

## **2026 DTS Houston Annual Security Report**

Dallas Theological Seminary, 7000 Regency Square Blvd. Suite 114, Houston, TX 77036  
713-917-3900 or 1-866-387-5595

This report is furnished jointly with the Campus Police Department of Dallas Theological Seminary, located on the Dallas campus, and Campus Security at its Houston Extension. The Houston Extension follows most of the policies and procedures of the Dallas campus and their annual security report may be referenced as well.

This report is furnished annually in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* and is also included in the Clery Crime Reports published by DTS.

This report is prepared to communicate campus security statistics and policies. Dallas Theological Seminary strives to create a campus environment in which people are free from physical harm and property is secure, in a manner that is consistent with federal, state and local laws, as well as DTS regulations.

Campus crime and arrest and referral statistics include those reported to Houston Campus Security and the Houston Police Department. This report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes and other matters.

### **DTS - Houston Security Policies and Procedures:**

**Procedures and facilities for students to report criminal actions or other emergencies:** Requests for security assistance or reports of suspected criminal activities and emergencies for on-campus matters may be made as follows:

By telephone:

- \* **FOR EMERGENCIES 24 HOURS A DAY, SEVEN DAYS A WEEK, DIAL 9-1-1.**
- \* **FOR NON-EMERGENCIES DURING NORMAL CAMPUS OPERATIONS  
DIAL (713) 545-8602 to contact Campus Security.**

**Policy for preparing this Annual Security Report for the disclosure of campus crime statistics:** DTS compiles and publishes this Annual Security Report by October 1.

Statistics are gathered from the Houston Police; Houston Campus Security and all *campus security authorities* as defined below for inclusion in this report. DTS-Houston does not currently use any voluntary confidential reporting system in the collection of statistics and does not recognize any off-campus locations for student organizations.

**Policy regarding persons and organizations to whom reports of crimes and emergencies should be made for the purpose of making timely warnings and for inclusion in the Annual Security Report:** For making timely warnings to the campus community, reports of crimes and emergencies should be made directly to DTS – Houston Campus Security. When a Clery-category crime constitutes an ongoing threat to

the safety and welfare of the DTS – Houston community in the judgment of the administration, DTS will issue a ***timely warning*** through the Campus Alert System and may post the notice in the campus facilities. DTS will also issue ***emergency notifications***, which are triggered by a far broader range of potential threats. Any dangerous situation involving an immediate threat to the health or safety of the campus community, such as a gas leak or chemical spill, will warrant a similar notification. Anyone with information warranting a timely warning or an emergency notification should report the circumstances to the administration.

**Security Staff:** The Houston Security Officers are contracted staff through Professional Guard and Patrol, Inc. The officers are hired and trained by the company and provide security and parking enforcement services. The Security Officers are the primary security authority for Dallas Theological Seminary - Houston. The Security Officers carry a cell phone with them while on campus. The phone number is (713) 545-8602 and it is on stickers on our classroom tables and desks so students can call with concerns, or request escorts to their vehicles after dark. The Security Officers do not have arrest authority but are armed while on duty. They will work closely with the City of Houston Police Department to facilitate the arrest of any person where so warranted, but DTS - Houston Security does not have a memorandum of understanding with the Houston Police.

**Policy regarding confidential reporting of crimes to Dallas Theological Seminary - Houston:** DTS strives to protect the identity of those reporting crimes to the extent that the law allows. DTS does not usually accept anonymous reports unless the information can be substantiated by means other than the caller's veracity.

**Policies which encourage accurate and prompt reporting of all crimes to DTS - Houston Security and other appropriate police agencies:** The Dallas Theological Seminary – Houston administration strongly encourages individuals and organizations to promptly report crimes and emergencies occurring on the DTS – Houston campus to Campus Security, and the Houston Police Department if necessary.

The Dallas Theological Seminary – Houston also strongly encourages individuals and organizations to promptly report crimes that occur off-campus that affect the DTS community to the appropriate police agency for that jurisdiction as well as Campus Security for the purpose of warning the DTS community and for inclusion in the Annual Security Report.

### **Crime and Statistics**

In cooperation and compliance with the *Campus Security Act of 1990*, we furnish public crime statistics for the three previous years. These statistics include the occurrence of specific types of crime that take place on or near campus and can be viewed below. Attempted crimes are counted as actual crimes. Reported crimes that are investigated and found to be false or baseless are listed as unfounded crimes. If more than one crime is committed during a single incident, the FBI's Hierarchy Rule requires that only the most serious crime is counted although there are some exceptions. Statistics are collected from identified *Campus Security Authorities* and the Houston Police Department. A campus security authority is someone who has significant responsibility for student and campus

activities and would likely be aware of any criminal activity on campus. The seminary does not currently use any voluntary confidential reporting system in the collection of statistics, and the statistics may or may not involve people associated with the seminary. Students who may engage in criminal activity off campus are referred to the Director of Student Success. A daily crime log is kept and may be viewed upon request.

DTS-Houston will, upon written request, disclose to the alleged victim of any crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted against a student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased because of the crime or offense, the next of kin of the victim will be treated as the alleged victim for purposes of this paragraph.

## **Crime Definitions**

***Murder and Non-negligent Manslaughter:*** The willful killing of one human being by another.

***Negligent Manslaughter:*** The killing of another person through gross negligence.

***Forcible Sex Offenses:*** Any sexual act directed against another person, forcibly or against the other person's will, or where the victim is incapable of giving consent because of mental or physical incapacity or because of her/his youth. Consent means voluntary, positive agreement between the participants to engage in specific sexual activity. This includes:

- *Forcible rape:* The carnal knowledge (sexual assault) of a person.
- *Forcible sodomy:* Oral or anal sexual intercourse.
- *Sexual assault with an object:* The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of another person.
- *Forcible fondling:* The touching of the private body parts of another person for the purpose of sexual gratification.

***Non-forcible Sex Offenses:*** Any unlawful, non-forcible sexual intercourse. This includes:

- *Incest:* Sexual intercourse between people who are related to each other within the degrees wherein marriage is prohibited by law.
- *Statutory rape:* Sexual intercourse with a person who is under the statutory age of consent.

***Robbery:*** Taking or attempting to take anything of value from another person by force, the threat of force, violence or by putting the victim in fear.

***Aggravated Assault:*** An attack by one person upon another for the purpose of inflicting severe bodily injury. This type of assault is usually accompanied by using a weapon or by means likely to produce death or great bodily harm.

***Burglary:*** The unlawful entry of a structure to commit a felony or a theft.

***Motor Vehicle Theft:*** The theft or attempted theft of a motor vehicle.

***Arson:*** Any willful or malicious burning or attempt to burn a dwelling place, public building, motor vehicle, aircraft or personal property of another.

***Domestic Violence:*** A crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabiting or has cohabited with the victim; a person who is similarly situated to a spouse of the victim; or by any other person whom the victim is protected from under the family violence laws of the jurisdiction.

***Dating Violence:*** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined by the length of the relationship; the type of relationship; and the frequency of the interaction between the people involved in the relationship.

***Stalking:*** Engaging in a course of action directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A course of action means two or more acts committed by any means.

***Hazing:*** An act committed against another person that occurs during initiation into, affiliation with, or continued membership in a student organization regardless of willingness to participate; and causes or creates a risk of physical or psychological injury beyond the reasonable risks encountered in participation in the organization.

***Hate Crime:*** A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of people because of their race, gender, religion, sexual orientation, ethnicity, national origin, disability or gender identity. Any of the crimes listed above (Group A) can be a hate crime if they are motivated by bias, but hate crime also includes four other categories (Group B):

- ***Larceny-Theft:*** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.
- ***Simple Assault:*** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious bodily injury.

- *Intimidation*: To unlawfully place another person in reasonable fear of bodily harm by words or conduct, but without displaying a weapon or conducting a physical attack.
- *Destruction/Damage/Vandalism of Property*: To willfully maliciously destroy, damage, deface or otherwise injure real or personal property without consent of the owner or the person having custody or control of it.

***Arrests and Disciplinary Referrals***: Arrests or referrals for disciplinary action for law violations regarding weapons, drugs and liquor. This only refers to violations of the law, not violations of seminary policy.

## Crime Statistics

| 2025                                |           |                 |            |
|-------------------------------------|-----------|-----------------|------------|
|                                     | On Campus | Public Property | Non-Campus |
| Murder / non-negligent Manslaughter | 0         | 0               | 0          |
| Negligent Manslaughter              | 0         | 0               | 0          |
| Robbery                             | 0         | 0               | 0          |
| Aggravated Assault                  | 0         | 0               | 0          |
| Burglary                            | 0         | 0               | 0          |
| Motor Vehicle Theft                 | 0         | 0               | 0          |
| Arson                               | 0         | 0               | 0          |
| Hazing                              | 0         | 0               | 0          |
| Sex Offenses                        |           |                 |            |
| Rape                                | 0         | 0               | 0          |
| Fondling                            | 0         | 0               | 0          |
| Incest                              | 0         | 0               | 0          |
| Statutory Rape                      | 0         | 0               | 0          |
| Violence Against Women              |           |                 |            |
| Domestic Violence                   | 0         | 0               | 0          |
| Dating Violence                     | 0         | 0               | 0          |
| Stalking                            | 0         | 0               | 0          |

| Hate Crime               |   |   |   |
|--------------------------|---|---|---|
| Race                     | 0 | 0 | 0 |
| Gender                   | 0 | 0 | 0 |
| Religion                 | 0 | 0 | 0 |
| Sexual Orientation       | 0 | 0 | 0 |
| Ethnicity                | 0 | 0 | 0 |
| Nat'l Origin             | 0 | 0 | 0 |
| Disability               | 0 | 0 | 0 |
| Gender Identity          | 0 | 0 | 0 |
| Arrests/Referrals        |   |   |   |
| Weapons                  | 0 | 0 | 0 |
| Drug Abuse<br>Violations | 0 | 0 | 0 |
| Liquor Law<br>Violations | 0 | 0 | 0 |
| Unfounded Crimes: 0      |   |   |   |

| 2024                                   |           |                 |            |
|----------------------------------------|-----------|-----------------|------------|
|                                        | On Campus | Public Property | Non-Campus |
| Murder / non-negligent<br>Manslaughter | 0         | 0               | 0          |
| Negligent<br>Manslaughter              | 0         | 0               | 0          |
| Robbery                                | 0         | 0               | 0          |
| Aggravated<br>Assault                  | 0         | 0               | 0          |
| Burglary                               | 0         | 0               | 0          |
| Motor Vehicle<br>Theft                 | 0         | 0               | 0          |
| Arson                                  | 0         | 0               | 0          |
| Sex Offenses                           |           |                 |            |
| Rape                                   | 0         | 0               | 0          |
| Fondling                               | 0         | 0               | 0          |
| Incest                                 | 0         | 0               | 0          |
| Statutory Rape                         | 0         | 0               | 0          |
| Violence Against Women                 |           |                 |            |

|                            |   |   |   |
|----------------------------|---|---|---|
| Domestic Violence          | 0 | 0 | 0 |
| Dating Violence            | 0 | 0 | 0 |
| Stalking                   | 0 | 0 | 0 |
| <b>Hate Crime</b>          |   |   |   |
| Race                       | 0 | 0 | 0 |
| Gender                     | 0 | 0 | 0 |
| Religion                   | 0 | 0 | 0 |
| Sexual Orientation         | 0 | 0 | 0 |
| Ethnicity                  | 0 | 0 | 0 |
| Nat'l Origin               | 0 | 0 | 0 |
| Disability                 | 0 | 0 | 0 |
| Gender Identity            | 0 | 0 | 0 |
| <b>Arrests/Referrals</b>   |   |   |   |
| Weapons                    | 0 | 0 | 0 |
| Drug Abuse Violations      | 0 | 0 | 0 |
| Liquor Law Violations      | 0 | 0 | 0 |
| <b>Unfounded Crimes: 0</b> |   |   |   |

| <b>2023</b>                         |                  |                        |                   |
|-------------------------------------|------------------|------------------------|-------------------|
|                                     | <b>On Campus</b> | <b>Public Property</b> | <b>Non-Campus</b> |
| Murder / non-negligent Manslaughter | 0                | 0                      | 0                 |
| Negligent Manslaughter              | 0                | 0                      | 0                 |
| Robbery                             | 0                | 0                      | 0                 |
| Aggravated Assault                  | 0                | 0                      | 0                 |
| Burglary                            | 0                | 0                      | 0                 |
| Motor Vehicle Theft                 | 0                | 0                      | 0                 |
| Arson                               | 0                | 0                      | 0                 |
| <b>Sex Offenses</b>                 |                  |                        |                   |
| Rape                                | 0                | 0                      | 0                 |

|                               |   |   |   |
|-------------------------------|---|---|---|
| Fondling                      | 0 | 0 | 0 |
| Incest                        | 0 | 0 | 0 |
| Statutory Rape                | 0 | 0 | 0 |
| <b>Violence Against Women</b> |   |   |   |
| Domestic Violence             | 0 | 0 | 0 |
| Dating Violence               | 0 | 0 | 0 |
| Stalking                      | 0 | 0 | 0 |
| <b>Hate Crime</b>             |   |   |   |
| Race                          | 0 | 0 | 0 |
| Gender                        | 0 | 0 | 0 |
| Religion                      | 0 | 0 | 0 |
| Sexual Orientation            | 0 | 0 | 0 |
| Ethnicity                     | 0 | 0 | 0 |
| Nat'l Origin                  | 0 | 0 | 0 |
| Disability                    | 0 | 0 | 0 |
| Gender Identity               | 0 | 0 | 0 |
| <b>Arrests/Referrals</b>      |   |   |   |
| Weapons                       | 0 | 0 | 0 |
| Drug Abuse Violations         | 0 | 0 | 0 |
| Liquor Law Violations         | 0 | 0 | 0 |
| <b>Unfounded Crimes: 0</b>    |   |   |   |

### Geography Definitions

**On Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes. This includes the 7000-office block and adjoining parking lots.

**Public Property:** All public property that is within the campus, or immediately adjacent to and accessible from the campus. This includes the streets and sidewalks that abut our campus.

**Non-Campus:** Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### Crime Prevention Programs:

DTS may from time to time provide crime prevention programs and/or information to educate students, faculty and staff. DTS also encourages students, faculty and staff to take the necessary precautions such as

- walk with others at night
- keep the security officer contact information readily available
- contact the security officer for escort assistance
- be responsible for your own security

Crime prevention is important to the campus community, and you can help by reporting any crime or suspected crime to Campus Security. By doing so, you may prevent someone else from becoming a victim of a more serious crime. Free safety literature is available to the campus community through the Dallas campus.

Safety tips are listed on the DTS website under the Dallas campus and individuals are reminded that they must be responsible for their own security and the security of others. We are open to suggestions from all people and are constantly looking for new ways to improve the safety and security of our campus.

**Policies concerning the safety of and access to campus facilities:** The DTS - Houston campus is leased from the College of Biblical Studies – Houston and managed by Boxer Property Management. Entrance to the campus is by access card only. It is unlawful for any person to trespass on the grounds or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of the campus. DTS, CBS and Boxer reserve the right to refuse to allow people having no legitimate business to enter on property under its control and may eject any person from the property on his or her refusal to leave peaceably on request. The DTS-Houston facilities are open to students, faculty and staff during prescribed hours in accordance with the rules and regulations of DTS, CBS and Boxer. The campus has no resident housing.

**Policy regarding security considerations used in the maintenance of campus facilities:** Both security and maintenance of the DTS – Houston campus are provided under the terms of a lease agreement. Boxer Property Management maintains the buildings, grounds and utility systems, and provides custodial services for the DTS - Houston campus. Students are encouraged to report maintenance problems such as missing lights, plumbing problems or elevators that are not in service to the facilities staff of DTS – Houston who in turn advise Boxer.

DTS-Houston security officers survey campus lighting and monitor those areas having defects until the defect is corrected. When maintenance is needed, that affects the immediate safety and security of the DTS-Houston community, a security officer or CBS personnel remain on site until the problem is corrected if needed. Please report any safety issues or non-emergency conditions to DTS Houston Campus Operations at (713) 917-3909. Please call 9-1-1 for emergencies.

### **Weapons Policy**

Dallas Theological Seminary prohibits the possession and use of firearms and other similar weapons on or in its property. This prohibition includes any devices that might reasonably be mistaken for a firearm or similar weapon and applies to the Dallas,

Houston, and Washington, DC locations and all DTS-owned or leased classrooms, offices, and/or library spaces used by DTS for educational purposes.

Some states, including the state of Texas, allow a license holder to carry a concealed handgun on property or into buildings owned or leased by an institution of higher education. However, as a private institution, the Seminary is allowed to and has opted out of this provision. Firearms are prohibited in any DTS-owned building or site where DTS classes are held, or services provided and are prohibited in DTS vehicles only. In states where it is legal, license holders may keep firearms in their vehicles while parked on campus or at an extension site. Exceptions to this policy must be authorized in advance and in writing by the administration. A confidential request for exception is available by sending an email to the DTS Chief of Police at [jbloom@dts.edu](mailto:jbloom@dts.edu).

DTS also strictly prohibits the declaration, display, or inadvertent disclosure of a firearm by a license holder. The open carry of a firearm on the premises, on any public or private driveway, street, walkway or parking area of any institution of higher education is prohibited by Texas and other states' laws. Violations of the DTS Weapons Policy is a serious offense and will be referred to both internal administrative and external police authorities.

### **Drug and Alcohol Policy**

Dallas Seminary is a drug-free and alcohol-free campus. The use, possession, consumption, sale, manufacture or delivery of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by law and seminary regulation. The possession, use (including underage consumption), and sale of alcoholic beverages is also prohibited by seminary regulation. Violations may result in arrest and/or suspension from the seminary. Counseling services for drug and substance abuse are available through the seminary's Counseling Center. In addition, the Counseling Center offers referral services to off-campus rehabilitation programs or to long-term individual therapy sessions if needed.

The Department of Education's *Drug Free Schools and Communities Act* requires institutions to establish drug and alcohol abuse prevention programs for students and employees and conduct biennial reviews of the program. Students and employees must annually receive materials that contain standards of conduct, a description of local laws pertaining to alcohol and drugs, a description of the various health risks of drug and alcohol abuse, a description of available counseling and treatment programs, and the sanctions the institution will impose for a violation of the standards of conduct. In compliance with this Act, each seminary student and employee are required to be familiar with the contents of the seminary pamphlet, *Drug & Alcohol Health Risks & Sanctions*. When the annual security and fire reports are announced each year by October 1, a link is included to remind everyone about the pamphlet and take them there. [Click here](#) to see the pamphlet. Surveys indicate that alcohol is a major factor in acquaintance/date rape.

### **Sexual Assault Policy**

In the event of a sexual assault, victims are strongly encouraged to report the incident and preserve any physical evidence as proof of the assault. It is also recommended that victims seek medical treatment as soon as is reasonably possible. The campus offices authorized to deal with sexual offenses are Student Life and Campus Police at the Dallas campus, and both will assist the victim if requested. When contacting one of these offices, victims will be given specific information that explains how to bring formal charges against the offender. However, victims should be aware that reporting the incident does not mean that they must make an official police report. Victims of a sex crime are encouraged to take advantage of the services of the Counseling Center. Referrals to other community support services will be made when appropriate. DTS-Houston may change a victim's academic situation if changes are requested and are reasonably available. Campus disciplinary procedures may also be taken against accused individuals, but the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both will be informed of the outcome of any such proceeding. Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*. Upon final determination, accused individuals may be suspended or permanently dismissed from the seminary.

The *Campus Sexual Violence Elimination (SaVE) Act* has changed the nation's handling of sexual misconduct on college campuses and universities. Campus SaVE amends the Clery Act to increase transparency requirements for colleges, guarantee rights for survivors, establish disciplinary proceedings and require education programs.

To help educate the campus community about sexual assault, all students and employees are provided with information and prevention tips on an annual basis. When the annual security and fire reports are announced each year by October 1, a link is included to remind everyone about the information and take them there. To access this additional information, click on the link under the *Violence Against Women Policy* below. Student Life also offers free safety literature for women, and Campus Police at the Dallas campus offers security tips on its website.

Suggested sexual assault prevention tips:

- Stay with your friends
- Choose your dates wisely
- Let your dates know your limits right from the start
- Avoid secluded places
- If you drink, limit your alcohol intake
- Don't drink from punch bowls or open containers
- Don't accept rides from casual acquaintances
- Always carry enough money to take a taxi home
- When getting dropped off, ask the driver to wait until you get inside
- Call Campus Police for escorts at night
- Take a self-defense class

**Violence Against Women Policy**

Dallas Seminary does not tolerate violence against women in any form including domestic violence, dating violence, stalking and sexual assault. All instances of these crimes should be reported to the Campus Police at the Dallas campus. The departments of Human Resources and Student Life at the Dallas campus will then be notified as well and a determination made as to the investigative process. All victims have the right to a prompt, fair and impartial investigation and resolution. If the victim is a student, the Dean of Students will decide if an investigative committee is needed and be responsible for forming the committee. If the victim is an employee, the Director of Human Resources will decide if an investigative committee is needed and be responsible for forming the committee. The investigation(s) may result in criminal charges, internal disciplinary proceedings and/or the termination of employment against the accused.

Both the victim and the accused are entitled to the same opportunity to have others present during any internal disciplinary proceeding, and both will be simultaneously informed in writing of the outcome of any proceeding. A preponderance of evidence standard will be used, and either may appeal the results of the proceeding to the President if they so choose. At any time DTS-Houston may change the victim's academic situation if changes are requested and are reasonably available. The seminary will also protect the confidentiality of the victim, and this includes the exclusion of any identifying information about the victim in any publicly available documents to the extent permissible by law. Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*.

Victims may seek protective orders, no contact orders and restraining orders. Any victim who obtains such a court order should notify campus authorities and provide a copy of the order so that steps can be taken to enforce the order on campus. Counseling services and other services are also available to victims both on campus and in the community. The seminary requires all students and staff to complete an online training program to educate the campus community and hopefully prevent the occurrence of sexual violence on campus. [Click here](#) to view some additional information and prevention tips related to violence against women.

Suggested violence against women tips:

- Believe the victim
- Don't blame or shame the victim
- If you see something, say something
- Offer support
- Remember that domestic violence can happen to anyone

## **Registered Sex Offenders**

To find information on registered sex offenders see the website for the Texas Department of Public Safety <https://publicsite.dps.texas.gov/SexOffenderRegistry/Search>.

## **Title IX Policy**

The seminary is committed to maintaining an environment conducive to learning for all students, and a professional workplace for its employees. As such, active measures are taken against discrimination and harassment. All students and staff have the right to pursue education and other activities free from sex discrimination including sexual violence, sexual misconduct and harassment. The seminary has a Title IX coordinator and several investigators who handle Title IX complaints, and all students and staff are required to view an online training video to educate the campus community and hopefully prevent the occurrence of sexual violence on campus. [Click here](#) to see the seminary's *Abuse and Discrimination Policy*.

Under Title IX guidelines the seminary uses both *responsible employees* and *confidential employees* in the reporting of Title IX violations. A *responsible employee* is a seminary employee who is required to report violations to a Title IX Coordinator. All faculty members, department heads, apartment managers, the Dean of Students, the Advisor to Women Students and the seminary Chaplain are designated *responsible employees*. A *confidential employee* is an employee who remains confidential and will only report a violation with the permission of the victim. All licensed professional counselors and staff members in the Counseling Services Department are designated *confidential employees*. This allows victims to make informed decisions about who to contact.

## **Hazing Policy**

The seminary prohibits hazing in any form by recognized or unrecognized student organizations, ministry groups, athletic groups, leadership programs, or informal student associations. Hazing allegations may be reported to Student Life, Campus Police, the Title IX Coordinator, or any Campus Security Authority (CSA). Student Life and Campus Police will coordinate any formal investigation, and interim measures may be imposed to protect student safety. The seminary provides ongoing hazing prevention education through things like new student orientation, new employee onboarding, faculty retreats, and annual campus safety training. [Click here](#) to see the seminary's Hazing Policy, Transparency Report, and online reporting form.

## **Active Shooter Preparation**

In the event of an active shooter on campus, students and employees are encouraged to run, hide and/or fight. If you can evacuate a building safely, do so. Leave your belongings behind and call 911 when you are safe. If you can't evacuate safely you must shelter in place. Lock yourself in an office, classroom or restroom. If there is no door lock, try to barricade the door and hide behind large objects. Turn off all lights, silence

your phone and remain quiet. If your life is at risk, you must use all necessary force to try and incapacitate the shooter. Commit to your actions and use improvised weapons.

Plan by imagining what you would do if there was an active shooter on campus. Check the locks on the doors that you use every day and know how they work. Know all the stairwells and exit points in your building. Discuss the issue with others in your office or classroom. Download the seminary's Crisis Manager App for these and other safety procedures. Watch the *Run. Hide. Fight. Surviving an Active Shooter Event* video by [clicking here](#).

## **DTS Emergency Response and Evacuation Plan**

Dallas Theological Seminary places a high value on the individuals who visit, study, teach, and work on its campus and extension site locations. Therefore, the Administration has authorized the following policy for the protection of those individuals and the property of DTS and those it serves. DTS-Houston follows the Emergency Response and Evacuation policy of the DTS-Dallas campus.

### ***Emergency Notification Process:***

- A. **The DTS Police Department is the primary first responder for all emergencies that occur on the Dallas campus.** All employees and students are urged to contact them immediately in any emergency at (214) 887-5590. The DTS police are responsible for contacting and coordinating the emergency service providers. **The primary responders for an emergency at any extension site are the local emergency providers.** All employees and students are urged to contact them immediately in any emergency by dialing 911.
- B. An emergency notification system will be provided for all students, faculty, and staff on the campus and extension site locations. This system will be used to contact any employee or student who registers for the service and this service will be tested at a minimum of one time each calendar year.

### ***Emergency Notification Process:***

1. Any staff, student, or faculty member who observes an emergency or potentially dangerous situation, once out of harms way, should immediately contact the primary first responder identified above.
2. The primary first responder will determine if the threat warrants notification of others. (If the emergency occurs at an extension site, the highest ranking DTS administrator on site will make the determination along with local emergency responders if others should be notified.)
3. If the decision is made to notify others, then the primary first responder will determine the appropriate segment or segments of the campus community to receive the notification, determine the content of the notification, and initiate the notification of the target audience. If the emergency is at an extension site, the DTS administrator at that location will contact the DTS police department @ (214) 887-5590.

4. The entire campus community will be notified via a text alert and/or a telephone system voice alert when there is at least the potential that a very large segment of the community will be affected. There will also be a continuing assessment of the situation and additional segments of the campus community may be notified if such action is warranted. In the event of something like a gas leak, only those people in the affected building will be notified.
5. The primary first responder is responsible for contacting the appropriate Administrators either before or after the notification is sent out based on their best judgment.

***Emergency Contacts:***

|                                     |                |
|-------------------------------------|----------------|
| DTS Police Department (Dallas)      | 214) 887-5590  |
| Extension Emergency Responder       | 911            |
| Non-Emergency Text System Contacts: |                |
| Shawn Sidwell (Houston)             | (713) 917-3909 |
| Security Guard (Houston)            | (713) 545-8602 |

***DTS Commitment to Notification of those affected:***

Once a decision is made that the communication of an emergency is in the best interest of those who would receive that information, DTS will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the issue of a notification will, in the professional judgment of those responsible, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

***DTS Commitment to a Reliable Emergency Response and Evacuation Plan:***

1. DTS will test its Emergency Response and Evacuation Plan at least every calendar year. An evacuation route map is available from the DTS-Houston Administration.
2. DTS will keep a record of each test, including the date and time and whether the test was announced prior to implementation or if it was unannounced.
3. DTS will publicize its Emergency Response and Evacuation Plan annually by publicizing it on the DTS website, highlighting it at New Student Orientation, and/or annual email communication to the campus community.

**Contact Us**

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