



Information for parents of pupils in Kindergarten and Montessori classes

Dear parents,

To ensure a smooth start to the new school year, please pay particular attention to the following information concerning Kindergarten and Montessori classes.

Information about the curriculum, educational support, class life and rules will be provided at the parents' evening on **Thursday 18 September 2025**. Please note that the evening is for parents only!

➔ INFORMATION FOR THE FIRST DAYS (27, 28 and 29 August 2025)

- ✓ On the first day, **please accompany your child to the classroom** to meet their teacher, update your contact details if necessary and highlight your main contact email address.
- ✓ On the first three days, classrooms are open from 8:00 a.m. for Montessori and from 8:30 a.m. for kindergarten. Classes end **at 12:30 p.m. on Wednesday, and 2:45 p.m. on Thursday and Friday**, with the option to stay until 4:00 p.m. Daycare is available from 7:30 a.m. to 6:30 p.m. **upon registration**.
- ✓ There are **no extracurricular activities** ("journées continues" or JC) during these first three days. Teachers supervise playtime ("expression libre") from 3:00 p.m. to 4:00 p.m. (please let the teachers know if your child will stay for playtime between 3:00 p.m. and 4:00 p.m.).
- ✓ There is no **regular school bus service** during these first three days.

➔ GENERAL INFORMATION FOR THE SCHOOL YEAR

Educational information

- ❖ **Timetable:** will be distributed on the first day of school along with the names, telephone numbers and email addresses of the teachers.
- ❖ **Break time:** in the morning between 10:30 and 11:00 for kindergarten classes and from 11:00 to 11:30 for Montessori classes. We recommend bringing a healthy snack and water.
- ❖ **English:** 6 x 45 minutes/week in half-groups and/or in the forest.
- ❖ **Gymnastics:** 2 x 45 minutes/week.

Communication

- ❖ **Absences:** notify the teacher directly by **text message**. Teachers do not answer the phone during class hours. **Remember to notify the bus driver** and teachers of private extracurricular activities. If it is a prolonged absence, please send your request to jc@edu.ensr.ch.
- ❖ **Parents' addresses and contact details:** a list of addresses, telephone numbers and email addresses will be distributed during the first few days. If you do not wish to be included in the list, please notify the class teacher on the first day of school. To avoid errors, please check your contact details on the first day of term and highlight the email address(es) to be used for communication.
- ❖ **Correspondence and information:** these are mainly communicated by email. For outings, you are asked to acknowledge receipt of the information each time. Information from the school office is available on the website (Parent Information).
- ❖ **Important dates:** a summary of important dates for the school year (subject to change) will be sent to you in the first two weeks.
- ❖ **Special timetables:**
 - Christmas – on Friday 19 December, classes end at 11:00 a.m.
 - Grand Jeu – on Friday 22 May, classes end at 11:30 a.m. (after-school care is available if required).
 - End of the school year – on Wednesday 24 June, classes end and the holidays begin at 12:30 p.m.



Services offered

- ❖ **Before-school and after-school care** (by registration only): from 7:30 a.m. or 8:00 a.m. to 8:45 a.m.; from 4:00 p.m. to 6:30 p.m. Wednesdays from 12:30 p.m. to 2:45 p.m. or 6:30 p.m. If you need occasional daycare ("dépannage"), this is possible upon request via a dedicated Google Form.
- ❖ **Extracurricular activities (known as JC):** see chosen weekly programme. Changes possible in January, subject to availability. Theatre / rhythmic gymnastics and sports: registration is for the entire school year. As a reminder, detailed information about extracurricular activities can be found [here](#).
- ❖ **Bus:** from 4:00 p.m. to 4:15 p.m., 4 times a week, two staff members supervise pupils before they board the buses. Wednesday: 12:30 p.m. Information on the [website](#). Requests for occasional bus journeys must be made at least 24 hours in advance by writing to info@ensr.ch.

Practical information and miscellaneous

- ❖ **School supplies:** see list on the [website](#). Bring all supplies on the first day. Please write your child's name on all their belongings.
- ❖ **School trips:** twice a year. These are not included in the annual outing budget and will be invoiced to you. This is why your authorisation is required.
- ❖ **Birthdays:** each teacher will inform you of arrangements for birthdays at the parents' evening.
- ❖ **Miscellaneous:** the school does not provide medical check-ups. Please be vigilant with head lice. Parents must give permission in writing if their child travels to/from school alone. Class photos will be taken in September; more detailed information will follow.
- ❖ **Strictly forbidden:** no phones or **smartwatches**; if their use is justified, they must be turned off and kept in bags during school hours. No money, except for special cake sales (PTA or others).