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Participant Contract & Terms and Conditions with Ayusa-Intrax GmbH as a partner with and on behalf of Intrax Cultural Exchange for the Work & Travel USA Placement Program Summer Jobs in the USA

1. Ayusa-Intrax GmbH arranges the participation in the Intrax Work Travel Placement Program (IWT) of International Training and Exchange, Inc. dba Intrax in the USA (455 Market Street, Suite 1700, San Francisco, CA 94105).

2. The detailed Intrax Participant Terms & Conditions can be downloaded from our website for viewing in advance. You will sign them online after placement in a summer job.
   The maximum duration of the Work & Travel program in the USA has been limited by the American authorities to a maximum of 4 months, with fixed start and end dates for each country. At the end of the Work & Travel program, you can stay up to 30 days in the USA and use this time for travel. If you do not follow the program guidelines in the USA and are excluded from the program, your visa will be cancelled and you must leave the USA as soon as possible.

3. For the Work & Travel program in the USA, you need a J1 visa. Intrax in the USA is the sponsor organization for the J1 visa. Participants are responsible for compliance with visa and entry requirements. Participants are responsible for informing themselves about the effect of a visa denial. There is no guarantee of approval, as the decision is made by the embassy or consulate.

4. Placement Process:
   Job interviews/video evaluations for positions are offered as we receive them and are assigned on a first-come, first-serve basis.
   Intrax will offer up to 3 job interviews/video evaluations at a time. You can only choose one position for interview/video evaluation.
   In case you reject the interview offers and request more, the fee for a new search is listed under additional fees.
   If you accept to be interviewed or accept to have your video reviewed by a host company, you intend to accept the job if the company hires you.
   This is a cultural exchange program that gives participants the opportunity to learn American business methods and culture. No overtime or second jobs are guaranteed as they are not consistent with the purpose of the program. Intrax will not accept rejections of job offers or job changes based on no second job or no overtime offered by a company.

5. Program Fees for Work Travel USA Placement Program 2026
   Up to 4 months: **1590 €**

   a) Payment of Program Fees

      - Application fee: 400 €
        Invoice upon submission of complete application documents and video interview with Ayusa-Intrax

      - Remaining Program Fee: 1190 €
        Due upon receipt of confirmation of placement (participant and employer sign a job contract online)

   b) Program benefits

      - Job interview/Video evaluation offer
      - Job placement offer
      - Company arranged housing
        - In rare cases recommendation instead of company arranged housing

- DS-2019 – document necessary to apply for a J1 visa
- SEVIS Fee for visa application (currently US$35)
- Medical Insurance with benefits according to J1 visa regulations
- Online Work & Travel Handbook and more program information
- Advice, support, and pre-departure preparation through Ayusa-Intrax
- Local support and advice in the USA through Intrax in the USA
- Toll free 24-hour emergency number in the USA
- Certificate upon Completion

Additional Fees:

- Visa application fee (currently $185. The visa fee must be paid directly to the US Embassy in your home country)
- Issue of new DS-2019 in case of errors: 125 €
- Change of Program dates after issue of DS-2019: 80 € (based on approval of Host Company and Intrax)
- New job interview request after declining previous offers: 50 €
- New job search after decline of job offer: 200 € (based on approval of Intrax)
- Host Company change while on program: Additional fee for validation and issue of new DS-2019 will be invoiced by Intrax in the USA (based on approval of Intrax)
- Flight
- Accommodation and Board (Housing information is included in the job description you receive as part of the application process)
- Transportation Costs

Disclaimer of liability:

Force Majeure
Ayusa-Intrax GmbH cannot be held liable without limitation if it fails to fulfill any of its obligations to the participant, provided that such failure is caused by/results from/and is not limited to a case of force majeure: natural disasters, acts of war or unrest, riots or revolts, strikes or other union activities, criminal or terrorist activities or threats thereof, or other causes beyond the control of Ayusa-Intrax GmbH. In such cases, the cancellation fees shall correspond to the same amount as the cancellation fees applicable in the event of a visa denial.

Visa Processing and Government Regulations
Participants should be aware that laws, regulations, and procedures governing the processing of visa applications—particularly those issued by U.S. authorities (such as the Department of State, immigration authorities, or embassies)—are subject to change. These changes may include, but are not limited to, modifications to eligibility criteria, extended processing times, temporary suspensions of certain visa categories, or new documentation requirements.
As such, any changes, restrictions, suspensions, denials, or cancellations of applications resulting from official decisions are entirely beyond the control of Ayusa-Intrax GmbH. In such cases, the cancellation fees shall correspond to the same amount as those applicable in the event of a visa denial.

Flight Booking
Booking a flight prior to receiving your J-1 visa is at your own risk. Ayusa-Intrax GmbH has no influence over, and cannot guarantee, individual waiting times for consulate interviews, visa issuance, or any other potential delays not related to our process.

6. The contract for participation in this program is concluded exclusively with Intrax in the USA. You sign the contract (Partipicant Terms & Conditions) online when you create your MyIntraxPortal profile. The Partipicant Terms & Conditions can be viewed on our website.

You sign a Work Travel Participant Job Placement Agreement with a local employer. You are informed that your employer is the contracting party for the job and your local work and that your job contract is governed by local law. You are hereby advised that your employer is your contract partner regarding your job and your work locally. Furthermore, your job contract is subject to local laws and regulations.
Since neither Ayusa-Intrax GmbH nor Intrax in the USA has any influence on the conduct of the local employer, no reimbursement of program costs can be made if you are terminated by the employer or by Intrax, or if you terminate the program yourself. This rule is also applicable if Intrax cannot offer you a new job placement or if you find yourself another summer job respectively.
Participants must comply with local laws as well as the rules and regulations of the local program or host company. Any problems while you are in the USA must be communicated directly to Intrax USA at iwtsupport@intraxinc.com / 1-888-224-0450
If you have any questions regarding the contents of this contract, please do not hesitate to contact Ayusa-Intrax for clarification. Email: info@intraxeurope.com / Phone: +49 – 30 - 84 39 39 94

7. Participants are required to inform Ayusa-Intrax GmbH of their flight details and address in the USA no later than two weeks before the start of the program. This obligation to provide information also applies in the event of changes in the return flight.

8. Participants are required to regularly check their emails and their spam folder during the entire process (included during your time in the United States). Failure to do so can result in expulsion from the program.

9. Cancelation / reimbursement of program costs
Intrax reserves the right to cancel applications at any point if a participant fails to meet the required standards of conduct. In such cases, the refund schedule applies. Participants are expected to maintain a professional and respectful demeanor throughout the application process.
In the event of cancelation by participant, Intrax or host company, the program costs will be reimbursed* as follows:

Intrax has not been able to offer a job interview	➢ Reimbursement of the application fee (400 €)
Cancelation before placement	➢ Cancelation Fee: 400 € (application fee)
Cancelation after placement, before SEVIS registration	➢ Cancelation Fee: 400 € (application fee)
Cancelation after SEVIS registration and before the program start date registered in SEVIS	➢ Cancelation Fee: 550 € ➢ Cancelation Fee: 650 € if less than 31 days before program start date in SEVIS ➢ The following document must be submitted to receive reimbursement: - Written statement including the reason for the withdrawal
In case of visa denial or if visa is not issued in time for program start date	➢ Cancelation Fee: 550 € ➢ The following documents must be submitted to receive reimbursement: - Written statement including the reason for the withdrawal
Cancelation because of forged documents	➢ No refund
Cancelation after start date as registered in SEVIS	➢ No refund

Cancelation or termination of job contract or termination of program after program start	➢ No refund

8. Data Protection and Consent to Data Collection, Processing, and Use

1) In order to be able to successfully place participants in the work & travel program, to issue the DS-2019 preliminary visa document, and to fulfil the services described in § 4 (Work & Travel USA) of the participation contract, Ayusa-Intrax must collect and process a variety of personal data. Detailed information on the purposes and scope of the data collection, processing, and use can be found in the accompanying "Information Sheet for Participants in the Work Travel Program - Collection and Processing of Personal Data by Ayusa-Intrax." The program participant is aware that this is a part of the contract and is only printed out separately for the purpose of clarity.

2) For the purpose of conducting the application procedure, for issuance of the DS-2019 preliminary visa document for the USA, and for placement in a suitable company locally, Ayusa-Intrax must pose questions to the program participant regarding his or her health that are answered through self-disclosure. This includes, for example, information on general health status and pre-existing conditions.
The data will be transmitted to partner organizations to the extent necessary for placement in a suitable company locally, for issuance of the DS-2019 preliminary visa document for the USA, and for the support of the program participant in the host country. In individual cases participation in the program may not be possible due to health restrictions. Upon signing this contract, the program participant agrees to the collection, processing, and use of this special category of personal data.

3) To aid the search for a company in the host country, in addition to your CV, information from the registration form will be transmitted to the local partner organization. This includes first name, surname, address, age, country of origin, nationality, contact details, and a brief description of the program participant based on a telephone interview. The program participant agrees to the transmission of this information by signing this contract. This does not relate to the J-1 visa service for work & travel summer jobs found independently.

4) The submission of the following declaration of consent is voluntary and consent given can be withdrawn at any time. Without this consent, however, participation in the application procedure and in the work & travel program by placement in a summer job through Ayusa-Intrax is generally not possible.

CONSENT TO DATA COLLECTION, PROCESSING, AND USE

Upon signing this contract I agree that information about my health (e.g., pre-existing conditions) will be collected, processed, and used by Ayusa-Intrax GmbH during the application process and will be transmitted to the partner organization in each host country to the extent specifically necessary for participation in the work & travel program, for issuance of the DS-2019 preliminary visa document, and for the search for and placement in a work & travel summer job with a company in accordance with the accompanying "Information Sheet for Participants in the Work & Travel Program: Collection and Processing of Personal Data by Ayusa-Intrax."

Upon signing this contract, I further agree that the local partner organization, pursuant to the "Information Sheet for Participants in the Work & Travel Program: Collection and Processing of Personal Data by Ayusa-Intrax" will forward some information from my application to companies. This does not relate to the J-1 visa service for summer jobs found independently.

I hereby confirm that I am capable of reading and understanding these Terms & Conditions in English. I have read all contract Terms & Conditions as well as the Refund Policy carefully and thoroughly and have had the opportunity to ask questions and obtain advice as to their meaning.
I understand and accept all terms & conditions and agree to abide by them.

Date: _____ Name (Print): _____

Signature: _____

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Information Sheet for Participants in the Work & Travel Program: Collection and Processing of Personal Data by Ayusa-Intrax

The responsible handling of your data is important to us!

In order to be able to successfully place participants in the Work & Travel program (hereinafter: program participants), e. g. to be able to issue the DS-2019 preliminary visa document for the USA, and to fulfil the participation agreement, we, Ayusa-Intrax GmbH (hereinafter: Ayusa-Intrax), must collect and process personal data from our program participants. In this Information Sheet we would like to inform you of the purposes and scope of the data processing.

1. Contact for Data Protection Questions

Program participants can at any time direct questions regarding this information sheet or the data processing by Ayusa-Intrax to us at info@intraxeurope.com or to our external data protection officer at dsb-intrax@datenschutz-maximum.de.

2. Collection and Processing of Data from Work & Travel program participants

Purpose of data collection

The main purpose for the data collection and processing by Ayusa-Intrax is the fulfilment of the participation contract. Specifically, we or our foreign partner organisation collects personal data from program participants for the following purposes: the implementation of the application procedure, placement in a suitable company/farm/hostel, organisation of the trip to the host country, if necessary to issue the visa documents, on-site support for Work & Travel participants and for emergencies.

Scope of data collection

We collect the necessary data in the application documents, which are mainly in English. Depending on the host country selected, the application documents are made available to the Work & Travel participant either as an online form or by e-mail and/or the applicant sets up a personal and password protected online access to the application documents himself. The application documents include information such as names, birth dates, contact details, country of origin, nationality, program preferences, interests, health status, and a brief description of the Work & Travel participant based on a telephone interview. Depending on the host country, the CV, enrolment certificate, letter of motivation, photos and, in the case of horse farms, a video on the riding skills will be forwarded to the local partner organization, insofar as this is necessary for the fulfilment of the participation contract.

3. Collection and processing of specific types of personal data

In order to find a suitable company/farm/hostel or to issue the DS-2019 visa for the USA, Ayusa-Intrax must also ask Work & Travel participants questions about their health. These include general health information, allergies and medical conditions collected through self-disclosure. If the Work & Travel participant provides such information in the application process, interview, or application documents, we will also process ethnicity and sexual orientation data.

This data is transferred to the partner organization in the host country and to potential employers to the extent necessary for participation in the program and in particular for the placement and support of Work & Travel participants in Germany and the host country.

Since Ayusa-Intrax may not process such special types of personal data without the consent of the person concerned, we obtain the consent of the Work & Travel participant in the application process and with the participation contract.

4. Recipients of data

The recipients of the data are the partner organizations of Ayusa-Intrax in the host country, volunteers of Ayusa-Intrax as well as the partner organizations, companies, visa offices and, if applicable, state authorities of the host country.

The data will only be processed for the specific purpose and to the extent necessary. A recipient only receives the data he or she needs to fulfill his or her specific task.

5. Responsible party(ies) for data processing

The entity responsible for the collection and processing of the data is Ayusa-Intrax GmbH, Giesebrechtstr. 10, 10629 Berlin.To the extent data is transmitted to other entities (e.g., partner organisations, government authorities) they are also responsible entities.

6. Retention Periods for Data

Ayusa-Intrax only retains data concerning the program participant for as long as necessary for organisational reasons and as permissible under data protection law. Personal data and contract documents of the program participant are retained based upon statutory retention periods for up to 10 years after the regular conclusion of the Work & Travel program.

7. Right to Information and Right of Objection

Upon request, our participants will receive from us, at any time and without giving reasons and free of charge, information about their data stored and processed by us and may receive it in a machine-readable format for the purpose of data transferability. You can also have your data corrected or completed at any time. You may also request the deletion or limited processing of your personal data. It should be noted, however, that there are legal storage obligations, e.g. for paid contracts such as the booking of Work & Travel programs, and that we may therefore not delete the data completely in every case. In this case, we will arrange for the processing of the data to be restricted. Work & Travel participants may also revoke their consent to the collection and use of data in whole or in part at any time without giving reasons.

Processing of data for advertising purposes and right of objection

We also use participant data to recruit volunteers, for return work, or to a limited extent to provide information about other program options with Ayusa-Intrax. However, Ayusa-Intrax will never share personal information about Work & Travel participants with third parties for promotional purposes. Of course, Ayusa-Intrax may object to the use of data for advertising purposes at any time by sending an e-mail to info@intraxeurope.com.

Detailed information on data protection at Ayusa-Intrax and the rights of data subjects can be found in the data protection guidelines on our website: https://www.intraxeurope.com/privacy-policy.
Of course, we are available to our participants at any time for further questions regarding our information on data protection and the processing of their personal data.