



Community School District Two
Kelly McGuire, Superintendent

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District 2 Leadership Team Meeting Minutes

January 27, 2025/8:30am-9:30am/Via Zoom

Attendees:

Kelly Shannon, District 2 Deputy Superintendent
Bill Doyle, Director of State and Federal Program Implementation (DSFP)
Craig Slutzkin, President, Community Education Council 2
Jennifer Stone, OPE Lead, Manhattan High School District
Jessica Harvey, D2 UFT Representative
Dayvonne Smith, Manhattan High School Presidents' Council (MHSPC)
Caitlin Canfield, Elementary and Middle School President's Council
Leslie Hurdle, D2 Manager of Operations and Special Projects
Renny Fong, CSA Chair
Tina Sibulkin-Yacker, D2 Family Support Coordinator

Introductions and Sign-In

- Kelly Shannon: Introduced herself as one of the deputy superintendents for District 2, stepping in for Superintendent McGuire and asked everyone to introduce themselves.
- Leslie Hurdle: Introduced herself as the Manager of Operations and Special Projects for District 2.
- Tina Sibulkin Yacker: Introduced herself as the Family Support Coordinator for District 2.
- Bill Doyle: Introduced himself as the DSFP working with districts 1, 2, and 3, as well as Manhattan high schools.
- Craig Slutzkin: Introduced himself as the President of CEC 2.
- Renny Fong: Introduced himself as the Principal of PS 130 and CSA Chair.
- Dayvonne Smith: Introduced herself as the Manhattan High School's President's Council's designee and Board Secretary.
- Jennifer Stone: Introduced herself as the High School Representative for Manhattan High School.
- Caitlin Canfield: Introduced herself as the PTA President's Council representative.
- Jessica Harvey: Introduced herself as the UFT District Representative for District 2.

Superintendent's Report

- Kelly Shannon:
 - Discussed the recent school spotlight visit to Lab Middle School on January 16th, focusing on supporting diverse groups of learners.
 - Highlighted the comprehensive approach to supporting student needs, including programs like Rewards and Bridges.
 - Shared progress monitoring towards district goals, including literacy, safety, academic experience, graduation readiness, and family engagement.
 - Mentioned the use of coaching logs, advanced observation reports, and feedback to monitor progress.
 - Reported on the decrease in student suspensions and bullying incidents.
 - Discussed family engagement through parent webinars and upcoming sessions.
 - Announced key dates, including the CEC application period and upcoming district events.

Review of Minutes

- Leslie Hurdle: Apologized for not having the minutes from prior meetings ready for review and approval. She mentioned that the transcript and recording of the current meeting would be posted on the website.

Progress Monitoring and Updates

- Bill Doyle:
 - Reviewed the work accomplished by the DLT throughout the school year, including the review of regulations, roles, responsibilities, and various plans.
 - Discussed the progress monitoring tools (IPC and PRT) and their alignment with academic screeners.
 - Emphasized the importance of SLT signature pages and Title I updates.
 - Mentioned the need for schools to upload SLT documentation monthly.

Announcements from Constituent Groups

- Tina Sibulkin Yacker:
 - Focused on CEC elections and the promotion of candidate webinars.
 - Mentioned the need for resources to support immigrant families.
- Craig Slutzkin:
 - Announced the next CEC meeting on February 26th at PS 130.
 - Praised the wit and wisdom workshops for their helpfulness.
- Caitlin Canfield:
 - Expressed concerns about support for immigrant families and the need for district guidance on ICE-related issues.
- Jessica Harvey:
 - Highlighted the UFT's concern for immigrant families and support for DOE's legal protocols.
 - Announced an upcoming Lunar New Year banquet.

- Renny Fong:
 - Discussed the importance of supporting immigrant families and the application for smaller class sizes.
 - Mentioned the upcoming Lunar New Year holiday.
- Dayvonne Smith:
 - Focused on supporting immigrant families and preparing for college and financial aid readiness.
- Jennifer Stone: Did not have any additional updates.

Next Steps and Closing

- **Kelly Shannon:**
 - Thanked everyone for their participation and collaboration.
 - Reminded the team of the next DLT meeting on February 24th.
 - Mentioned the importance of partnerships and ongoing support for schools and families.