update the Board in the February 2024 meeting.

The Board reviewed cashflow projections for the period 2023-2025.

5. Close Meeting (including review of the meeting)

5.1 Close Meeting

Next meeting: Bowls NZ Board Meeting - 9 Feb 2024, 9:00 am

Signature: _____

Date: _____