UNIFORM & EQUIPMENT CHECKLIST

Complete this form together when uniform and equipment are handed over during induction. Record only the items actually issued and note anything outstanding.

Name	Start Date
Area Manager	Role:

UNIFORM ISSUED

	ITEM	SIZE	QTY	CONDITION/NOTE
☐	T-SHIRT			
☐	HOODIE / ¼ ZIP			
☐	SHORTS			
☐	PANTS			
☐	RAINCOAT			
☐	WINTER JACKET			
☐				
☐				

Uniform reminder: Full Edstart uniform includes black trainers and black socks (Staff need to provide or obtain any items themselves)

EQUIPMENT ISSUED

	ITEM	QTY	SERIAL NUMBER	CONDITION/NOTE
☐	IPAD/SPEAKER/ETC			
☐				
☐				
☐				

Signed (AREA MANAGER)

Signed (Employee)