



Parent Teacher Association of P.S. 251

1037 East 54th Street
Brooklyn, New York 11234

PTA Executive Board Members

***Amanda Hosten, President Brenda Neverson, Vice President
Tichina Smith, Secretary Alvia Anderson, Co-Secretary
Albert-Ann Benjamin, Treasurer Carolina Martinez, Co-Treasurer***

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Minutes of the P.S. 251 P.T.A. meeting for 10/16/25

Open Meeting/Welcome: President, Amanda Hosten called the meeting to order at 6:11 pm, welcomed everyone, and thanked the parents for coming.

Approve previous month's meeting minutes: Recording Secretary, Tichina Smith made a motion for meeting minutes from September 2025 to be accepted into the records, all were in favor.

Treasurer's report : Secretary, Tichina Smith presented the Treasurer report from September. Opening balance as of 09/09/25: \$2,876.77. Total deposits: \$1,339.25. Total expenses: \$909.73. The account balance as of 10/06/25 was \$3,306.29. Ms. Smith made a motion for the Treasurer's report for September to be accepted into the records, all was in favor.

Principals Report: Principal Noel discussed the following:

- 8:00 am start time and the importance of student punctuality.
- Teachers testing student levels with assessments
- Breakfast with the principle 10/17/25
- Parent teacher conferences/half day 11/06/25

Assistant Principal, Mrs. Broomfield presented Student of the Month, Citizen of the Month, and Most Improved student awards.

President Report: President, Amanda Hosten discussed the following:

- Thanked the parents for dues contributions.
- Upcoming event: Fall Festival - 10/25/25
- Upcoming event: Picture Day - 11/03/25
- Election for mandatory/ non-mandatory PTA members
- 5th grade Parent Committee/ virtual meetings

SLT Report: President Amanda shared the following update from the SLT meeting, dated 10/16/25

- Goal to increase math I Ready scores.
- Parent engagement Ideas
- SLT Member, Marsha Edwards joined Amanda and shared ways that parents can help students learn at home.

Parent Coordinator Report: Parent Coordinator Ms. Edgar discussed

- The importance of parents activating their NYCSA accounts.
- Operoo forms and account management
- School Closed for Diwali 10/20/225

Assistant Principal, Mrs. Broomfield joined Ms. Edgar and discussed the General Response Protocol. Explained that the school has to have 8 drills including evacuation drills, soft lockdown drills etc. Notices regarding the drills go out on the school app and Class Dojo. Broomfield also answered a parent question regarding Safety Meeting and Town Hall Meeting.

President Amanda Hosten motioned for the meeting to be adjourned at 6:57pm, All was in favor.

Minutes submitted by Tichina Smith, Recording Secretary 10/17/25