

# RELATE

## *Conference*

### **UNDERSTANDING SPECIAL NEEDS MINISTRY:**

Best practices and practical strategies for inclusive and effective ministry

# HI! WE ARE...

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# CURRICULUM & CLASSROOM PRACTICE

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## Ways We Teach Lesson

- Video Lesson
- Hey-O Stories of the Bible
- Adaptive and interactive books
- Felt Board

# CAPACITY & STRUCTURE

How do we keep this environment safe?

- Ratio = 2:1
- Pagers
- Classroom Cap: 17 years and then they can be moved to an adult special space
- We generally wait until the student is 4 years of age before moving them into special space

# ALIGNMENT WITH ELEMENTARY:

- Our special Space curriculum/content is aligned with our elementary environments
  - The heart behind this is inclusivity. We want these students to feel apart of the ministry
  - Lessons are available on our google drive

# SUPPORT SYSTEMS

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- Buddy System
- Sensory friendly stations and toys
- Headphones/earplugs
- Sensory room within classroom environment

# ROLES WITHIN SPECIAL NEEDS MINISTRY

Executive Kids Pastor/Director

Campus Kids Director

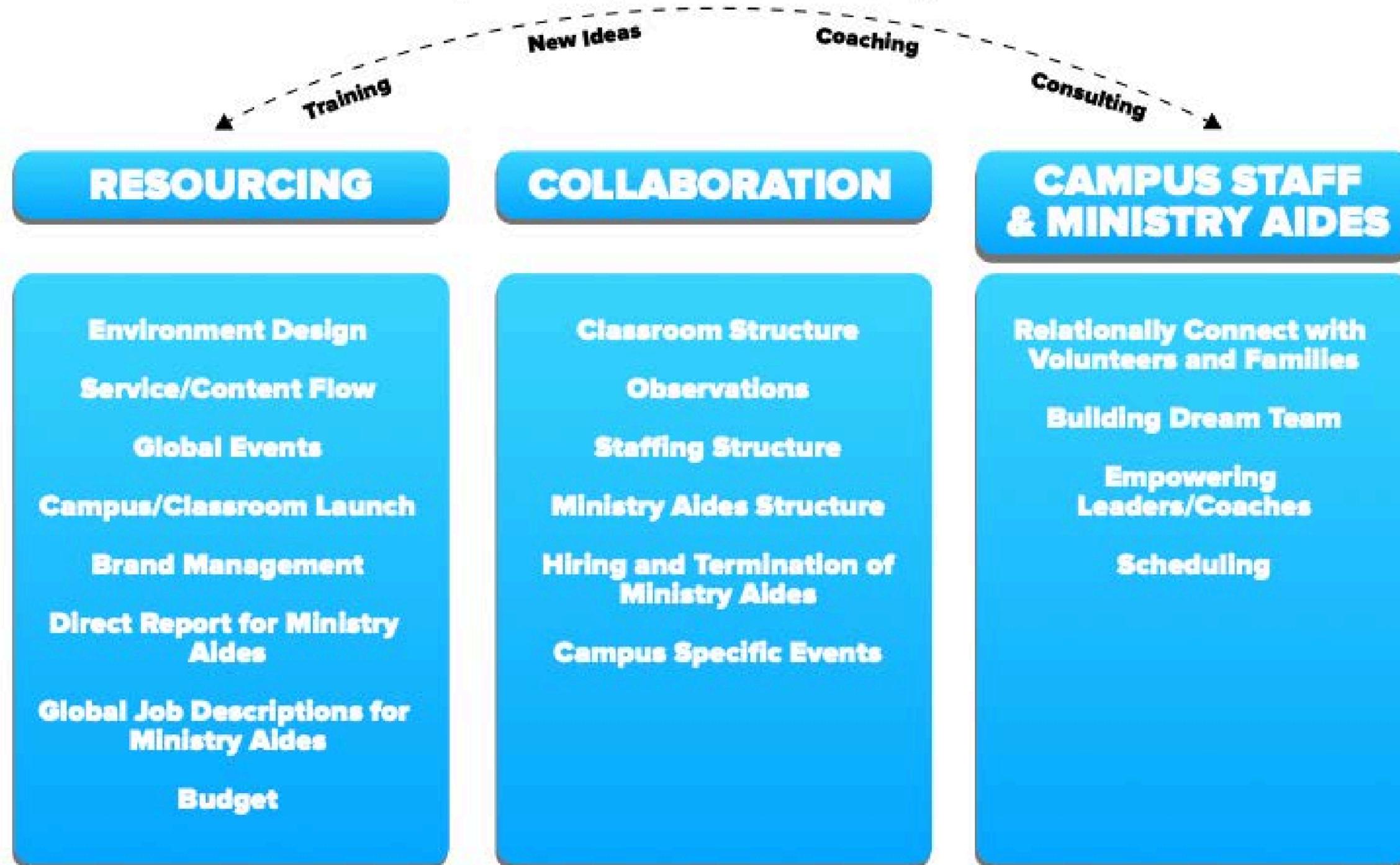
Lead Ministry Aide

Ministry Aide

Volunteer

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# Special Space Resourcing Arc



# OPENING A SPECIAL NEEDS CLASSROOM

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What do you look for to open an environment like this?

- Classroom Requirements
  - Access to a bathroom (ideally inside the room)
- Adequate space for students
  - Room for wheelchairs and mobility needs
- Decide which service to open the classroom

# SERVING REQUIREMENTS

## What to look for

- Minimum age to serve in special space:
  - 16 years old
- Someone whose heart, character, and spirit align with the culture and environment



## **VOLUNTEER SAFETY NON-NEGOTIABLES**

### **ACCOUNTABILITY**

There must be a least 2 volunteers, one being an adult female, with a child/children at all times. No one should ever be alone with a child/children at any time.

### **CHECK-IN AND CHECK OUT**

All children must be checked in via PCO or the back-up system if PCO is unavailable. All children must be check out by matching the number on the parent receipt to the number on the child's tag. To complete check-out, the tag must also be removed from the child. If an adult guest wishes to enter any Bayside Kids environment, they must be checked in through the Adult Guest Procedure using their driver's license. They will receive a sticker that must be worn and visible at all times while within the Bayside Kids environment.



### **FOOD ALLERGY**

Parents of children with food allergies are asked to fasten a green "No Snack" wristband to their child's wrist. The child must wear this wristband while they are checked into Bayside Kids. Parents of children with food allergies are permitted to bring a snack from home and label it with an Item Tag bearing the child's name. Bayside Kids will not serve snacks to children with food allergies unless the snack is brought from home and labeled.

### **RESTROOM**

Only adult females (18 years old and above) can change diapers and assist with restrooming. This includes walking children to the restroom.

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# REGISTERING YOUR STUDENT FOR CLASS

- Pre-registering your student allows the check in process on your first day to be easier and smooth
  - [mybayside.church](https://mybayside.church)
  - <https://bayside.churchcenter.com/people/forms/170741>
  - intake form

# Q & A

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