Fayetteville, West Virginia

Hill Hall Hotel & Patsy's - Employment Application

Please print clearly in ink. Complete every section; write "N/A" if something doesn't apply.
Return it to our front desk or email it to hello@hillhallhotel.com. Hill Hall Hotel is an equal opportunity employer.

1 Position

Position applied for (hotel or Patsy's) _____ Earliest start date _____ Desired pay _____

Type of work wanted (check all that apply): ☐ Full-time ☐ Part-time ☐ Seasonal

How did you hear about us? _____ If referred by an employee, who? _____

2 About you

First name _____ Middle initial _____ Last name _____

Street address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

Are you 18 years of age or older? ☐ Yes ☐ No

Are you legally authorized to work in the United States? ☐ Yes ☐ No

Have you worked for Hill Hall Hotel before? ☐ Yes ☐ No

Do you have reliable transportation to work? ☐ Yes ☐ No

In the past 7 years, have you been convicted of a felony or misdemeanor?* ☐ Yes ☐ No

*Don't include minor traffic violations or sealed/expunged records. A conviction won't automatically disqualify you; we consider the offense, when it happened, and how it relates to the job.

If yes, please explain _____

3 Availability

Check every shift you could work.

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Morning	☐	☐	☐	☐	☐	☐	☐
Evening	☐	☐	☐	☐	☐	☐	☐
Overnight	☐	☐	☐	☐	☐	☐	☐

Can you work weekends and holidays? ☐ Yes ☐ Some ☐ No

Hours per week wanted _____ Other availability notes _____

4 Work experience

Start with your current or most recent job. Volunteer work and school roles count too.

Current or most recent job

Employer | City and state

Your job title | Supervisor's name | Employer phone

Start date (mo/yr) | End date (mo/yr) | Final pay rate | Reason for leaving

Main duties

May we contact this employer? ☐ Yes ☐ No

Previous job

Employer | City and state

Your job title | Supervisor's name | Employer phone

Start date (mo/yr) | End date (mo/yr) | Final pay rate | Reason for leaving

Main duties

May we contact this employer? ☐ Yes ☐ No

Previous job

Employer | City and state

Your job title | Supervisor's name | Employer phone

Start date (mo/yr) | End date (mo/yr) | Final pay rate | Reason for leaving

Main duties

May we contact this employer? ☐ Yes ☐ No

5 Education and skills

Highest level of education

School name and location

Certifications or licenses (ServSafe, CPR/First Aid, HVAC, CDL, etc.)

Languages spoken

Hotel or computer systems used

Anything else you'd like us to know?

6 References

Two people who know your work, not family members.

Reference 1 name	How you know them	Phone	Email
Reference 2 name	How you know them	Phone	Email

7 Review and sign

I certify that the information in this application is true and complete. I understand that false or missing information may disqualify me from employment or lead to dismissal if discovered later.

I authorize Hill Hall Hotel to verify the information I have provided and to contact my former employers and references, except any I have asked not to be contacted.

I understand that if I am hired, my employment is at will, meaning either Hill Hall Hotel or I may end it at any time, with or without cause or notice, and that this application is not a contract of employment.

Hill Hall Hotel is an equal opportunity employer and considers all applicants without regard to race, color, religion, sex, national origin, age, disability, genetic information, veteran status, or any other status protected by law. If you need an accommodation to complete this application, please let us know.

Applicant signature

Date

For office use only

Date received	Interviewed by	Position offered	Start date

You may email your application to hello@hillhallhotel.com or return it in person to our front desk.