

<b>Title</b>	<b>QUALITY ASSURANCE and CONTINUOUS IMPROVEMENT POLICY</b>
<b>Cross References</b>	<p>External:</p> <ul style="list-style-type: none"> <li>• Ofsted framework for section 5 inspections 2019</li> <li>• Ofsted criteria for lesson observation</li> <li>• Alternative Provision, Statutory guidance for local authorities Jan 2013</li> </ul> <p>Internal:</p> <ul style="list-style-type: none"> <li>🍑 Safer Employment Policy</li> <li>🍑 Self-Evaluation Framework</li> <li>🍑 Online Lesson Observation Criteria</li> </ul>
<b>Date</b>	<b>October 2024</b>

*Good alternative provision is that which appropriately meets the needs of pupils which required its use and enables them to achieve good educational attainment on par with their mainstream peers. All pupils must receive a good education, regardless of their circumstances or the settings in which they find themselves.*

Alternative Provision, Statutory guidance for local authorities 2013

## Introduction

As providers of alternative education, Apricot Online Ltd is not currently subject to direct inspection by Ofsted. We recognise, however, that our clients frequently are subject to Ofsted's scrutiny and therefore seek to meet Ofsted's expectations on their behalf. Our cycles of quality assurance operate in harmony with the structure of the academic year and are designed to enable our commissioning bodies easily to justify their choice to work with us.

Apricot is committed to driving continuous improvement and implementing appropriate quality management systems and processes to enable us to deliver the highest practicable quality services, and will participating in the new Ofsted Quality Assurance Framework when this comes into force early 2022

### As a reflective practitioner Apricot Online Ltd will:

- 🍑 Work with our customers and partners to develop our services to meet their needs
- 🍑 Conduct our business in a way that reflects our core values
- 🍑 Create an environment that promotes continuous improvement
- 🍑 Ensure compliance with legal and other applicable standards
- 🍑 Recruit, educate and train our people to support the delivery of high quality services

### We will achieve this by:

- 🍑 Undertaking regular self-evaluation using criteria defined by Ofsted and the DfE
- 🍑 Conducting lesson observations using our unique online lesson observation criteria
- 🍑 Offering feedback to teachers and using this to inform ongoing recruitment, selection, induction and CPD
- 🍑 Seeking feedback from clients, parents and learners to inform continual improvement of our services

 Providing our teachers with QA reference materials, available on our platform

### Quality Assurance Calendar

Area of scrutiny	Method	Responsibility	Frequency
Client Relationships	Review Meeting	Assistant Head (AH)	Termly
Teaching Quality	Lesson observations CPD	AH	Termly
SOW making sure we fulfill the requirements of the National Curriculum	Review and Update	DH's	Annually
Overall Effectiveness of Delivery	SEF	MD and AH	Annually
Weekly Reports	% Spot Check	DHs	Weekly
Half-Term reports	% Spot Check	AH and DH's	Half-Termly
Policies	Review and Update	Operations Director (OD)	Annually
Safeguarding Procedures	Review and Update	DSLs	Annually
Platform Improvement	B2B Conferencing with Engineers	MD	Ongoing
Parent Satisfaction	Questionnaire	Office Admin (OA)	End of Student Tenure
Student Satisfaction	Telephone and Questionnaire	OA	Ongoing and End of Tenure

**Authorised by:** Jodie Phillips, Operations Director

**Date:** October 2024

**Review Date:** October 2025