

Search

Articles in this section

How to Change Unit?

8 months ago · Updated

Follow

Home > Bookings > (Select booking)

Step 1: At the **Info** page, scroll to the booking section, and click **"Edit"**.

HOME PROJECTS **BOOKINGS** CUSTOMERS USERS HELP

< Booking Overview Print

INFO Status, Pricing & Payment **PURCHASER** Details, E-Sign & Eligibility **TRACKER** Loan & SPA/LA Tracker **DOCUMENTS** Document Sharing **LOGS** Activity Logs

Please upload Primary Purchaser(s) IC copy and make Booking fee payment as required in this time frame. If not, your reservation will be auto-released.

23 hours 1 minutes 18 seconds remaining

BOOKING Edit

BK-DEV007548
February 24th 2025, 4:56 pm
created by Jerry
Sales Person E-Sign

First Time Buyer Yes
Source of Finance Panel Banker
SPA Price MYR720,000.00
Price per sqft MYR483.22
Assigned Staff Jerry Wong (Jerry)
Approved Date -

Status Reserved
Unit F-01-128
Layout Type B
Project 1 Greenizon

Notes
No notes found
Type a note...
Public Add Note

Step 2: Click **"Change Unit"**.

BOOKING [Cancel] [Update]

BK-DEV007548
February 24th 2025, 4:56 pm
created by Karen
Sales Person E-Sign

Change Unit

Status: Reserved

Unit: F-01-128

Layout: Type B

Project: 1 Greenizon

First Time Buyer: Yes

Source of Finance: Panel Banker

SPA Price: MYR720,000.00

Price per sqft: MYR483.22

Assigned Staff: Find Staff..

Created By: Karen

Approved Date: Click to set approved at da

Notes: No notes found

Type a note... [B] [I] [U] [S] [List] [List] [Emoji] [Public] [Add Note]

Step 3: Select to change to a different unit within the same project / across different projects, depending on your project settings.

BOOKING [Cancel] [Update]

BK-DEV007548
February 24th 2025, 4:56 pm
created by Jerry
Sales Person E-Sign

1 Greenizon

E-04-01

[Cancel] [Change]

Status: Reserved

First Time Buyer: Yes

Source of Finance: Panel Banker

SPA Price: MYR720,000.00

Price per sqft: MYR483.22

Assigned Staff: Jerry Wong (Jerry)

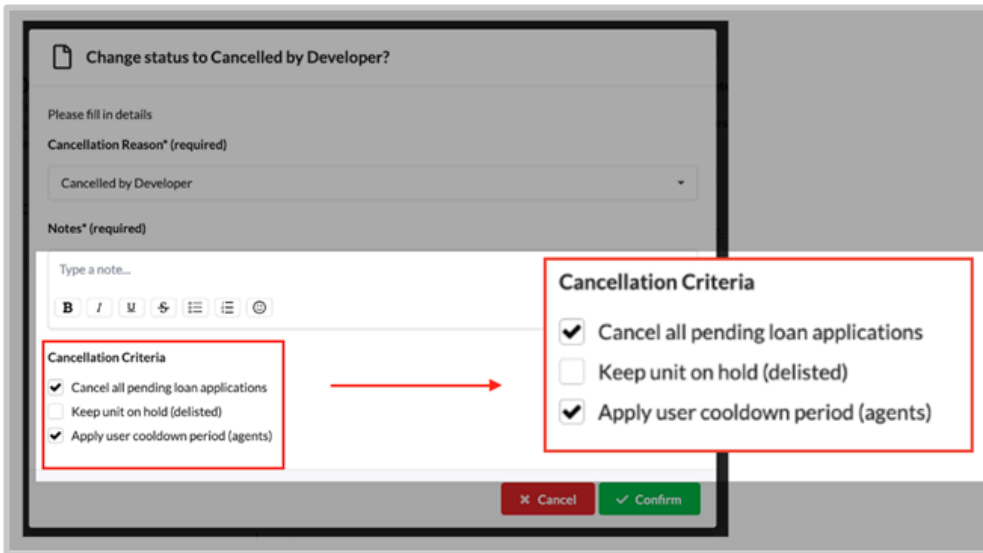
Created By: Jerry

Approved Date: Click to set approved at da

Notes: No notes found

Type a note... [B] [I] [U] [S] [List] [List] [Emoji] [Public] [Add Note]

Step 4: Check unit change details, upload attachments (if any) and click **“Confirm”**



Click **"Confirm"** to finalize the cancellation.

Was this article helpful?

Yes No

0 out of 0 found this helpful

Have more questions? [Submit a request](#)

Return to top [↑](#)

Related articles

[How to Set Purchaser Data to be All Caps?](#)

[How to setup Cancellation Reasons?](#)

[What settings are there in the Change Unit feature?](#)

[What is Auto-Release](#)

[How to enable Skim Rumah Pertamaku \(SRP\) - My First Home Scheme](#)

