

[Date]

Dear [Supervisor's Name]

Investing in professional development is one of the most impactful ways we can strengthen our mission and enhance our outcomes. I would like to request your support to attend GiveCon, a premier nonprofit conference taking place from May 17, 2026 to May 20, 2026, on behalf of [Nonprofit Name].

Hosted by Bloomerang, a leader in relationship-driven fundraising, GiveCon offers invaluable opportunities to gain insights, sharpen skills, and make connections that deliver measurable benefits for our organization. The conference is designed to help nonprofit professionals like us tackle challenges and uncover strategies that drive success.

Attending GiveCon will provide several tangible returns on investment for [Nonprofit Name]:

- **Transformative Learning**

- I'll participate in sessions such as [Insert Relevant Sessions], which directly align with our strategic goals to improve [Areas of Improvement].

- **Enhanced Skillset**

- Workshops at GiveCon provide the chance to earn CFRE credits while building critical skills in: [Skills]

- **Optimized Operations**

- Through in-depth product sessions and personalized meetings with Bloomerang experts, I'll explore tools to streamline workflows and improve engagement strategies.

- **Expanding Our Network**

- Engaging with peers and thought leaders at the conference will uncover innovative ideas and potential partnerships that can broaden our impact.

**ESTIMATED COSTS:**

- Conference Registration: \$ [Registration Cost]
- Meals: \$ [Meal Cost]
- Hotel Accommodations: \$ [Hotel Cost]
- Airfare/Travel: \$ [Travel Cost]

The knowledge and skills I'll gain from attending GiveCon will translate directly into stronger programs, more impactful donor relationships, and increased efficiency for [Nonprofit Name].

Ultimately, this small investment in professional development will empower us to better serve our community and achieve our mission.

Thank you for considering my request. I would be happy to discuss further how this opportunity aligns with our organizational priorities and look forward to your feedback.

Best regards,

[Your or Employee Name]