



**Housekeeping Supervisor
Level 3 Apprenticeship**

Start: February 2026

Level 3 Housekeeping Supervisor Apprentice

Location: Skern Lodge & The Ultimate Adventure Centre, North Devon

Working week: 5 out of 7 days on rota

Possible start date: 26/01/2026

Apprenticeship duration: 9 months

Job description

We have fantastic opportunities right now to take the next step in your housekeeping journey at Skern Lodge or the Ultimate Adventure Centre, based in Bideford, Devon.

Our Housekeeping Team play an important role in providing the best experience for all of our guests and delivering exceptional customer service.

As a Housekeeping Supervisor, you will be responsible for ensuring the highest standards are met in the daily cleaning and preparation of rooms for incoming groups. You will be supported to achieve a Customer Service Level 3 apprenticeship.

Your main duties will include:

- Stock taking
- Undertaking quality checks
- Laundry allocation
- Conducting Health and Safety checks

You will be given full training and complete a nationally recognised Customer Service qualification working alongside our experienced team.

You will need to have prior experience of Housekeeping and the willingness to learn whilst gaining practical skills and a commitment to achieving your Apprenticeship.

The ideal candidate should be able to work alone and in a team, use their initiative and be proactive in their approach to work. You'll also need to demonstrate:

- Time management skills
- A can-do and flexible attitude

- A willingness to learn and develop
- Communication skills

In return we offer

- Access to Perkbox - Discounts and rewards across a wide range of shopping and lifestyle brands and well-being support
- Meals on duty
- Uniform provided
- Excellent support from a well-established team.

Entry requirements

Maths and English at Level 2 (GCSE Grade 4) is desirable however we can provide Functional Skills as part of your development plan.

Prior experience within Housekeeping is essential.

Skills required

- Communication skills
- IT skills
- Attention to detail
- Organisation skills
- Customer care skills
- Administrative skills
- Problem solving skills
- Team working
- Initiative

Training to be provided

You will be supported by a trainer throughout your apprenticeship.

As you progress through your apprenticeship your duties and responsibilities will alter as you develop the skills for a successful career in hospitality.

Training will be a mix of face to face and online learning.

You will gain a Level 3 Customer Service Apprenticeship Qualification.

Functional Skills in Maths and English if required.

Things to consider

Contracted Hours are 30 hours per week. You will be on a rota with some split-shifts required (9 - 4 pm, 5 out of 7 days per week). A driving licence and car would be an advantage due to shift times, as bus timetables don't always align with working times.

Future prospects

We are looking for candidates who want to develop their career within the Housekeeping sector. Further training and next level qualifications are available.