



Special Education Services
ADDING BUS TO IEP FOR HIGH SCHOOL

Transportation is considered a direct service, it cannot be deferred or carried over to the next school year. In order to ensure compliance and proper service delivery, the following process must be followed:

1. **Students receive their acceptance letter (usually around March).**
This confirms their placement for the upcoming school year.
2. **The high school gains access to the student's IEP.**
This typically occurs during the summer months—most often in August—when student records are formally transferred to the receiving school.
3. **The parent submits the transportation (busing) request to the high school.**
Once the high school has access to the IEP, they can review the student's documented needs and initiate the appropriate transportation arrangements.

This process ensures that all services are reviewed and implemented accurately by the school responsible for the student in the upcoming year.

Please contact us at (718) 991-4027 should you have any questions.

Soundview Academy for Culture & Scholarship