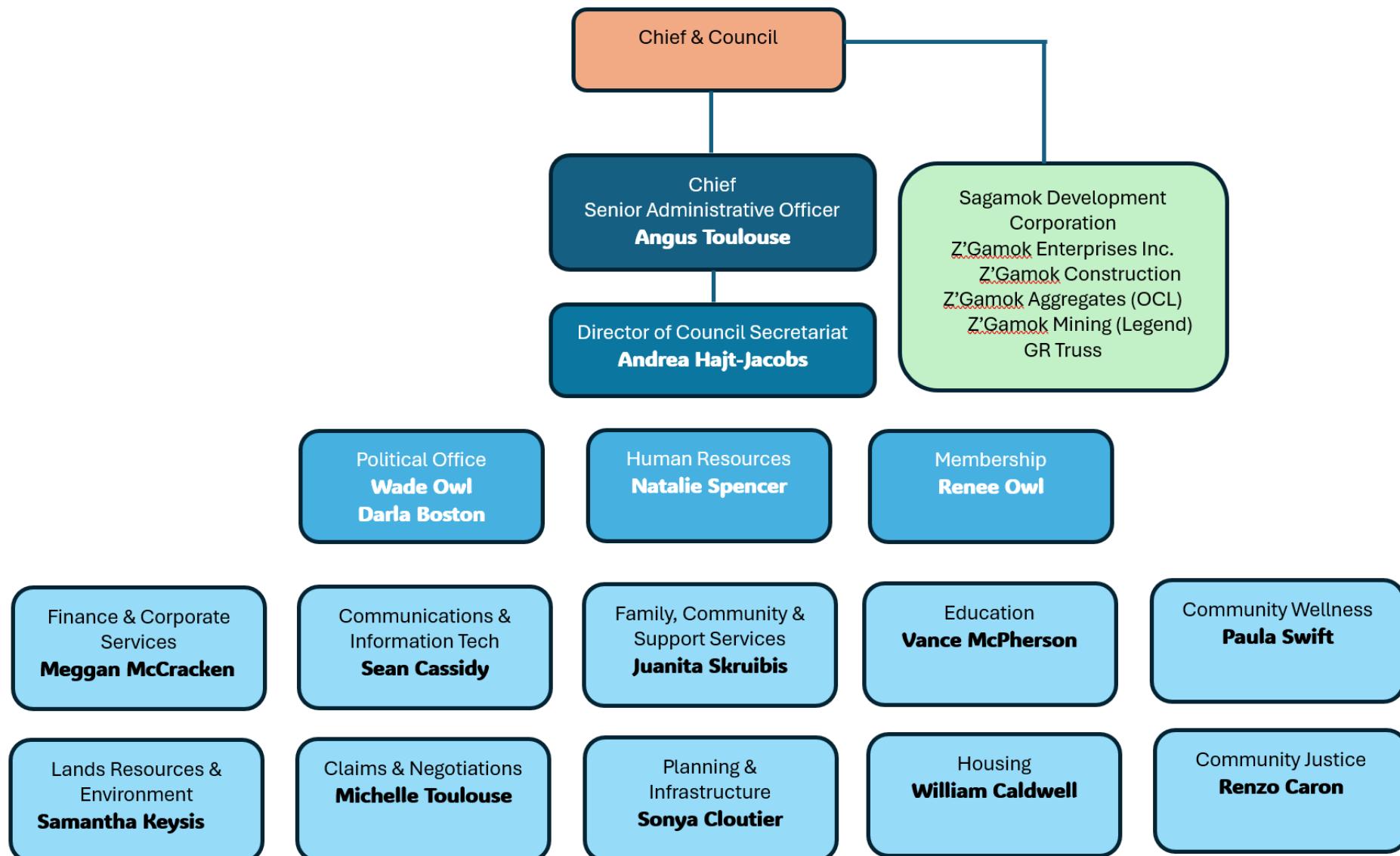


Sagamok Administration and Council Secretariat





Chief
Senior Administrative Officer
Angus Toulouse

Director of Council Secretariat
Andrea Hajt-Jacobs

Political Office

Human Resources

Membership

Sagamok Administration and Council Secretariat

Political Office



Political Office

- ▶ Administrative Support
- ▶ Meeting Coordination
 - Chief & Council
 - Management Teams
 - Partnerships
 - Political Affiliations
- ▶ Event Coordination
- ▶ Community Engagement
- ▶ Financial Assistance Application Support
- ▶ Collaborative & Quality Management

Highlights 2024-2025

- ▶ RHT Engagements – April, May 2024
- ▶ RHT Disbursement Poll – June 2024
- ▶ RHT Per Capita Distribution – August 2024
- ▶ Elections – August 2024
- ▶ Council Orientation & Strategic Planning – November 2024
- ▶ ISO Recertification – November 2024
- ▶ Trust Distribution Policy Working Group
- ▶ Monthly Elder's Forums

Priorities

- ▶ Trust Distribution Policy Engagements
 - Urban (Sudbury, Toronto, Ottawa, Sault Ste Marie)
 - In Community (General, Elders, Youth, Staff)
 - Online (Kinaweya)
- ▶ Constitution Planning
 - Framework Development
 - Community Engagement
- ▶ Capacity Building
 - Leadership Capacity Development
 - Management Capacity Development
- ▶ Emergency Management & Preparedness
- ▶ Departmental Collaboration

Sagamok Administration and Council Secretariat

Membership



Membership

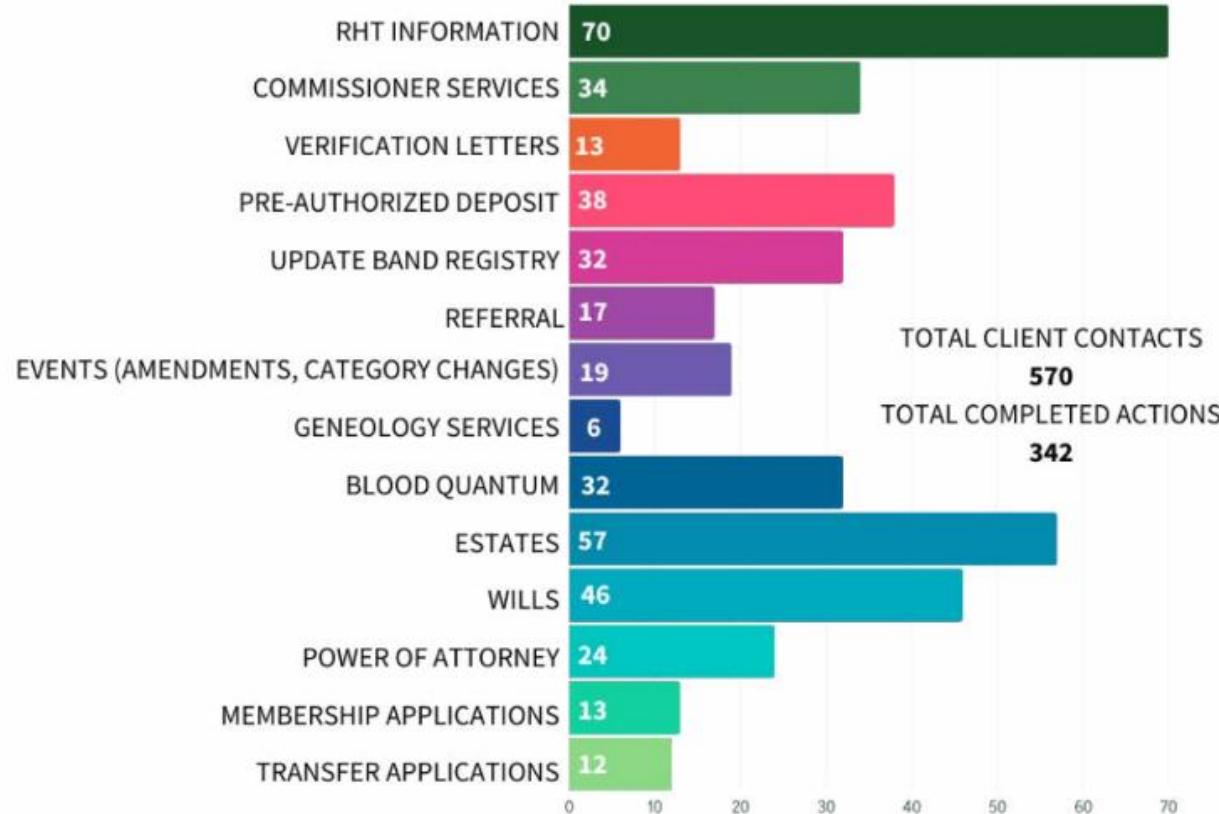
- ▶ Membership
- ▶ Indian Registration
- ▶ Status Cards
- ▶ RHT PCD Application Support & Verification
- ▶ Blood Quantum Letters
- ▶ Commissioner of Oaths
- ▶ Estates Management Support
- ▶ Recording of Life Events
 - Location Changes
 - Marriages, Births, Deaths

Service Stats

According to the Sagamok Band Registry at year-end, March 31, 2025, there were a total of **3279 registered with Sagamok Anishnawbek**

1656 registered as on-reserve

1623 registered as off-reserve



CERTIFICATES OF INDIAN STATUS (CIS) APRIL 1, 2024 - MARCH 31, 2025

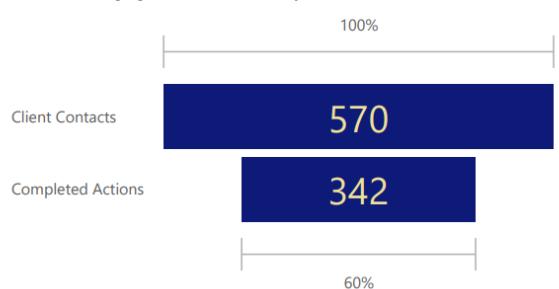




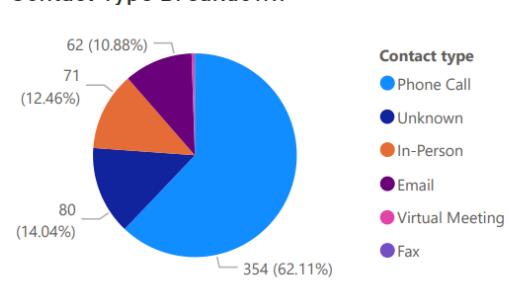
MIRE Activity Overview Dashboard

A comprehensive overview of daily service delivery and client engagement.

Service Engagement Summary



Contact Type Breakdown



70
RHT INFORMATION

57
ESTATE

46
WILL FORM

24
POA FORMS

34
COMMISSIONER SERVICES

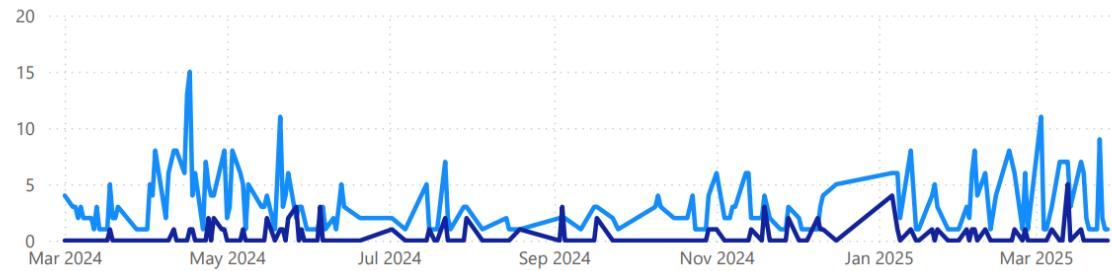
13
MEMBERSHIP APP

12
TRANSFERS APP

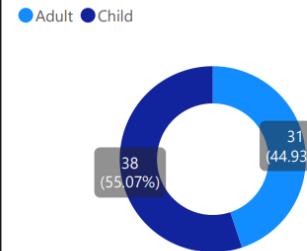
3
TREATY ANNUITY APP

Clients Contacts and Indian Registration Trends over Time

● Count of Client Contact ● Count of Indian Registration



Indian Registration Diversity Breakdown



MIRE Activity Breakdown

32
BLOOD QUANTUM

6
GENEALOGY INFORMATION

19
EVENTS

17
REFERRAL

32
UPDATE BAND REGISTRY

13
VERIFICATION LETTER

38
PRE-AUTHORIZED DEPOSIT FORM

Filters

ACTION COMPLETED

04/04/2024

01/04/2025

Contact Date

01/03/2024

28/03/2025

Year, Quarter, Month

2024
Qtr 1
Qtr 2
Qtr 3
Qtr 4
2025
Qtr 1
Qtr 2
Qtr 3
Qtr 4

is message

All

Priorities

- ▶ Membership Law Review & Amendments
- ▶ Wills & Estates Planning Sessions
- ▶ Genealogy & Family Trees
- ▶ Growth in Staffing

Sagamok Administration and Council Secretariat

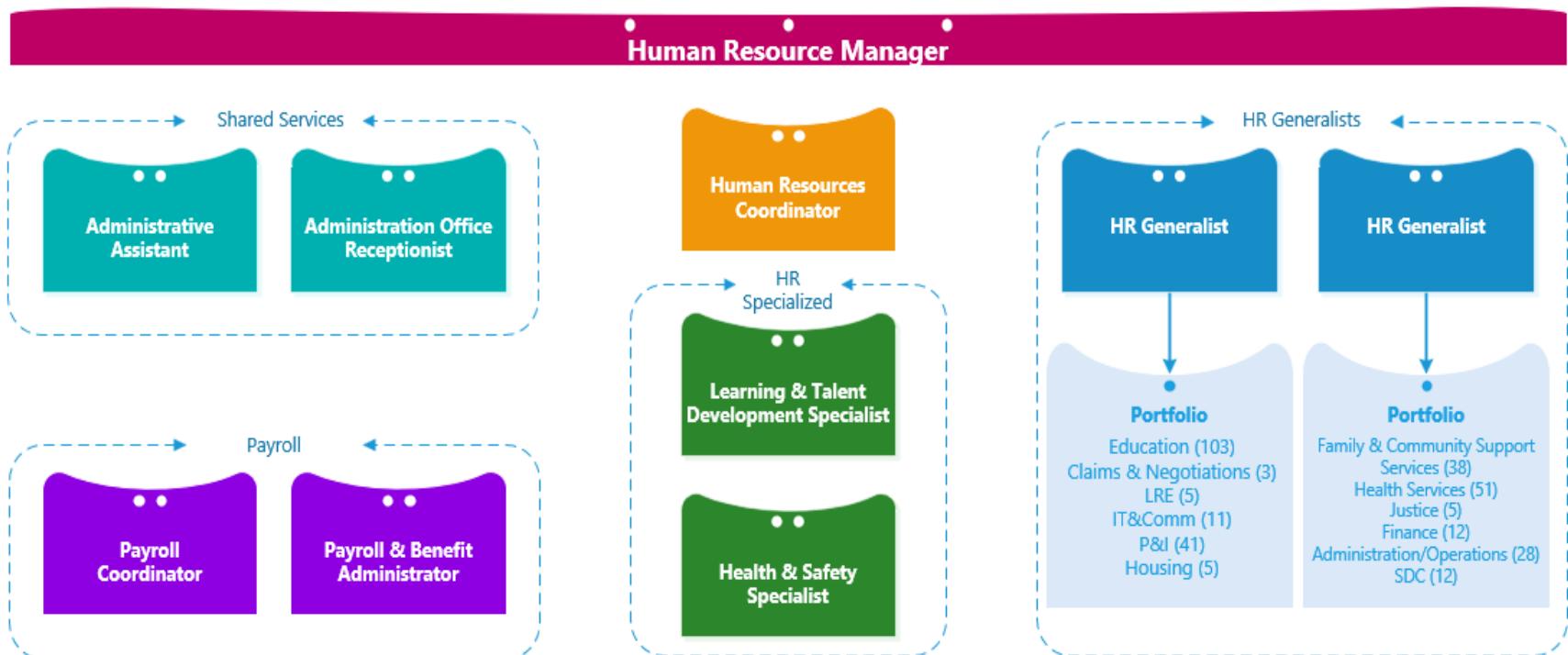
Human Resources



Human Resources

- ▶ Recruitment & Talent Acquisition
- ▶ Onboarding
- ▶ Health & Safety
- ▶ Payroll & Benefits
- ▶ Offboarding
- ▶ Human Resource Advice & Support
- ▶ Training & Development

Human Resources



Priorities



Enhance HR Capacity & Effectiveness



Staff Training Growth & Succession



Pay Equity & Competitive Compensation



Update HR Personnel Policy & Procedures



Strengthening Health & Safety Practices

Finance, Corporate Services & Economic Development

