

Title	Policy on sustainable procurement
Revision date	04/02/2026
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Document reference	CGE-POL-001

Document purpose and scope

This policy sets out the Sustainable Procurement Policy for **Coastal Geohazards Experts Ltd** (“CGE”). It applies to all procurement activities undertaken by the company, including the sourcing of digital tools, software, media production services, equipment, and any third-party content or creative support.

As a micro-enterprise focused on **public education, digital publishing, and ethical communication on coastal hazards**, CGE embeds sustainability and responsible purchasing into all aspects of its operations. This policy will be reviewed annually and made available to relevant stakeholders.

Aim

The aim of this policy is to ensure that all procurement decisions made by CGE are **ethical, environmentally responsible, socially conscious, and aligned with the company’s mission** to improve public understanding of coastal geohazards.

It supports CGE’s commitment to:

- minimising environmental impact
- supporting responsible and transparent supply chains
- promoting social value
- operating in line with B-Corp-aligned principles



Policy on sustainable procurement

- ensuring that procurement choices reflect the company's public-benefit purpose

Policy statement

CGE is committed to acting responsibly in all procurement activities and to upholding high standards of environmental stewardship, ethical conduct, and social responsibility.

We will:

- purchase goods and services that offer value over their whole life cycle, not just lowest cost
- prioritise suppliers who demonstrate strong environmental, ethical, and social governance practices
- minimise the environmental footprint of our operations, particularly digital infrastructure, energy use, and media production
- favour suppliers who align with principles such as the UN Sustainable Development Goals, circular economy practices, and fair labour standards
- treat all suppliers fairly, transparently, and with integrity
- avoid procurement that conflicts with CGE's mission, values, or public-benefit commitments

As a digital-first micro-business, CGE recognises that its procurement choices — from cloud hosting to software subscriptions to media production partners — have environmental and social impacts. We will continually seek to reduce these impacts and support suppliers who share our values.



Policy on sustainable procurement

Responsibilities

Because CGE is a micro-enterprise, responsibility for implementing this policy rests with the **Founder and Director**, who oversees all procurement decisions.

Responsibilities include:

- ensuring procurement aligns with this policy
- assessing suppliers for ethical, environmental, and social performance
- maintaining transparency in purchasing decisions
- ensuring any contractors or collaborators are aware of and operate in accordance with this policy

All individuals working with CGE — including freelancers, contributors, and collaborators — are expected to support the principles of sustainable procurement when acting on behalf of the company.

Implementation

CGE will embed sustainability into procurement by taking reasonable steps to:

- **Prioritise ethical and sustainable suppliers**, including those with recognised certifications (e.g., B-Corp, FSC, Fairtrade, renewable-energy providers, low-carbon digital hosting).
- **Minimise environmental impact** by selecting low-carbon digital services, energy-efficient equipment, and suppliers committed to reducing emissions.
- **Support small, local, and mission-aligned businesses**, particularly those working in environmental communication, education, or sustainability.
- **Reduce waste** by favouring digital-first solutions, reusable materials, and suppliers who adopt circular-economy principles.



Policy on sustainable procurement

- **Ensure fair labour practices** by avoiding suppliers with poor human-rights records or opaque supply chains.
- **Promote social value**, including diversity, inclusion, and community benefit.
- **Review procurement risks**, including environmental, ethical, and data-security considerations.
- **Encourage suppliers to improve**, where appropriate, by sharing expectations around sustainability and ethical conduct.

Given the company's scale, CGE will adopt a proportionate approach, focusing on high-impact procurement areas such as digital infrastructure, media production, and technology services.

Approval

This policy is approved by:

Founder & Director Coastal Geohazards Experts Ltd on 04/02/2026

Andres Payo

Director