
Employment Application (Please Print)

Name: _____ Date of Application: _____
Last First Middle

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (_____) _____ Alternate Phone: (_____) _____

Personal Information

Position applying for: _____

Type of work applying for: ☐ Full-Time ☐ Part-Time ☐ Temporary

Days and hours you are available for work: _____

Date available to start work: _____

Have you ever applied to or worked for Westech Systems, LLC or Sol-tek Solar before? ☐ Yes ☐ No

If yes, state dates and position: _____

Are you at least 18 years old? (If under 18, hire is subject to minimum legal age verification) ☐ Yes ☐ No

Are you able to perform the essential functions of the job for which you are applying,
with or without reasonable accommodation(s)? ☐ Yes ☐ No

If no, please describe the essential functions that cannot be performed: _____

Westech Systems, LLC complies with all applicable state and federal law and provides necessary reasonable accommodation(s) that do not create an undue hardship for disabled applicants/employees to allow them to perform essential job functions.

Westech Systems, LLC may refuse to hire relatives of present employees if doing so would result in actual problems in supervision, security, safety, or morale, or creates a conflict of interest.

Education, Training and Experience

School Name & Address	Degree/Diploma	Did you graduate?	No. of Years Completed
_____	_____	☐ Yes ☐ No	_____
_____	_____	☐ Yes ☐ No	_____
_____	_____	☐ Yes ☐ No	_____
_____	_____	☐ Yes ☐ No	_____

If applicable, are you licensed or certified for the job you are applying for? ☐ Yes ☐ No

License/Certification	License/Certification No.	Issuing State
_____	_____	_____
_____	_____	_____

Has your license(s)/certification(s) ever been revoked or suspended? ☐ Yes ☐ No

If yes, state reason(s), date of revocation or suspension, and date of reinstatement: _____

Do you have any other experience, training, qualifications or skills that you feel make you especially suited for this position? If so, please explain: _____

Employment History

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). You must complete this section even if attaching a resume.

Name of Employer: _____ Supervisor Name: _____

Address: _____

Telephone Number: _____ Dates of Employment (Month/Year): _____

Position & Duties: _____

Reason for Leaving: _____ May we Contact Employer: ☐ Yes ☐ No



Name of Employer: _____ Supervisor Name: _____

Address: _____

Telephone Number: _____ Dates of Employment (Month/Year): _____

Position & Duties: _____

Reason for Leaving: _____ May we Contact Employer: ☐ Yes ☐ No

Name of Employer: _____ Supervisor Name: _____

Address: _____

Telephone Number: _____ Dates of Employment (Month/Year): _____

Position & Duties: _____

Reason for Leaving: _____ May we Contact Employer: ☐ Yes ☐ No

References

List below three individuals not related to you who have knowledge of your work performance within the last 3 years.

Name: _____ Occupation: _____

Address: _____

Phone Number: _____ No. of Years Acquainted: _____

Name: _____ Occupation: _____

Address: _____

Phone Number: _____ No. of Years Acquainted: _____

Name: _____ Occupation: _____

Address: _____

Phone Number: _____ No. of Years Acquainted: _____

Applicant Statement

I hereby certify I have not knowingly withheld any information that might adversely affect my chances for employment and the answers given by me are true and correct to the best of my knowledge. I further certify that I have personally completed this application and understand that any omission or misstatement of material fact on this application or on any document used to secure employment will be grounds for rejection of this application or for termination if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Westech Systems, LLC, to investigate my references, employment history, and education related to my suitability for employment (excluding criminal background information). I further authorize the references I have listed to disclose to Westech Systems, LLC, letters, reports and other information related to my work records, except for my salary history, without giving me prior notice of such disclosure. In addition, I hereby release Westech Systems, LLC, my former employers and all other individuals, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that in compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

I understand Westech Systems, LLC, does not discriminate in employment and no questions on this application are used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

I understand that nothing contained in the application is intended to create an employment contract between me and Westech Systems, LLC. In addition, I understand and agree that if I am employed, my employment will be at-will, meaning it would be for no definite or determinable period and may be terminated at any time, with or without cause or notice, at the option of either myself or Westech Systems, LLC, and that no promises or representations contrary to the foregoing are binding on Westech Systems, LLC, unless made in writing and signed by me and the President.

DO NOT SIGN UNLESS YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I have read, fully understand and accept all terms of the above Applicant Statement.

Signature of Applicant: _____ Date: _____

Please be advised that Westech Systems, LLC, will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" laws.

Westech Systems, LLC, is an Equal Opportunity Employer and a Drug-Free Workplace.