



Human Program

Enrollment Policy

Think. Move. Connect. Thrive.

Board Approved: March 2026

Admissions and Enrollment Policy

Purpose and Legal Compliance

Human Program is a public charter school authorized by the Colorado Charter School Institute. The school's admissions and enrollment practices comply with all applicable federal and state laws, including C.R.S. 22-30.5-507(3), the Colorado Charter Schools Act, the federal Charter Schools Program requirements, Title VI of the Civil Rights Act, IDEA, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act, Elementary and Secondary Education Act (ESEA § 4310(2)(H)).

Human Program's admissions policy is designed to ensure equitable access and may not have the effect of excluding students on the basis of socioeconomic status, family or language background, prior academic performance, disability, or level of parental involvement.

Enrollment Eligibility and Non-Discrimination

- Enrollment at Human Program is open to all students residing in the State of Colorado who meet age and grade-level eligibility requirements.
- Human Program serves students in grades 6 through 12.

Admission and enrollment decisions are made in a nondiscriminatory manner and without regard to disability, race, color, ethnicity, national origin, language, religion, sex, sexual orientation, gender identity or expression, ancestry, need for special education services, academic history, or any other protected class as defined by law.

- Human Program does not require entrance exams, minimum academic performance, parental volunteering, interviews, or any other criteria that would create barriers to enrollment.

Human Program Welcomes any and all eligible students

Our model supports:

- Students with disabilities
- English Language Learners (ELL)
- Neurodivergent learners
- Gifted and advanced students
- Students who are behind grade level or seeking flexible learning options
- Students who travel, are homebound, or pursue a nontraditional education path

Admissions Process and Timeline

- **Documentation:** Families must complete the online application form and verify residency during the enrollment process.

- Human Program conducts an annual open enrollment period for the subsequent school year.
- The enrollment timeline, application instructions, and relevant deadlines are publicly posted on the school's website and shared broadly through multiple communication channels.
- Families seeking enrollment must submit an Intent to Enroll form during the open enrollment window.
- Current students wishing to continue enrollment submit an Intent to Re-Enroll form during the same period and are automatically re-enrolled if submitted by the stated deadline.

Upon submission of an application:

- Families will receive an email confirming their successful enrollment.
- Applications received after the enrollment window closed will be processed and admitted based on remaining availability.

Human Program uses multiple outreach strategies to ensure broad access to enrollment information, including digital outreach, community partnerships, multilingual communications, virtual information sessions, and collaboration with community-based organizations. Enrollment materials and assistance are provided in multiple languages to ensure accessibility for multilingual families and to avoid barriers related to language or technology access.

Selection Process & Lottery (if applicable)

If the number of eligible Intent to Enroll applications exceeds available seats for any grade level, Human Program conducts a public lottery. The lottery is conducted using a random selection process that is transparent, documented, and supervised in accordance with CSI guidance. All eligible applicants who submit an Intent to Enroll by the deadline are included in the lottery. Students not selected in the lottery are placed on a waitlist in the order determined by the lottery. As seats become available, offers are made to students on the waitlist in order. Families are notified using the contact information provided and are given a defined response window to accept enrollment. All notifications are provided in the family's preferred language whenever possible.

Outreach and Recruitment

Human Program is committed to proactive outreach and recruitment to ensure its student population reflects the racial, ethnic, linguistic, and socioeconomic diversity of the communities it intends to serve.

Outreach strategies include partnerships with community organizations, disability advocacy groups, multilingual family networks, and organizations serving economically disadvantaged

students. Recruitment efforts are intentionally designed to reach families who may not traditionally access online or alternative education models.

The school monitors enrollment demographics annually and adjusts outreach strategies as needed to address underrepresentation of any student groups.

Re-Enrollment and Enrollment During the School Year

Currently enrolled students who submit an Intent to Re-Enroll by the stated deadline are guaranteed continued enrollment and do not participate in the lottery. If seats remain available after the lottery, Human Program may enroll students from the waitlist or accept new applicants consistent with CSI guidance and the school’s enrollment timeline.

Compliance with CCSP and CSI Requirements

Human Program’s admissions and enrollment policy is reviewed and approved by the governing board and CSI.

Board Approved: March 2026

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