Updated eLearning Days Plan 2025-2026

This school is designated as an eLearning School. Those schools who meet the criteria for an eLearning School as determined by the Department of Education may use up to five eLearning days to allow for the make-up of short-term disruptions to in-person teaching and learning.

eLearning Days Webpage

https://heartwoodcommunityschool.org/compliance

We will also be using: Classdojo and BrightArrow

We will email, text, and post on Classdojo to house any updates.

Expectations:

Access to the LMS: All staff are expected to ensure that lessons and resources are uploaded and accessible on Classdojo platform by 8:00 AM on the designated eLearning day. Staff should verify that all links, instructions, and materials function properly and reflect grade-appropriate standards.

Staff Expectations:

All staff are required to work a full 7.5-hour day during eLearning. This includes developing and uploading instructional materials, responding to family and student inquiries, and being available during designated office or support hours.

Staff will participate in scheduled virtual meetings, collaborative planning, and any professional development outlined for the day.

Teachers must monitor student progress and provide timely feedback or support to ensure continued learning and engagement.

Student Expectations:

Students are expected to complete and submit eLearning assignments within five school days of the eLearning date. This extended window ensures equitable access and allows time to resolve any technical issues, including power outages or connectivity challenges.

Attendance:

Student Attendance: All students will be marked VRM. We will advise that all students must return any work from their e-learning experience within 5 days of the e-learning day or will be marked absent.

Schedule

To ensure strong communication and support, all staff will hold virtual office hours via Google Meet from **9:00–10:00 AM** and again from **1:00–2:00 PM** on each eLearning day. These dedicated times are designed to provide students and families with direct ‘ access to teachers for questions, clarification, and academic support. Maintaining

consistent availability during these hours reinforces our commitment to partnership with families and ensures every student has the opportunity to succeed in a virtual environment.

Communication

All communication with families during eLearning days will take place through ClassDojo. It is essential that every teacher ensures 100% family participation on the platform to maintain consistent and reliable communication. ClassDojo will serve as the primary tool for sharing updates, answering questions, and providing support, ensuring families can easily connect with teachers as needed throughout the day.

Troubleshooting

Initial Step – Hard Restart:
Begin by completing a hard restart on the student's iPad. This resolves many common connectivity or app-related issues. [Insert link or directions for a hard restart here.]

Program-Specific Issues:
If the issue persists and involves a specific learning platform (e.g., i-Ready, TWIG, Eureka2, Learning A-Z, Social Studies Weekly), please contact your child's teacher directly. Teachers can help troubleshoot or escalate the issue as needed.

No Response After 30 Minutes:
If you are unable to reach your child's teacher within 30 minutes of submitting your request for help, please email: info@heartwoodcommunityschool.org
This ensures your request is routed quickly to the appropriate support staff for immediate assistance.

Technology Support Protocol:

Teacher Level: Initial troubleshooting and basic support for instructional platforms and login issues.

Support Escalation: If the issue is beyond classroom-level support, the teacher will escalate the issue to our Operations and IT Team for further investigation.

IT Team Support: Handles device issues, system errors, account access, and application integration problems. Families or staff may also be contacted directly by IT for additional information if needed. info@heartwoodcommunityschool.org

Special Programs

All Specials (Art, Music, PE, etc.) will provide eLearning lessons and activities through ClassDojo. These lessons will be designed to engage students in creative and meaningful ways, while maintaining alignment with grade-level standards. Students will be expected to complete assignments that may include:

Submitting a completed project,
Recording and uploading a short video response, or
Posting a written reflection or response directly to their Specials teacher via ClassDojo.

Specials teachers will be available during designated office hours to provide support and feedback. Participation in Specials is required and will be included as part of the student's overall eLearning expectations.

Use of eLearning Days Reporting

9/27/2025: School Closed for Hurricane Helene enacted as eLearning
9/30/2025: School Closed for Hurricane Helene enacted as eLearning
10/10/2025: School Closed for storms in Hardeeville enacted as eLearning
01/22/2025: School Closed for snow storm enacted as eLearning
01/23/2025: School Closed for snow storm enacted as eLearning