

## **Quran and Hifdh Guidelines**

### **Objectives & Goals**

Muneer Academy's commitment to fostering Islamic knowledge and spirituality, is driven by a set of goals aimed at shaping a generation of devout and knowledgeable individuals. These objectives encompass not only the preservation and mastery of the Book of Allah but also the cultivation of a deep connection and love of Allah Ta'ala, thus establishing a strong Islamic identity

The Hifdh al Quran program's ambition is to create a generation of Huffadh of the Book of Allah, who will dedicate themselves to preserving the Quran's content in its purest form –safeguarding it from any distortion, addition, or deviation. This is achieved through rigorous memorization and basic understanding of the tenets of Islam.

The Academy aspires to elevate the level of Quranic studies and memorization by instilling in its students the goals and intentions of pursuing higher Islamic education. By nurturing a love for Allah and the Messengers of Allah, students are encouraged to embrace their Islamic identity wholeheartedly, becoming proactive Muslims who actively participate in their communities as responsible ambassadors of Islam and loyal citizens of their respective nations.

In addition to nurturing students' Islamic knowledge, Muneer Academy is equally committed to supporting its instructors. Professional development and student management workshops are provided to equip teachers with the necessary skills and resources, empowering them to guide and mentor students effectively on their spiritual journey.

Ultimately, the vision of Muneer Academy encompasses more than the pursuit of academic excellence and memorizing words. It aims to foster a holistic and spiritually enriched upbringing. We pray and hope to instill the love for Allah and the Messengers of Allah, promoting respect and admiration for the places of worship and all those who possess it.

May Allah Ta'ala make this journey beautiful and grant ease and success in all endeavors. Ameen.

### **Traditional Memorizing Schedule and Guidelines**

### **Sabaq (New Lesson)**

- Every student is assigned a different amount according to their capability and how much revision they are doing, most common are 5 lines, half a page, 10 lines and one page. Towards the end of their journey they may reach two pages or more.
- Students have to have their sabaq **ready before coming to class** and all students need to recite their sabaq within the first 45 minutes-1 hour
- Sabaq must be learned the night before and should be reviewed and perfected after Fajr.
- To move to a new Sabaq, it should be free from mistakes.

### **Sabaq Para**

- Traditionally Sabaq Para also known as *Saat Sabaq* in the urdu language, is the revision of the last 7 lessons, last 7 pages or it can be the current juz from the beginning of juz.
- Our goal is to have students recite a minimum of 5 lessons up to 10 lessons or 10 pages.

### **Dawr (Revision)**

- Traditionally a full juz was assigned to any student who had more than one juz memorized.
- Dawr will be assigned to students according to how much sabaq they are learning and how much Quran they have memorized (shouldn't be less than half juz)
- Students can be paired up for dawr, however, teachers should listen to 3-4 students' dawr per day, and rotate it in a manner in which every student gets tested on dawr by the teacher at least twice a week. With the addition of a TA we are hoping to ensure it is listened to daily.
- Any student with weak dawr will have sabaq stopped until their dawr is strengthened and proficient. This is at the discretion of the teacher and Hifdh Director.

### **Juz tests**

At the completion of a juz, there will be a test on the full juz. Only three mistakes are allowed during this test. If a student makes more than three mistakes, they will fail the test. Once a student passes the juz test, they will start their new lesson.

#### **Full mistake:**

- Switching a letter or two example: مآب to كتاب
- Skipping a verse
- Forgetting the next verse and needing the ustadhaadha to tell them a word or two
- Switching a harakah

Half mistake:

- Teacher taps on the desk, and they correct themselves.
- Teacher indicates it is not correct and the student self corrects.
- Skipping a verse but fixing it without the teacher correcting them

### **Planners**

The best and most efficient way for parents and teachers to keep track of students' progress are planners. Planners should be filled out by teachers daily and signed by parents regularly.

### **Homework Expectations**

- Students must take care of the Mushaf and write their names on them. No notes and doodles.
- Students are required to bring all the books to school, on every school day.
- School will charge the cost of the books in case second copy needs to be acquired

### **Parent Cooperation**

We are a team! Parents are expected to regularly monitor the child's hifdh and homework. Traditional hifdh schools are 5-8 hours. Ours is 3.5 hours, therefore there must be allocated time at home to recite, memorize, and revise. For a child to excel in their studies, daily input, attention and focus on the child is necessary. May Allah ta'ala grant tawfiq! Ameen.

### **Peers**

Muneer Academy endeavors to provide a nurturing environment where Muslim children can build lasting friendships with peers who share similar values and beliefs. We have a zero tolerance policy for bullying, or disrespect towards peers.

### **Hifdh Certificate**

To receive a hifdh diploma from Muneer Academy (Also known as Tahfeedh certificate) it is imperative that after completing their hifdh, or before reciting their final lesson, they must recite each juz to their teacher with less than 2 mistakes per juz.

### **Starting on Time**

Allah (SWT) says: "O You who believe fulfill your contracts" The scholars mention that "contracts" refers to every form of commitment. Therefore we should see this as an order from Allah SWT to fulfill our commitment of coming to class and beginning on time and not take it as a trivial matter.

### **Classroom Aadab and Expectations**

1. Keep track of all personal items students bring to school each day.
2. Students are expected to label all their school supplies, belongings, and accessories as it helps the lost & found scenarios.
3. Students are required to place their shoes on the shoe racks
4. No leaning on the wall/sleeping during class
5. The mushaf should be carried with love and respect. A demonstration will be shown to the students in the first week of school.
6. Treat the teacher with utmost love and respect.

### **Instilling love**

- Instill love of the Quran in each and every student's heart.
- Memorizing The Book of Allah is a gift from Allah (SWT)
- Students should renew their intentions daily in the beginning of class.
- It is normal to have an "off day", InshaAllah we can do better the next day. Encouragement is key!
- Do not forget to seek Allah (SWT) for help with lessons.

### **Virtues of Being a Hafidh**

- Rasulullah SAW said "The likeness of the one who reads Quran and memorizes it is that he is with the righteous honorable scribes (Angels/ Prophets in Jannah)"
- Rasulullah SAW said "It will be said to the one who memorized the Quran, "Recite and ascend and recite just as you would recite in the world, for your abode (in Jannah) will be the last verse you recite"