International Paralympic Committee

Undertaking

By signing this Undertaking I confirm my commitment to adhere to the principles set out and referred below.

1. General Obligations

1.1 I understand and accept that, as a representative or a member of an official IPC organisation (or as someone standing for election to an IPC organisation), I am a member of the Paralympic Family. I agree to be bound by the rules and procedures set out in the IPC Handbook and any other regulations adopted by the IPC.

1.2 I confirm my commitment to the Paralympic ethos and I undertake to endorse and support the Vision, Mission and Objects of the IPC.

1.3 I acknowledge and agree that while I am carrying out any function for or on behalf of the IPC I will put the interests of the IPC first and will avoid any situation where my own interests conflict with those of the IPC.

2. Code of Ethics

I have read, understood and will comply with the IPC's Code of Ethics which I understand is contained within the IPC Handbook and can be viewed and downloaded from the official IPC web site.

3. Specific Obligations

In addition to the obligations set out in the Code of Ethics and other IPC regulations I:

(a) undertake to comply with regulations or decisions as approved by the IPC organisation of which I am a representative, member or candidate for election;

(b) undertake to attend all formally scheduled meetings and events relevant to the relevant IPC organisation and, in the case of the Governing Board attend the Paralympic Games for the full duration of the Games, and in the case of Sports Technical Committees attend the Games in which my sport appears on the programme, except where I am prevented from doing so due to reasons beyond my

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reasonable control, in which case I shall justify any such non-attendance to the IPC Organisation as requested; and

(c) acknowledge and accept that English is the official language of the IPC.

4. Conflict of Interest

I confirm that I have read and understand Section 2 of the Code of Ethics headed "Conflicts of Interest". I undertake to respect and comply with the obligations set out in that Section.

5. IPC Assets and Information

I understand that, in the performance of my IPC duties I may create, use or be provided with access to IPC property, records and data. I undertake to ensure that any such property, records and data will only be used by me in the proper discharge of my functions as an IPC official. The ownership of this information and the materials remains with the IPC at all times and must be delivered up to the IPC or destroyed as directed by an authorised representative of the IPC.

6. Gifts, Gratuities and Prizes

6.1 I confirm that I have read and understand Section 5 of the Code of Ethics headed "*Gifts, Gratuities and Prizes*".

6.2 I will comply with the IPC's policies as may be in force from time to time in relation to sums paid and received as *per diem* and *honorarium* payments.

7. Intellectual Property Rights

7.1 I agree that all intellectual property rights (including copyright, registered and unregistered trade marks, registered and unregistered design rights, database rights and rights in know how) in materials that have been created by me in my capacity as an IPC official are to be the exclusive property of the IPC.

7.2 I assign all present and future rights (including copyright and other intellectual property rights) in any documents, designs, concepts or other materials created by me for or on behalf of the IPC or in the course of my involvement in the IPC. I also waive all rights of authorship and other so-called "moral rights" in and to such materials (to the full extent that is permitted by the relevant national laws). I undertake to promptly execute any further documents that may be necessary to formalise this assignment of rights, as may be requested by the IPC.

7.3 The IPC will endeavour to provide an appropriate credit to individuals who create relevant materials on behalf of the IPC.

8. General

8.1 I understand that:

(a) any exception to any of these principles must be reported to the IPC Legal & Ethics Committee or the Governing Board;

(b) if an exception to these principles effects a proposed transaction, that exception must be approved by the Governing Board on the advice of the Legal and Ethics Committee before proceeding with the relevant transaction;

(c) failure to comply with these principles will not only be a violation of the IPC Policy, but may also be illegal and could result in civil or criminal liability on my part; and

(d) any infringement of these principles may be subject of further investigation, may lead to sanctions being imposed in accordance with the relevant Bylaws and/or Code of Ethics, IPC Ethics Procedures, Rules and Regulations and may eventually lead to the termination of my membership in accordance with such Bylaws, Codes, Procedures, Rules and/or Regulations.

Name:
IPC Organisation (specify Governing Board, relevant Council, Standing or Sport Technical Committee):
Signature:
Date:

Roles & Responsibilities/ Athlete representatives IPC Sports

- Candidates should have a keen interest in their sport and the Paralympic Movement
- The majority of the work is conducted over E-mail, so it is therefore highly recommended that candidates have access to this communication medium.
- Candidates should be available to attend World Para Dance Sport Technical Committee (STC) meetings. The STC usually meets once a year for two days. Meeting dates are communicated well in advance and also take personal training and competition commitments into consideration where possible.
- Athlete representatives are requested to actively participate in discussions on athlete-related issues and concerns in between the official meetings.
- Athlete representatives are requested to provide input to the meeting agenda and feedback to meeting minutes, as well as the Athletes' viewpoint and wishes.
- Athlete representatives may be asked to attend or host athletes' meetings at major sport competitions.
- Athlete representatives are responsible for reporting regularly to the IPC Athletes' Council when requested.
- Athletes representative are asked to regularly consult with the athletes population and represent their best interests.
- To liaise with the World Para Dance Sport management team and appropriate member Athletes Council.
- To serve as a STC member.

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