Meeting Minutes
Meeting of the Envision Board of Directors
Thursday, March 13, 2025

I. Preliminary

A. Call to Order

- Board Chair Rhonnel Sotelo called the meeting to order at 4:36 pm.

B. Roll Call

- Board members: Jillian Juman, Amber Childress, Candice Phillips (via Zoom), Ify Walker, Kyle Magallanes Castillo, Michelle Seijas, Rhonnel Sotelo, Thomas Igeme
- Others: Akil Hollis (via Zoom), Traci Dove, Elizabeth Choi, Elizabeth Raji-Greig, Justin Wells, Simone Green, Kevin Hoffman, Maria Kaimana

C. Adopt the Agenda

- Motion: Kyle Magallanes Castillo
- Seconded: Amber Childress
- Approved by roll call: Yes 8 No 0

II. Board Chair and CEO Comments

- Interim Mayor Kevin Jenkins visited Envision Academy.
- UC & CSU Requirement Completion Rates were discussed, referencing a recent San Francisco Chronicle article ranking California high schools.
- Envision's presence at the Deeper Learning Conference in San Diego was highlighted.

III. Public Comment/Announcements

IV. Consent Agenda at 4:50 pm

A. Ratification of the Minutes of last Board Meeting: November 15, 2024

- Motion: Michelle Seijas
- Seconded: Thomas Igeme
- Approved by roll call: Yes 8 No 0

V. Action Items at 4:55 pm

- Robert Lenz Salary Verification Document
    - Document to confirm Robert Lenz's salary for purposes of Cal STRS retirement benefits

- Motion: Jillian Juman
- Seconded: Thomas Igeme
- Approved by roll call: Yes 8 No 0

- Expulsion Policy
  - Proposal to shift expulsion decisions from the Board to an impartial administrative panel (school and regional leaders).
  - Expulsion appeals will still go to the Board.
  - Rationale: Minimizes disruption to students by expediting the process.
  - Board Action: Approval requested.

  - Motion: Thomas Igeme
  - Seconded: Amber Childress
  - Approved by roll call: Yes 8 No 0

- Recommendation to elect Traci Dove for a three-year term starting March 13, 2025
  - Biography:
    a) Senior VP, Pahara Institute – Expanded network from 300 to 1,000+ leaders, impacting millions of students. Focuses on leadership, transformation, and belonging.
    b) Leadership & Experience – 20+ years in adult learning and executive recruitment (A.T. Kearney, Bellwether, KPMG).
    c) Moderator & Facilitator – Pahara Fellow, moderates for Aspen Global Leadership Network and leadership programs.
    d) Education & Personal – Howard University alum, board member of Learner-Centered Collaborative, based in Denver.

  - Motion: Thomas Igeme
  - Seconded: Jillian Juman
  - Approved by roll call: Yes 8 No 0

- Vote to approve Ify Walker as Board Vice-Chairperson
  - Motion: Rhonnel Sotelo
  - Seconded: Kyle Magallanes Castillo
  - Approved by roll call: Yes 8 No 0

VI. Discussion on Revenue Questions at 5:10 pm

- **Enrollment**
  - Enrollment Trends: A decline of 107 students below budgeted enrollment, reflecting regional trends in OUSD and SFUSD.
  - Recruitment Efforts:
    a) Community outreach, including the Black Joy Parade and a visit from Interim Mayor Kevin Jenkins.

        b) Strengthening messaging and mobilizing parents and students.
        c) Focus on retention and new student recruitment.
    - Budget Impact: Enrollment decline results in a $1.1M shortfall in state revenue.
    - Next Steps:
        a) Adjust financial models for sustainability.
        b) Obtain material revision on Envision Academy's enrollment numbers.
- **Local Control & Accountability Plan**
    - LCAP is a three-year action plan aligned with state requirements.
    - 2024-25 was Year 1, and the 2025-26 plan will focus on:
    - Reporting progress.
    - Revising goals and actions where needed.
    - The full LCAP will be presented for Board approval in June.
- **Envision Learning Partners**
    - Total projected revenue: $916,642.
    - 14 executed contracts totaling $483,088, with five more in the scoping phase.
    - Two grants secured, totaling $418,554.
    - Monitoring potential federal grant risks that may impact client partnerships.
- **Financial Overview**
    - Enrollment decline of 6% (80 students) causing a $1.1M revenue shortfall.
    - Spending reductions will help 3 out of 4 schools remain on budget.
    - One-time COVID-response funds are no longer available, requiring cautious financial planning.
    - Current cash on hand: 94 operating days' worth.

VII. Discussion on Fundraising at 5:20 pm

- Annual fundraising goal: $1.6M for general operating expenses.
- Capital campaign goal: $5M by 2028 to renovate 1515 Webster Street.
- Evening with Envision Fundraiser (April 26):
    - Goal: Raise $300K and build long-term donor relationships.
    - Board asks: Attend, bring guests, secure auction items/sponsorships.

VIII. Discussion on Strategy at 6:05 pm

- Addressing structural disconnect between Envision's schools and ELP.
- Plan to codify the "Envision Way" into a clear framework for instructional and organizational practices.
- Discussion on clarity, accountability, and innovation in Envision's approach to improving student outcomes.

IX. Closed Session at 6:30 pm

- Closed Session: Personnel (G.C. 54957)
    - CEO Evaluation

X. Report Back from Closed Session at 7:00 pm

- No actions reported from closed session.

XI. Adjournment: Board Chair Rhonell Sotelo adjourned the board meeting at 7:05 pm