

ONTOLY

Building Emissions Reduction Standard (BERS)

Verification Body Conflict of Interest Disclosure Form

Version 1.0 | March 2026

1. Purpose

This form must be completed by each Verification Body (VB) and the lead verifier assigned to a BERS project prior to commencing any verification engagement. The form discloses any actual, potential, or perceived conflicts of interest that could compromise the independence, objectivity, or impartiality of the verification. This requirement supports compliance with ISO 14065 (Requirements for Greenhouse Gas Validation and Verification Bodies), ISO 14066 (Competence Requirements for Greenhouse Gas Validation Teams and Verification Teams), and the CORSIA Emissions Unit Eligibility Criteria regarding independent third-party verification.

2. Instructions

- Complete all sections of this form in full.
- Submit the completed form to Ontoly at verification@ontoly.org at least ten (10) business days before the scheduled verification start date.
- Where any item is answered “Yes,” provide a detailed written explanation in the space provided.
- Ontoly will review each form and may request additional information or impose conditions before approving the engagement.
- Submission of this form does not constitute approval of the engagement. Ontoly reserves the right to reject a VB assignment based on disclosed conflicts.

3. Verification Body Information

Field	Response
VB Organization Name	
Accreditation Body	
Accreditation Number	
Lead Verifier Name	
Lead Verifier Qualifications	
Contact Email	
Contact Phone	

4. Verification Service Type

Field	Response
Verification Period	
Verification Type	Initial / Annual / Renewal

5. Conflict of Interest Disclosure Questions

For each question, indicate Yes or No. If Yes, provide a detailed explanation below the question.

5.1 Financial Interests

Q1. Does the VB, any team member, or any immediate family member hold a direct or indirect financial interest in the Building Representative, the project owner, or any entity involved in the BERS project?

☐ Yes ☐ No

If Yes, explain:

Q2. Has the VB or any team member received any payment, gift, or benefit (other than the verification fee) from the Building Representative, project owner, or related entities in the past three (3) years?

☐ Yes ☐ No

If Yes, explain:

5.2 Professional Relationships

Q3. Has the VB or any team member provided consulting, design, engineering, energy modelling, or other advisory services to the Building Representative or project owner in the past five (5) years?

☐ Yes ☐ No

If Yes, explain:

Q4. Has the VB or any team member been involved in the design, implementation, or management of the retrofit project being verified?

☐ Yes ☐ No

If Yes, explain:

Q5. Does the VB or any team member have a current or recent (past three years) employment, directorship, partnership, or contractual relationship with the Building Representative, project owner, or a related entity?

☐ Yes ☐ No

If Yes, explain:

5.3 Organizational Independence

Q6. Is the VB a subsidiary, affiliate, or related entity of the Building Representative, project owner, or any entity involved in the BERU transaction chain?

☐ Yes ☐ No

If Yes, explain:

Q7. Does the VB share any directors, officers, partners, or senior management with the Building Representative or project owner?

☐ Yes ☐ No

If Yes, explain:

5.4 Prior Verification

Q8. Has the VB or the lead verifier verified this same project in the previous verification period? (Applicable to rotation requirements.)

☐ Yes ☐ No

If Yes, indicate number of consecutive verification engagements:

6. Declaration

By signing below, the undersigned confirm that:

- All information provided in this form is true, accurate, and complete to the best of their knowledge;
- They have conducted a reasonable inquiry into the matters covered by this form;
- They will promptly notify Ontoly of any changes to the information disclosed herein that arise during the verification engagement; and
- They understand that any material misstatement or omission may result in disqualification of the verification and referral for review under BERS Standard Section 16.

Lead Verifier Name:	
Lead Verifier Signature:	
Date:	
VB Authorized Representative:	
VB Authorized Signature:	
Date:	

7. Ontoly Review (For Ontoly Use Only)

Reviewed by:	
Date reviewed:	
Decision:	☐ Approved ☐ Approved with Conditions ☐ Rejected
Conditions / Comments:	