



**Community School District 13**  
355 Park Place  
Brooklyn, NY 11238



*Meghan Dunn, Superintendent*

Darlene Cameron, Deputy Superintendent

Lisa H. Pilaski, Executive Director

**NYC Teach Fabulous!**  
Dated: February 19, 2025  
10 Day Posting  
Contingent Upon Funding

Position:

**Paraprofessional**

Location:

In-person (355 Park Place, Brooklyn, NY 11238)

Virtual

Eligibility:

Full-time paraprofessional

Selection Criteria:

- Full-time paraprofessional currently working in a District 13 elementary or middle school
- Record of consistent attendance and fulfillment of professional responsibilities; approval from principal

General Duties and Responsibilities

1. Attendance and active participation during in-person and virtual sessions
2. Completion and submission of feedback and reflection forms

Work Schedule

March 6, 2025 - June 12, 2025 (4:30 pm - 6:30 pm) / 8 sessions

Salary:

Per session rate as per UFT Collective Bargaining Agreement.

Application:

Submit letter of application via email and completed OP175 form no later than March 1, 2025 to:

Mary Banson  
355 Park Place  
Brooklyn, NY, 11238  
[mbanson@schools.nyc.gov](mailto:mbanson@schools.nyc.gov)

RE: Paraprofessional Per Session Circular # 6 - NYC Teach Fabulous!

Service exceeding the number of hours specified in the DHR Memorandum dated March 5, 1999 concerning the change in the minimum number of hours for per session activities effective July 1, 1999 and/or service in more than one per session activity in a per session year (July 1, 2004-June 30, 2005)

Requires prior approval of the Chief Executive Officer for the Division of Human Resources. The appropriate Senior Executive, Senior Instructional Manager, Special Education Superintendent, Personnel Manager and any other appropriate head of a Central Headquarters office must make the request in writing (Form OP 175W) and receive written approval before the person can be working in the activity. For details, refer to Chancellor’s Regulation C-175 dated August 27, 1990.

**PLEASE NOTE:** Pursuant to DHR Memorandum dated April 19, 1999, the 270 hour limit will remain in effect for School Psychologists and School Social Workers employed in “School/CSE Assessment Staff” activities only.

APPROVED: \_\_\_\_\_