REFERENCE REQUEST

Applicants Name

How long have you known the applicant and in what capacity?

What attributes does the applicant have that would make them suitable for this line of work?

Are you still in contact with the applicant? If no, please explain, with a reason for their departure

What is the applicant's relationship like with co-workers and/or friends?

How would you rate the applicants work performance indicators? (Please tick)

	Excellent	Good	Satisfactory	Poor
Punctuality	☐	☐	☐	☐
Reliability	☐	☐	☐	☐
Character	☐	☐	☐	☐
Attitude	☐	☐	☐	☐
General Communication	☐	☐	☐	☐

If the applicant has previously worked with children, please describe their interactions whilst doing so.

If you have any concerns or are aware of any behaviours the applicant may have which bring into question their suitability to work with children, please give details below.

Alternatively, please contact our safeguarding team on 0300 043 3542 or email enquiries@edstart.org.uk

NAME

CONTACT DETAILS

SIGN

DATE