

STATE THE FOLLOWING IF QUESTIONED BY YOUR EMPLOYER REGARDING A *DISCIPLINARY* MATTER:

- I request to be represented in this interview by my union.
- I request to be represented in this interview by my attorneys, Davis & Ferber, LLP.
- I request a reasonable amount of time to secure representation.
- I request all other rights available under both the Civil Service Law and my collective bargaining agreement, including the right to advance written notice of this interview.

STATE THE FOLLOWING IF QUESTIONED BY ANYONE
REGARDING A *CRIMINAL* MATTER:

- I am represented by Davis & Ferber, LLP.
- I expressly decline to waive any constitutional, contractual or other rights, including my right against self-incrimination.
- I will not provide any voluntary statements.
- I will only provide information if I am ordered to do so by my employer under threat of termination in which case no information provided may be used against me in a criminal proceeding.