

**Job description:**

1. Identify and evaluate new suppliers for raw materials, fabrics, and accessories.
2. Maintain strong relationships with existing vendors and develop a diversified supplier base.
3. Prepare and process purchase orders in accordance with company policies.
4. Track orders, ensure timely delivery, and resolve any issues related to delivery delays or discrepancies.
5. Ensure all purchased materials meet the company's quality standards and specifications.
6. Visit dyeing house as and when required

**Requirement**

- Proficiency in procurement software and ERP systems.
- Strong negotiation, analytical, and decision-making skills.
- Knowledge of textile raw materials, fabrics, and market trends.

**Job Types:** Full-time, Permanent

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**Experience:** 1 year (Preferred)

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Work Location: In person

Application settings

Application method