CPD AGREEMENT

At EDSTART, we are passionate about the continuous development of our staff and seek to provide opportunities for employees to improve their professional practice throughout their employment with us.

We understand that the more skilled our staff are, the better the service we can provide to our clients, including schools, parents and children.

For most courses, EDSTART will pay the full course fee provided that the employee remains employed by the organisation for at least 12 months after completing the course. If the employee leaves before the end of this period, they will be required to repay the following proportion of the course fee:

- Within 3 months of completion: 100%
- After 3 months but within 6 months: 50%
- After 6 months but within 12 months: 25%
- After 12 months: No repayment required.

Due to the level of investment associated with the afPE Level 5 Course, the following extended repayment terms apply if the employee leaves EDSTART after completing the course:

- Within 12 months of completion: 100%
- After 12 months but within 18 months: 50%
- After 18 months: No repayment required.

If an employee leaves EDSTART during an applicable repayment period, EDSTART will deduct the appropriate amount from the employee's final pay, subject to the employee's prior written agreement and applicable law. If the final pay is insufficient to cover the full amount owed, the employee will be responsible for repaying the outstanding balance.

Name of Employee:

Signed (Employee):

Date:

Signed (manager):

Date: