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# How to Set Purchaser Data to be All Caps?

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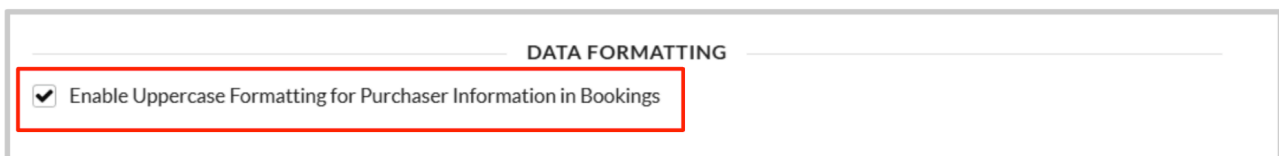
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**Step 1:** Go to **Home** and navigate to **"Settings" > "System Settings"**.



**Step 2:** Click **"Features"** in the left menu bar.

**Step 3:** Under **"Data Formatting"**, check the tick box to enable uppercase formatting for purchaser information in bookings.



The screenshot shows the 'DATA FORMATTING' section of the settings. A red box highlights the checkbox labeled 'Enable Uppercase Formatting for Purchaser Information in Bookings', which is currently checked.

**Step 4:** Click **"Save"** to update the changes.

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