

P.S. 251 Parent Teacher Association

1037 East 54th Street
Brooklyn, New York 11234



PTA Executive Board Members

Amanda Hosten, President
Tichina Smith, Recording Secretary
Tai Pate, Treasurer

Email : 22k251pa@schools.nyc.gov

General Membership Meeting Agenda

DATE : Thursday, September 18, 2025

TIME: 6:00pm

PLACE: P.S 251 Auditorium - IN PERSON PTA MEETING

- I. Open Meeting/ Welcome - Introduction to Executive Board
- II. Review/ Approve June 2025 PTA General Meeting Minutes
- III. Treasurer's Report:
 - A. Review/ Approve Treasurer's Report for June 2025
 - B. Review Proposed Budget for 25/26 School Year
- IV. Principal/AP report
 - A. Title 1
- V. President's Report
 - A. Dues \$10.00 per year - Collection
 - B. Parent Involvement/Surveys
 - C. Upcoming Events/Fundraisers
 - D. Bylaws Committee
 - E. PTA Co-Executive Board Election
 - F. Fifth Grade Parent Committee
- VI. SLT Report
- VII. Parent Coordinator Report
- VIII. Adjournment

Next Meeting Thursday, October 16th 6:00 p.m. IN PERSON

Welcome back to the new school year!

If there are any questions please feel free to email the PTA
22k251pa@schools.nyc.gov

Please note that during the elections you must be present to run and to vote.

Bylaws Committee Responsibilities:

A bylaws committee is responsible for maintaining an organization's bylaws by reviewing them for relevance, proposing amendments to reflect current practices and legal compliance, ensuring the bylaws are updated and posted for the membership, and serving as a resource for questions about the bylaws. The committee's core function is to ensure the governing documents align with the organization's needs, legal requirements, and operational practices.

PTA Co-Executive Board Roles:

Please see attached sheet for responsibilities.