



Parent Teacher Association of P.S. 251

**1037 East 54th Street
Brooklyn, New York 11234**

PTA Executive Board Members

Amanda Hosten, President, Brenda Neverson, Vice President
Tichina Smith, Secretary, Alvia Anderson, Co-Secretary Albert-
Ann Benjamin, Treasurer Carolina Martinez, Co-Treasurer

Email : 22K251pa@schools.nyc.gov

Website: <http://www.ps251.com/pta>

Minutes of the P.S. 251 P.T.A. meeting for 11/20/25

Open Meeting/Welcome: President, Amanda Hosten called the meeting to order at 6:41 pm, welcomed everyone, and thanked the parents for coming.

Approve previous month's meeting minutes: Recording Secretary, Tichina Smith made a motion for meeting minutes from October 2025 to be accepted into the records, all were in favor.

Treasurer's report : Recording secretary Tichina Smith presented the treasurer's report for October, in the absence of Treasurer, Albert-Ann Benajmin. Opening balance as of 10/07/25: \$3,306.29. Total deposits: \$1,035.00. Total expenses: \$1,447.40. There were no pending transactions. The account balance as of 11/17/25 was \$2,893.89. Ms Smith made a motion for the Treasurer's report for October to be accepted into the records, all was in favor. The proposed budget was also updated and presented then asked to be approved and all were in favor.

Bylaws Report: Vice President Brenda Neverson presented the updated bylaws and made a motion to approve. All were in favor.

Principals Report: Principal Noel discussed the following:

- Improving attendance/ lateness
- Iready assessment for grades K - 5
- School Spirit Day on Friday - Ugly Tie Day
- School Closed November 27th & 28th
- Wished everyone a safe and healthy holiday

Assistant Principal, Mrs. Broomfield presented Student of the Month, Citizen of the Month, and Most Improved student awards.

President Report: President, Amanda Hosten discussed the following:

- Thanked the parents for supporting picture day and fall festival fundraisers
- Upcoming Holiday Boutique 12/15/25 - 12/19/25.

Parent Coordinator Report: Parent Coordinator Ms. Edgar introduced guest speaker Parent Coordinator Ms. Irene Truskalo from Andres Hudde JHS 240 who discussed the programs offered to the students such as labs and individual laptops for the students to use as well as a robotics room and book club.

President Amanda Hosten motioned for the meeting to be adjourned at 7:30pm, All was in favor.

Minutes submitted by Tichina Smith, Recording Secretary 12/17/25