

Donations for Project Advance

A. Introduction

Project Advance is the primary fundraising appeal of the Archdiocese of Vancouver. The funds raised are used for the renovation of our secondary schools, the founding of new parish communities, the care of the needy and marginalized, works of evangelization, and programs that enrich the faith of youth and young adults.

The appeal is launched in the spring of each year, and is managed by the Development Office of the John Paul II Pastoral Centre in coordination with parish-based Project Advance Teams.

Since its inception in 1980, the appeal has raised more than \$200 million for the Archdiocese and parish communities. More than half of the amount raised has been returned to the parishes through the Project Advance Rebate Program.¹

B. Donating Directly through the Development Office

At any time during the year, parishioners can donate directly to Project Advance in the following ways:

1. *Online*

Through the following link: <https://support.rcav.org/donate-project-advance/>

By completing the online form, parishioners can select their parish to ensure that it receives the Project Advance Rebate.

2. *Mail*

By mailing their donation to the Development Office, along with a completed pledge form or written instructions identifying their parish. Payment options include credit card, direct debit or cheque.

3. *Phone*

By phoning the Development Office and verbally arranging a donation. These donations are typically paid by credit card or direct debit.

C. Donating through the Parish

Parishioners can donate to Project Advance through the parish. Cheques are to be made payable to Project Advance. The parish is to forward these cheques to the Development Office

¹ Each parish is assigned a Project Advance fundraising goal. Once the goal has been met and applicable expenses have been deducted, the parish is entitled to a rebate. Rebates are issued monthly, beginning in June.



for deposit. Official charitable donation receipts will be issued by the Archdiocese of Vancouver to the donor. To receive a receipt, the cheques must be dated no later than December 31 of the current year and must be received by the Development Office no later than January 7 of the following year.

If the parish receives cash donations to Project Advance, the parish is to deposit these donations in the parish bank account and write a cheque to the Archdiocese to cover the total.

To properly account for these donations, the parish is to post the contributions to account number 2010 – Project Advance Payable. The parish must then process a cheque equal to the balance of the liability account and made payable to Project Advance. This cheque, along with the appropriate documentation, including a list of the donors and their donations, is to be sent to the Development Office. To ensure that the donors receive their donation receipts for income tax, the cheque must be dated no later than December 31 of the current year. The cheque and the accompanying documentation must be received by the Development Office no later than January 7 of the following year. Official charitable donation receipts will be issued by the Archdiocese of Vancouver to the donor.

**Approved: The Feast of St. Michael, St. Gabriel
and St. Raphael
29 September 2020**

A handwritten signature in black ink that reads "J. Michael Miller CSB".

**✠ J. Michael Miller, CSB
Archbishop of Vancouver**

The following policy is hereby **SUPERSEDED**:
Accounting for Project Advance Donations, effective February 11, 2011.