

PRIVACY POLICY

Fieldcrest Accounting Services | Effective Date: July 22, 2026

Firm:	Fieldcrest Accounting Services
Owner:	Ken Ndegwa, CPA
Effective:	July 22, 2026
Contact:	kndegwa@fieldcrestaccounting.com 972.302.1434
Website:	www.fieldcrestaccounting.com

This Privacy Policy describes how Fieldcrest Accounting Services ("we," "us," or "our") collects, uses, and protects the personal information you provide when you visit our website or contact us regarding our services. By using our website or submitting information through any contact or scheduling form, you agree to the terms of this Privacy Policy.

1. Information We Collect

We collect personal information that you voluntarily provide to us, including:

- Full name
- Email address
- Phone number
- General description of services requested

We collect this information when you complete a contact form, schedule a consultation through our scheduling tool (including third-party scheduling platforms such as Calendly), or communicate with us directly via email or phone.

We do not collect sensitive financial, tax, or account information through our website. Any financial information shared in connection with an active client engagement is handled separately and protected in accordance with applicable professional standards and confidentiality obligations.

2. How We Use Your Information

We use the information we collect for the following purposes:

- To respond to your inquiry or consultation request
- To schedule and confirm appointments
- To communicate with you about our services
- To send service-related follow-up communications
- To improve our website and client intake process

We do not sell, rent, lease, or trade your personal information to third parties for marketing or any other purpose.

3. Third-Party Tools and Services

We use third-party scheduling tools (such as Calendly) to allow you to book consultations directly through our website. When you use these tools, you may be subject to the privacy policies of those third-party providers. We encourage you to review those policies before submitting information through any third-party platform.

Our website may also use standard web hosting and analytics tools that collect non-identifying information such as browser type, general geographic location, and pages visited. This data is used in aggregate form only and is not linked to your personal identity.

4. Cookies

Our website may use cookies — small text files placed on your device — to improve your browsing experience and track general usage patterns. You may configure your browser to refuse cookies or to alert you when cookies are being sent. Note that disabling cookies may affect the functionality of certain features on our website.

We do not use cookies to collect personally identifiable information without your knowledge.

5. Data Retention

We retain contact information submitted through our website only as long as necessary to respond to your inquiry or fulfill the purpose for which it was collected. If you do not become a client, your contact information is not retained beyond the initial communication period unless you have opted in to receive ongoing communications from us.

6. Data Security

We take reasonable measures to protect the personal information you provide against unauthorized access, disclosure, alteration, or destruction. However, no method of transmission over the internet or electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your information, we cannot guarantee its absolute security.

Sensitive client engagement documents, financial data, and tax information are handled through secure professional systems and are subject to separate confidentiality agreements and professional standards applicable to licensed CPAs.

7. State Privacy Rights

We primarily serve clients in Texas and several other states. Texas does not currently have a comprehensive consumer privacy law equivalent to California's CCPA; however, we are committed to treating your personal information with transparency and respect regardless of your state of residence.

If you are a resident of a state with applicable privacy rights (including the right to access, delete, or opt out of the sale of personal information), you may contact us at the information below to exercise those rights. We do not sell personal information and therefore the opt-out right under CCPA does not apply to our operations.

8. Children's Privacy

Our website is not directed to individuals under the age of 18. We do not knowingly collect personal information from children. If you believe we have inadvertently collected information from a minor, please contact us immediately and we will take steps to delete such information.

9. Changes to This Policy

We reserve the right to update or modify this Privacy Policy at any time. Changes will be posted to this page with an updated effective date. Your continued use of our website following the posting of changes constitutes your acceptance of the revised policy.

10. Contact Us

If you have any questions about this Privacy Policy or how your personal information is handled, please contact us:

Firm:	Fieldcrest Accounting Services
CPA:	Ken Ndegwa, CPA
Email:	kndegwa@fieldcrestaccounting.com
Phone:	972.302.1434
Website:	www.fieldcrestaccounting.com
Address:	McKinney, TX

TERMS OF SERVICE

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Please read these Terms of Service ("Terms") carefully before using the Fieldcrest Accounting Services website. By accessing or using our website, submitting a contact or scheduling inquiry, or engaging our services, you agree to be bound by these Terms. If you do not agree with any part of these Terms, please do not use our website.

1. About Fieldcrest Accounting Services

Fieldcrest Accounting Services is a Texas-based CPA firm owned and operated by Ken Ndegwa, CPA. We provide bookkeeping, tax preparation, fractional CFO/controller services, and related accounting consulting to small business clients. Our website is intended to provide general information about our services and to facilitate initial inquiries and consultations.

2. No Professional-Client Relationship via Website

Use of this website or submission of a contact or scheduling inquiry does not establish a professional accountant-client relationship. A formal engagement is only established upon execution of a written engagement letter signed by both parties. Until such time, no information shared through this website should be relied upon as professional tax, accounting, legal, or financial advice.

General information provided on this website is for informational purposes only and may not apply to your specific situation. Tax laws and regulations change frequently — always consult with a qualified professional before making any tax or financial decision.

3. Use of Website

You agree to use this website only for lawful purposes and in a manner consistent with all applicable laws and regulations. You agree not to:

- Provide false or misleading information through any contact or scheduling form
- Attempt to gain unauthorized access to any portion of this website or its underlying systems
- Use any automated tools to scrape, crawl, or collect data from this website without our prior written consent
- Engage in any conduct that could damage, disable, or impair the website or interfere with other users
- Transmit any unsolicited communications, spam, or malicious code through this website

4. Scheduling and Consultations

Our website may offer the ability to schedule a consultation through a third-party scheduling platform. Scheduling a consultation is not a guarantee of service or the establishment of an engagement. We reserve the right to decline or reschedule any consultation at our discretion.

Initial consultations may be offered at no charge as a courtesy to prospective clients. The firm is under no obligation to provide ongoing or additional services following an initial consultation without a formal engagement letter in place.

5. Intellectual Property

All content on this website — including but not limited to text, graphics, logos, and design — is the property of Fieldcrest Accounting Services and is protected by applicable copyright and intellectual property laws. You may not reproduce, distribute, modify, or create derivative works from any content on this website without our express written permission.

6. Disclaimer of Warranties

This website and all content contained herein are provided "as is" and "as available" without warranties of any kind, either express or implied. Fieldcrest Accounting Services makes no representations or warranties as to the accuracy, completeness, or timeliness of any information on this website.

We do not warrant that the website will be uninterrupted, error-free, or free from viruses or other harmful components. Your use of this website is at your sole risk.

7. Limitation of Liability

To the fullest extent permitted by applicable law, Fieldcrest Accounting Services and its owner shall not be liable for any indirect, incidental, special, consequential, or punitive damages arising out of or related to your use of this website, including but not limited to loss of data, loss of revenue, or damages resulting from reliance on information provided on this website.

Our total liability to you for any claim arising from your use of this website shall not exceed the amount paid by you to us in the three months preceding the claim, if any.

8. Third-Party Links and Tools

Our website may contain links to third-party websites or integrate third-party tools (such as scheduling platforms). These links and integrations are provided for your convenience only. We do not endorse, control, or assume responsibility for the content, policies, or practices of any third-party website or service. Your use of third-party platforms is governed by their own terms of service and privacy policies.

9. Confidentiality

Information you submit through our website contact or scheduling forms is treated with discretion. However, please be aware that no transmission over the internet is completely secure. Do not submit highly sensitive financial or personal information (such as Social Security numbers, account numbers, or tax documents) through our website contact forms. Sensitive client documents should only be shared through secure channels established as part of a formal engagement.

10. Governing Law and Dispute Resolution

These Terms shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflict of law provisions. Any dispute arising from or related to these Terms or your use of this website shall be resolved in the state or federal courts located in Collin County, Texas, and you consent to the personal jurisdiction of such courts.

11. Modifications to Terms

We reserve the right to modify these Terms at any time at our sole discretion. Changes will be posted to this page with an updated effective date. Your continued use of the website following any changes constitutes your acceptance of the modified Terms. We encourage you to review these Terms periodically.

12. Contact Us

If you have any questions about these Terms of Service, please contact us:

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These documents were prepared for internal use by Fieldcrest Accounting Services and reflect the firm's website operations as described. They should be reviewed by qualified legal counsel before publication to ensure compliance with applicable laws and regulations.