



Community School District Two

Kelly McGuire, Superintendent

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District 2 Leadership Team Meeting Minutes

September 16, 2024/8:30am-9:30am/Via Zoom

Attendees:

Kelly McGuire, *District 2 Superintendent*

Bill Doyle, *Director of State and Federal Program Implementation (DSFP)*

Craig Slutzkin, *President, Community Education Council 2*

Jennifer Stone, *OPE Lead, Manhattan High School District*

Jessica Harvey, *D2 UFT Representative*

Jung Min Lee, *Manhattan High School Presidents' Council (MHSPC)*

Leslie Hurdle, *D2 Manager of Operations and Special Projects*

Pamela Rodriguez, *DC 37 Union Representative*

Tina Sibulkin-Yacker, *D2 Family Support Coordinator*

DLT Meeting Overview:

The District Leadership Team (DLT) meeting covered significant updates for District 2 as the new school year begins, focusing on transparency, collaboration, and compliance.

Superintendent Kelly McGuire led the meeting, which included various district and community representatives.

Key Points:

1. Introductions & Roles:

- Members introduced themselves, shared their roles, and discussed the purpose of the DLT, which involves addressing district-wide issues, improving educational quality, and collaborating to achieve district goals.

2. School Spotlight Visits:

- A new initiative, "School Spotlight Visits," will give DLT members a chance to observe schools implementing district initiatives. These visits aim to show how policies translate into practice, starting October 10th at Midtown West, with another visit on November 6th at Simon Baruch.

3. District Updates: [Superintendent - DLT Report.pptx](#)

- Leadership Changes: Five new principals, ten new assistant principals, and 96 new teachers have joined District 2, bringing a fresh wave of enthusiasm and commitment.
- State Test Scores Analysis: The district saw a decline in ELA scores, while mathematics scores improved. Third-grade literacy showed notable growth due to a focus on foundational literacy practices, with strong results at PS 159 and PS 343. Middle schools also demonstrated progress linked to the illustrative mathematics curriculum.
- Focus Areas: The district continues to prioritize support for students with disabilities and English language learners. The expansion of the Wit & Wisdom curriculum across K-5 aims to cater to diverse learning needs.

4. Expansion of 3K Seats:

- District 2 added 195 new 3K seats to address high demand, particularly on the Upper East Side. Despite the expansion, not all families seeking a 3K seat could be accommodated within the district, and some were redirected to other districts with available spots. Efforts are ongoing to increase capacity and better meet community needs.

5. Bylaw Review:

- The group discussed the bylaws and potential amendments. We will revisit the bylaws in October to consider any proposed changes.

6. Consolidated Application (Con App) and Compliance Requirements:

- Overview: The Consolidated Application (Con App) is a comprehensive document submitted to the New York State Education Department, detailing the district's use of Federal funding allocated under the Every Student Succeeds Act (ESSA). It integrates Title I-IV programs, which support various educational initiatives, including student achievement, teacher quality, parental engagement, and services for English language learners.
- District Comprehensive Educational Plan (DCEP) and District Comprehensive Improvement Plan (DCIP): The Con App is aligned with the DCEP and DCIP, which outline district strategies to meet educational goals and comply with state and Federal requirements. These plans are essential for coordinating district-wide initiatives and ensuring that funding supports the intended objectives.
- Role of the DLT: The DLT helps facilitate compliance by ensuring School Leadership Teams (SLTs) adhere to monthly documentation requirements, such as submitting meeting agendas, minutes, attendance, and shared documents to the I-Plan portal. The DLT also guides SLTs on aligning school-level plans with district priorities.
- School Allocation Memos (SAMs): SAMs provide detailed instructions on how funds from Titles I-IV are distributed and utilized. For example, Title I funding is allocated based on the number of students in temporary housing, while Title II supports activities to enhance teacher effectiveness. SAMs ensure compliance by setting guidelines for how schools must use these funds to meet program goals.

Next Steps:

- Bylaws will be reviewed in October, with further discussions on proposed amendments.
- Continued analysis of educational data will guide interventions where needed. ●
School spotlight visits will provide insights into district initiatives in action.

The next DLT meeting is scheduled for October 21st.